

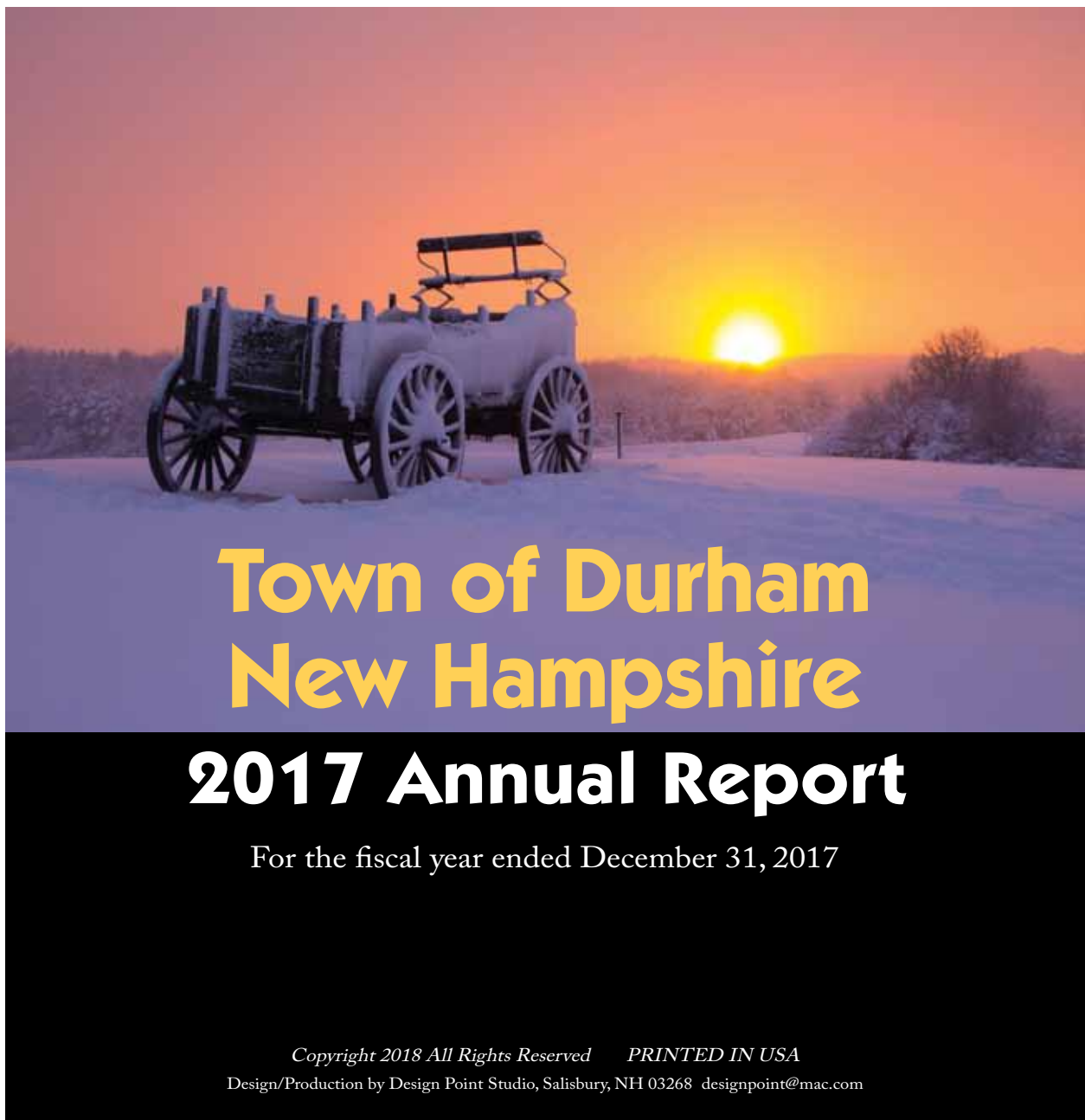


**Town of Durham
New Hampshire**



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Durham, New Hampshire 03824
Telephone: 603-868-5571
www.ci.durham.nh.us

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Town of Durham New Hampshire

2017 Annual Report

For the fiscal year ended December 31, 2017

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Honorable Mentions

In 2017, many town citizens volunteered their time, talents, and efforts to serve on various elected and appointed boards, commissions, and committees. We would like to take this opportunity to thank and recognize the following individuals for the important contributions they made to the community.

Town Council

Katherine Bubar
Diana Carroll

Library Board of Trustees

Toby Ball, Alternate

Agricultural Commission

Thomas Bebbington
Allan Howland (Council representative)
Bonnie McDermott

Conservation Commission

Diana Carroll (Council representative)
Sally Tobias
Otho Wells
Richard Wollmar

Durham Energy Committee

Ronald Wright

Economic Development Committee

Karl VanAsselt

Historic District/Heritage Commission

Heidi Ely

Integrated Waste Management Advisory Committee

Katherine Bubar (Council representative)
Mary Caulfield

Parks and Recreation Committee

Benji Latham
Michael Sievert

Planning Board

Alan Bennett (Council representative)
Andrew Corrow
Wayne Lewis

Zoning Board of Adjustment

Jay B. Gooze

New Faces 2017



Deborah Ahlstrom
Staff Accountant,
Business Office
Date of Hire: 11/28/17



Rosemary Bebris
Library Director
Date of Hire: 5/30/17



Carrington Cazeau
Police Officer
Date of Hire: 8/14/17



Christopher Couch
Sanitation Division,
Public Works
Date of Hire: 5/15/17



Frank Daly
Police Officer
Date of Hire: 12/1/17



Quinn Duffy
Firefighter
Date of Hire: 4/24/17



Ryan McFadden
Firefighter
Date of Hire: 7/31/17



Thomas Macaione
Sanitation Division,
Public Works
Date of Hire: 12/27/17



Randall Trull
Deputy Fire Chief
Date of Hire: 5/22/17

Officers, Boards and Committees

As of 12-31-17

Elected Officials

Official/Board	Address	Phone	Term	Expires	Appt. Auth.
Durham Town Council					
Katherine Marple, <i>Chair</i>	82 Madbury Rd.	868-7013	3 Yrs	3/20	Elected
Kenny Rotner, <i>Pro Tem</i>	18 Bagdad Rd.	868-7575	3 Yrs	3/18	Elected
Alan Bennett	573 Bay Rd.	397-5521	3 Yrs	3/19	Elected
Wayne Burton	106 Madbury Rd.	868-5037	3 Yrs	3/19	Elected
Allan Howland	32 Ffrost Dr.	868-5928	3 Yrs	3/19	Elected
Firoze Katrak	565 Bay Rd.	868-9705	3 Yrs	3/18	Elected
James Lawson	24 Deer Meadow Rd.	868-1540	3 Yrs	3/18	Elected
Sally Tobias	107 Madbury Rd.	397-0802	3 Yrs	3/20	Elected
Carden Welsh	3 Fairchild Dr.	868-2996	3 Yrs	3/20	Elected
Durham Public Library Board Of Trustees					
Jenna Roberts, <i>Chair</i>	15 Cowell Dr.	868-7402	3 Yrs	3/19	Elected
Anne H. Knight	19 Perely Ln.		3 Yrs	3/20	Elected
Charlotte Ramsay	3 Sophie Ln.	315-854-1997	3 Yrs	3/19	Elected
Susan Roman	16 Littlehale Rd.	868-2293	3 Yrs	3/20	Elected
William Schoonmaker	24 Mill Rd.	868-1797	3 Yrs	3/19	Elected
Carolyn Singer	5 Woodridge Rd.	868-3859	3 Yrs	3/18	Elected
Nancy Webb	23 Woodridge Rd.	868-5370	3 Yrs	3/18	Elected
Toby Ball, <i>Alt.</i>	4 Morgan Way	397-5790	1Yr	4/18	Council
Roni Slavin Pekins, <i>Alt.</i>	10 Beard's Landing	868-2041	1 Yr	4/18	Council
Dianne Thompson, <i>Alt.</i>	22 Perely Ln.	397-5858	1 Yr	4/18	Council
Moderator					
Christopher T. Regan	16 Littlehale Rd.	868-2293	2 Yrs	3/18	Elected
Michael Everngam, <i>Asst.</i>	49 Emerson Rd.	868-5765	2 Yrs	3/18	Moderator
Supervisors Of The Checklist					
Ann Shump, <i>Chair</i>	10 Fogg Dr.	868-1342	6 Yrs	3/20	Elected
Deborah Hirsch Mayer	19 Garden Ln.	868-7150	6 Yrs	3/22	Elected
Roni Slavin Pekins	10 Beard's Landing	868-2041	6 Yrs	3/18	Elected
Town Clerk/Tax Collector					
Lorrie Pitt	8 Newmarket Rd.	868-5577	3 Yrs	3/20	Elected
Town Treasurer					
Karl VanAsselt	17 Fairchild Dr.	868-6353	3 Yrs	3/20	Elected
Catherine Leach, <i>Deputy</i>	14 Fairchild Dr.	868-5992	3 Yrs	3/20	Treasurer

Official/Board	Address	Phone	Term	Expires	Appt. Auth.
Trustees Of The Trust Funds					
William Cote	21 Littlehale Rd.	868-7599	3 Yrs	3/20	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/18	Elected
Craig Seymour	110 Durham Pt. Rd.	868-2441	3 Yrs	3/19	Elected

BOARDS, COMMISSIONS, AND COMMITTEES

Cemetery Committee

Craig Seymour, <i>Chair</i>	110 Durham Pt. Rd.	868-2441	3 Yrs	3/19	Elected
William Cote	21 Littlehale Rd.	868-7599	3 Yrs	3/20	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/18	Elected
Wayne Burton, <i>Cncl Rep</i>	106 Madbury Rd.	868-5037	1 Yr	3/18	Council
Firoze Katrak, <i>Cncl Rep</i>	565 Bay Rd.	868-9705	1 Yr	3/18	Council
Katherine Marple, <i>Cncl Rep</i>	82 Madbury Rd.	868-7013	1 Yr	3/18	Council

Conservation Commission

Robert Sullivan, <i>Chair</i>	32 Bagdad Rd.	868-3635	3 Yrs	4/19	Council
Coleen Fuerst	220 Newmarket Rd.	767-7238	3 Yrs	4/18	Council
Bart McDonough	70 Mill Rd.	303-2643	3 Yrs	4/20	Council
John Nachilly	260 Packers Falls Rd.	953-3638	3 Yrs	4/19	Council
VACANT			3 Yrs	4/20	Council
Jacob Kritzer, <i>Alt.</i>	8 Timberbrook Ln.	869-1336	3 Yrs	4/19	Council
Michael Morneault, <i>Alt.</i>	55 Adams Pt. Rd.	412-915-2669	3 Yrs	4/20	Council
Vincent Noga, <i>Alt.</i>	179 Packers Falls Rd.	325-5093	3 Yrs	4/18	Council
Sally Tobias, <i>Cncl Rep</i>	107 Madbury Rd.	397-0802	1 Yr	3/18	Council
VACANT, <i>PB Rep</i>			1 Yr	4/18	Plan Board

Historic District / Heritage Commission

Peter Stanhope, <i>Chair</i>	37 Dover Rd.	868-3710	3 Yrs	4/18	Council
Andrea Bodo, <i>V. Chair</i>	20 Newmarket Rd.	868-7152	3 Yrs	4/20	Council
Michael Bradley	15 Park Ct.	868-2555	3 Yrs	4/19	Council
Larry Brickner-Wood	1 Colony Cove Rd.	868-6917	3 Yrs	4/18	Council
Alvin Mars	10 Edendale Ln.	292-6206	3 Yrs	4/20	Council
Alan Bennett, <i>Cncl Rep</i>	573 Bay Rd.	397-5521	1 Yr	3/18	Council
William McGowan, <i>PB Rep</i>	135 Packers Falls Rd.	659-8210	1 Yr	4/18	Plan Board

Parks And Recreation Committee

Kasey Morneault, <i>Chair</i>	55 Adams Pt. Rd.	724-799-0904	3 Yrs	4/18	Council
Michael Drooker	7 Marden Way	397-5681	3 Yrs.	4/18	Council
Nate Fitch	12 Griffith Dr.	988-4406	3 Yrs	4/20	Council
David Leach	14 Fairchild Dr.	868-5992	3 Yrs	4/19	Council
Sam Lewis	20 Mill Road	969-3066	3 Yrs	4/20	Council
Kylee Noga	179A Packers Falls Rd.	978-540-1875	3 Yrs	4/19	Council
VACANT, <i>Alt.</i>			3 Yrs	4/19	Council
Kenny Rotner, <i>Cncl Rep</i>	18 Bagdad Rd.	868-7575	1 Yr	3/18	Council

continued on next page

Official/Board	Address	Phone	Term	Expires	Appt. Auth.
Planning Board					
Paul Rasmussen, <i>Chair</i>	105 Madbury Rd.	397-5359	3 Yrs	4/20	Council
Barbara Dill, <i>V. Chair</i>	170 Packers Falls Rd.	200-0280	3 Yrs	4/18	Council
Robert Brown, <i>Secretary</i>	12 Roysann Way	659-5697	3 Yrs	4/19	Council
William McGowan	135 Packers Falls Rd.	659-8210	3 Yrs	4/18	Council
Lorne Parnell	2 Deer Meadow Rd.	868-1240	3 Yrs	4/19	Council
VACANT			3 Yrs	4/20	Council
Nathaniel Morneault, <i>Alt.</i>	55 Adams Point Rd.	724-553-8160	3 Yrs.	4/19	Council
VACANT, <i>Alt.</i>			3 Yrs	4/18	Council
VACANT, <i>Alt.</i>			3 Yrs	4/20	Council
James Lawson, <i>Cncl Rep</i>	24 Deer Meadow Rd.	868-1540	1 Yr	3/18	Council
Carden Welsh, <i>Alt Cncl Rep</i>	3 Fairchild Dr.	868-2996	1 Yr.	3/18	Council

Rental Housing Commission

Neighborhood Rep			N/A	N/A	Council
Neighborhood Rep			N/A	N/A	Council
Tenant Rep			N/A	N/A	Council
Council Rep			1 Yr	N/A	Council
Owner of rental property			N/A	N/A	DLA
Owner of rental property			N/A	N/A	DLA
Student Senate Rep			N/A	N/A	UNH
			N/A	N/A	UNH
			N/A	N/A	UNH

Zoning Board Of Adjustment

Sean Starkey, <i>Chair</i>	13 Riverview Rd.	868-1556	3 Yrs	4/19	Council
Christian Sterndale, <i>V. Chair</i>	60 Mill Rd.	397-5093	3 Yrs	4/20	Council
Michael Hoffman	300 Durham Pt. Rd.	868-3333	3 Yrs	4/18	Council
Joan Lawson	21 Surrey Ln.	978-852-4585	3 Yrs	4/19	Council
Thomas Teye	15 Cutts Rd.	781-8600	3 Yrs	4/18	Council
VACANT, <i>Alt.</i>			3 Yrs	4/20	Council
Micah Warnock <i>Alt.</i>	45 Woodman Rd.	540-421-3705	3 Yrs	4/19	Council
Peter Wolfe, <i>Alt.</i>	6 Riverview Rd.	397-5132	3 Yrs	4/18	Council

Town Working Committees

Agricultural Commission

Theresa Walker, <i>Chair</i>	62 Bennett Rd.	659-7226	3 Yrs	4/19	Council
Raymond LaRoche Jr., <i>V. Chair</i>	41 Bennett Rd.	292-5563	3 Yrs	4/20	Council
Lee Alexander	32 Dover Rd.	868-5822	3 Yrs	4/18	Council
John Carroll	54 Canney Rd.	868-2935	3 Yrs	4/18	Council
Alberto Manalo	11 Sumac Dr.	868-9883	3 Yrs	4/20	Council
David Potter	281 Mast Rd. Ext.	868-1404	3 Yrs	4/19	Council
Renee Ciulla, <i>Alt.</i>	37 Dover Rd.	812-8807	3 Yrs	4/20	Council
Ellen Karelitz, <i>Alt.</i>	113 Madbury Rd.	868-6070	3 Yrs	4/20	Council
Susan MacDonald, <i>Alt.</i>	PO Box 844	868-6475	3 Yrs	4/18	Council

Official/Board	Address	Phone	Term	Expires	Appt. Auth.
Carol Tuveson, <i>Alt.</i>	11 Watson Rd.	750-0137	3 Yrs	4/19	Council
Daniel Winans, <i>Alt.</i>	109 Madbury Rd.	834-5523	3 Yrs	4/19	Council
Sally Tobias, <i>Cncl Rep</i>	107 Madbury Rd.	397-0802	1 Yr	3/18	Council

Downtown TIF District Advisory Board

Christopher Clement	Thompson Hall, UNH	862-2232	3 Yrs	4/18	Council
Tom Elliott	26 Edgewood Rd.	995-1666	3 Yrs	4/18	Council
Roger Hayden	4 Lexington St., Dover	674-4834	3 Yrs	4/18	Council
Sean O'Connell	22 Shearwater St.	361-4771	3 Yrs	4/18	Council
VACANT, <i>EDC Rep.</i>			3 Yrs	4/18	Council

Economic Development Committee

Warren Daniel	4 Palmer Dr.	969-0434	3 Yrs	4/18	Council
Roger Hayden	4 Lexington St., Dover	674-4834	3 Yrs	4/20	Council
Raymond Rodon	18 Ross Rd.	312-2043	3 Yrs	4/19	Council
Robert Brown, <i>Alt.</i>	12 Roysann Way	292-5701	3 Yrs	4/18	Council
Sally Tobias, <i>Alt.</i>	107 Madbury Rd.	397-0802	3 Yrs	4/19	Council
Allan Howland, <i>Cncl Rep</i>	32 Ffrost Dr.	868-5928	1 Yr	3/18	Council
Lorne Parnell, <i>PB Rep</i>	2 Deer Meadow Rd.	868-1240	1 Yr	4/18	Plan Board

Energy Committee

Charles Forcey, <i>Chair</i>	12 Thompson Ln.	868-3038	N/A	N/A	Council
Mary Downes	43A Bagdad Rd.	397-5547	N/A	N/A	Council
James Dreher	220 Newmarket Rd.	659-7575	N/A	N/A	Council
Coleen Fuerst	220 Newmarket Rd.	767-7238	N/A	N/A	Council
Harry Tobias	107 Madbury Rd.	397-0802	N/A	N/A	Council
Steve Weglarz, Jr.	19 Cedar Point Rd.	502-1914	N/A	N/A	Council
Martin Wosnik, <i>UNH Rep.</i>	7 Prescott St., Newmarket	862-1891	N/A	N/A	UNH President
Wayne Burton, <i>Cncl Rep.</i>	106 Madbury Rd.	868-5037	1 Yr	3/18	Council
Barbara Dill, <i>PB Rep.</i>	170 Packers Falls Rd.	200-0280	1 Yr	4/18	Plan Board

Human Rights Commission

Katherine Marple, <i>Council Chair</i>	82 Madbury Rd.	868-7013	1 Yr	3/18	Council
Gail Jablonski, <i>Business Mgr.</i>	8 Newmarket Rd.	868-8043	N/A	N/A	Council
Todd Selig, <i>Administrator</i>	8 Newmarket Rd.	868-5571	N/A	N/A	Council
Momin Khan, <i>Citizen rep.</i>	191 Durham Pt. Rod	978-1352	N/A	N/A	Council
VACANT, <i>Citizen rep.</i>			N/A	N/A	Council

Integrated Waste Management Advisory Committee

Nell Neal, <i>Chair</i>	11 Riverview Rd.	866-2154	N/A	N/A	Council
Carina Dolcino	41 Emerson Rd.	969-3378	N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT, <i>Alt.</i>			N/A	N/A	Council
Alan Bennett, <i>Cncl Rep.</i>	573 Bay Rd.	397-5521	1 Yr	3/18	Council

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Official/Board	Address	Phone	Term	Expires	Appt. Auth.
Lamprey River Local Advisory Committee					
Mary Ann Krebs	10 Ross Rd.	292-5160	3 Yrs	5/4/20	State-NHDES
Anne Lightbody	95 Madbury Rd.	617-899-8449	3 Yrs	11/20/18	State-NHDES
Richard Lord	85 Bennett Rd.	659-2721	3 Yrs	5/31/19	State-NHDES
VACANT			3 Yrs		State-NHDES
Oyster River Local Advisory Committee					
Jim Hornbeck	19 Woodridge Rd.	868-5419	3 Yrs	6/23/18	State-NHDES
Michael Sullivan	UNH Ritzman Lab	862-1437	3 Yrs	3/18/19	State-NHDES
VACANT			3 Yrs		State-NHDES
VACANT			3 Yrs		State-NHDES
Pease Airport Noise Compatibility Study Committee					
Lee Seidel	14 Sumac Ln.	868-7953	3 Yrs	4/18	Council
Strafford Regional Planning Commission & Mpo Policy Committee					
Wayne Burton	106 Madbury Rd.	868-5037	4 Yrs	4/20	Council
Wesley Merritt	6 Rocky Ln.	868-1120	4 Yrs	4/19	Council
VACANT			4 Yrs	4/21	Council



Mathes Garrison Farm. COURTESY BERNIE CASEY

Special Service Recognition

Lorrie L. Pitt

CERTIFIED TOWN CLERK-TAX COLLECTOR

On July 22, 1995, Lorrie L. Pitt celebrated twenty-five years of service with the Town of Durham.

Lorrie was appointed as the Deputy Town Clerk-Tax Collector by former Town Clerk-Tax Collector Linda Ekdahl on July 22, 1995. After Linda retired as Town Clerk in March 2004, Lorrie ran for and was elected to fill the unexpired one-year term vacancy on March 9, 2004. Since that time Lorrie has been re-elected four consecutive times, each with three-year terms. Lorrie is both a Notary Public and Justice of the Peace.

As the Town Clerk-Tax Collector, Lorrie manages one Deputy Town Clerk-Tax Collector and one Administrative Assistant. The Clerk's Office is responsible for the maintenance of town records, including election records, statistics on births, marriages and deaths, preserving contracts, bonds, oaths of office and other documents, issuance of all licenses and permits, and the collection of all fees as required by statute and ordinance.

In April 2004, Lorrie attended the New Town Clerk and New Tax Collector workshops and in August 2004 she attended the Town Clerk-Tax Collector Certification Program whereupon she graduated and subsequently became certified in August 2007. Lorrie is a 25-year member of the City and Town Clerk and Tax Collector Associations and a 10-year member of



the New England City and Town Clerk's Association. Lorrie was instrumental in automating the functions of the Clerk/Collector's Office including going to semi-annual tax billing, implementing new tax software (Muni-Smart), implementing a lockbox service for payments of property taxes, and implementing outsourcing of property taxes and water and sewer billing.

In 2007, the Clerk's Office applied for and received a grant award totaling \$8,000 for preservation of the town's vital records. The office also researched and implemented the one-check system for registering vehicles, receiving payments online, and the use of credit cards online and over-the-counter.

In 2014, one of the biggest accomplishments was involvement with the planning of and moving into the new Town Hall facility at 8 Newmarket Road.

When not at work Lorrie enjoys devoting time to her family; husband of 37 years Bob, son Bobby, daughter Nicole, and her adored grandchildren Evan, Ava, Austin, Brooks, and Lyla.

On behalf of the community, the Town of Durham extends a sincere thank you and congratulations to Lorrie for the dedication, hard work, and devotion she has provided the community over the past quarter century.

Town Election Results

March 14, 2017

ARTICLE 1:

Town Councilor (Three, 3-Year Terms)

Sally Tobias - 764
Katherine Marple - 801
Carden Welsh - 800
William Hall - 1 (Write-in)
Ute Luxem - 1 (Write-in)
William Deptula - 1 (Write-in)
Johnny Wockenfuss - 1 (Write-in)
Sean Starkey - 1 (Write-in)
Martha Smith - 1 (Write-in)
Chris Hall - 1 (Write-in)

Public Library Trustee (Two, 3-Year Terms)

Anne H. Knight - 818
Susan Roman - 789
Kristin Talcott - 1 (Write-in)
Susan Deese - 1 (Write-in)
John Caron - 1 (Write-in)

Town Clerk-Tax Collector (One, 3-Year Term)

Lorrie Pitt - 876

Treasurer (One, 3-Year Term)

Karl A. VanAsselt - 812
Ute Luxem - 1 (Write-in)
Douglas MacDonald - 1 (Write-in)
Bob James - 1 (Write-in)

Trustees Of The Trust Fund (One, 3-Yr Term)

William Cote - 842

ARTICLE 2:

Are you in favor of raising and appropriating the sum of \$1,960,000 for the purpose of the expansion/renovation of the Durham Police Facility with said sum to be in addition to any federal, state or private funds made available therefor, and of authorizing the issuance of not more than \$1,960,000 of bonds or notes in accordance with the provision of the Municipal Finance Act, RSA Chapter 33, and authorizing the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon? The Council unanimously recommends this appropriation. 2/3 ballot vote required.

YES: 846
NO: 101
Passed by 89.33%

Total regular ballots: 879

Total absentee ballots: 94

Total ballots cast: 973

Warrant

Election, Tuesday, March 13, 2018

To the inhabitants of the Town of Durham, the County of Strafford, New Hampshire.

You are hereby notified to meet at the Oyster River High School, Multipurpose Room, located on Coe Drive in said Durham, New Hampshire, on Tuesday, the 13th day of March 2018 (the polls will be open between the hours of 7:00 AM and 7:00 PM) to act upon the following subjects:

ARTICLE 1:

To bring in your votes for three (3) Councilors (3-year terms); two (2) Public Library Trustees (3-year terms); one (1) Moderator (2-year term); one (1) Supervisor of the Checklist (6-year term); and one (1) Trustee of the Trust Funds (3-year term)

Given under our hands and seal this 4TH day of DECEMBER
in the year of our Lord TWO THOUSAND SEVENTEEN.

COUNCILORS OF DURHAM:

Katherine Marple, *Chair*
Kenny Rotner, *Chair Pro Tem*
Alan Bennett
Wayne Burton
Allan Howland
Firoze Katrak
James Lawson
Sally Tobias
Carden Welsh

“...The Administrative Summary is an accounting of the Business, Administrative, and Town Council activities that occurred throughout the year.”

Administrative Summary

Business Office

GAIL JABLONSKI, *Business Manager*

The Business Office provides the accounting, purchasing, payroll, assessing, accounts receivable billing and collection and cash management services for the town, as well as support services to all town departments. In addition, the Business Manager serves as the Welfare Director for the Town of Durham. It is the goal of the Business Office to provide timely and reliable information by which department managers, the Administrator, and ultimately the Town Council can make informed decisions in the best interest of the town.

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l-r: Gail Jablonski, Business Manager; Lisa Beaudoin, Administrative Assistant; Deborah Ahlstrom, Staff Accountant

In October of 2017, Financial Analyst Barbara Ross left to assume the duties of the Assistant Finance Director in Somersworth, NH. Barbara had worked for the town for eleven years and will be greatly missed. Deborah Ahlstrom was hired in November to fill the void in the Business Office. Deborah has worked for over fifteen years part-time for the Town of Madbury as the Fiscal Clerk and comes to Durham highly qualified. We welcome Deborah aboard and look forward to many years of working together.

The Business Office provided support to the Administrator and Town Council in preparation and review of the annual Operating Budgets and the ten-year Capital Improvement Plan. On December 4, 2017, the 2018 Operating Budgets and Capital Improvement Plan were approved by the Durham Town Council. The 2018 budget, as approved, is projected to maintain the municipal tax rate at \$8.48 for the fourth year in a row. This was achieved through the hard work and commitment of the Town Council and town staff.

In November the town partnered with the New Hampshire Municipal Bond Bank (NHMBB) to issue long-term bonds in the amount of

\$4,305,000. The NHMBB was established by the state legislature in 1977 as an independent unit of state government administered by a Board of Directors, with a mission of providing access to low-cost tax-exempt financing for New Hampshire municipalities. The Bond Bank acts on behalf of communities to sell highly rated bonds, which are insured or backed by a reserve fund. Participants benefit from low interest rates, the Bond Bank's credit ratings, sharing of issuance expenses, and the considerably reduced administrative burden of issuance. It is expected that the Bond Sale, which will be held in early January, will provide true interest rates of approximately 2.15% on a 10 year loan and 3.03% on a 20 year loan.

The town's bonding proceeds will be applied towards the replacement of a front end loader and sidewalk plow tractor at the Public Works Department, the replacement of the ladder truck and Engine 2 at the Fire Department, and improvements to the Old Landing Park, LED Street Lighting project, Police Building Renovations, Wagon Hill Farm Barn Renovation, Old Bagdad Road Sewer Replacement, and ongoing engineering assessment at the Wastewater Treatment Plant.

Manager of Information Technology

LUKE VINCENT, *Manager of Information Technology*

2017 Accomplishments

O365 Pilot

Pushing toward one of the goals listed in last year's report, the IT department is embarking on a pilot of the Microsoft Office 365 product suite. The first department to switch over is the Department of Public Works, which will be running with the new suite through January. If successful, the department intends to expand the program to cover all town departments, thereby eliminating the need for on-site exchange services and individual license purchases of the wildly popular desktop productivity software. Monies for a fully-funded transition were approved in the 2018 Operating Budget, which will allow enough room to implement the needed changes to the structure and layout of the town's computing environment.

Ticketing and Remote Management

Over the past year, the IT department has fully implemented two new Cloud-based products to enhance several aspects of its helpdesk activities such as: handling support requests, accessing workstations remotely, inventorying assets, patching security vulnerabilities, and monitoring system events. The two products selected, Zendesk and Panorama9, integrate beautifully and provide the IT department needed coverage for various types of support requests. Previously, the department's remote monitoring and management software (provided by a Cloud A/V vendor) did not provide hooks into the ticketing system which forced IT staff to constantly poll multiple locations for information. There now exists one unified place to collect and process this



l-r: Jay B. Gooze, IT Volunteer; Luke Vincent, Manager of Information Technology; Craig Stevens, DCAT Coordinator

information, and due to the nature of the products, this has been accomplished without incurring a large capital investment.

Goals for 2018

Document Management (revised for 2018)

The IT department continues to see the need to provide better indexes in both its paper and electronic records. A key Town Council goal is a continuing commitment to transparent governance, and one way to publicly demonstrate this to be able to collectively know the “what” and “where” of all town records. This is something currently managed largely independently by departments, which can lead to confusion and frustration as many revisions of the same information may exist, or similar information may be stored in completely different areas of the organization.

It is clear that some of the town’s document management processes, especially newer ones, may

be better served by the ability to store, access, and manage documents and information through a central repository. Over the last few years, a handful of departments and IT have been looking at solutions to achieve such a system. In 2018, it is the department’s intention to plan a pilot project to look at ways document management technologies could be utilized throughout the town.

Cable Access Station Upgrade

2018 will bring a significant upgrade to the abilities of Durham’s Cable Access Television channel, Channel 22. New equipment and connections will improve the quantity and quality of station programming. Updates include: a new bulletin board system, simultaneous recording of events, remote recording, better audio capture, and finally, high definition recordings. While DCAT does not anticipate being able to broadcast initially at this higher level of fidelity, its streaming services will see an immediate benefit.

Ordinances 2017

2017-01	Planning Board-initiated ordinance amending certain sections of Chapter 175 “Zoning” of the Durham Town Code and making various modifications to provisions addressing accessory apartments and accessory dwelling units, including Article II – Definitions, Article XII – Table of Land Uses, and Article XX – Performance Standards	Passed	2/6/17
2017-02	Amending Section 132-2 “Disabled Exemption” and Section 132-3 “Elderly Exemption”, Chapter 132 “Tax Exemptions and Credits” of the Durham Town Code relating to exemption amounts, income thresholds, and asset limits, and correcting Section 132-3 b (1) to conform with RSA 72:39-a	Passed	4/3/17
2017-03	Amending Section 124-4, Chapter 124 “Street Vending, Peddling, and Soliciting” of the Durham Town Code to prohibit street vending operations on certain streets in the downtown area	Passed	4/17/17
2017-04	Town Council-Initiated Zoning amendment to Chapter 175 “Zoning”, Sections 175-7 “Definitions” to add a new definition for Mixed Use with Elderly Housing, 175-41:F “Development Standards in the Central Business District” adding standards for Mixed Use with Elderly Housing, and 175-53 “Use Standards” modifying the Table of Uses such that Mixed Use with Residential is changed from Conditional Use (CU) to Not Permitted (X) and Mixed Use with Elderly Housing is added as a Conditional Use in the Central Business District	Failed on First Reading	4/3/17
2017-05	Amending Chapter 153 “Vehicles & Traffic”, Article V “Penalties”, Section 153-32, of the Durham Town Code updating the Parking Fine Structure	Passed	8/7/17
2017-06	Amending Chapter 153 “Vehicles & Traffic”, Section 153-29 “Metered Parking Areas” of the Durham Town Code to change the hours of enforcement for parking regulations in Durham and updating the Town-wide Master Fee Schedule	Passed	10/16/17
2017-07	Planning Board-Initiated ordinance amending Chapter 175 “Zoning” of the Durham Town Code to incorporate extensive changes, corrections, improvements, and updates to the Zoning Ordinance	Passed	10/2/17

2016 Ordinances Passed In 2017

2016-05	Amending Chapter 68 “Fire Prevention” of the Durham Town Code	Passed	6/5/17
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Resolutions 2017

2017-01	Amending Resolution #2014-04 dated March 3, 2014 clarifying the purpose of the town Water System Capital Reserve to eliminate the current funding method of connection and user fees	Passed	1/9/17
2017-02	Establishing a Joint Town/UNH Water System Capital Improvements Capital Reserve	Passed	1/9/17
2017-03	Changing the \$156,900 funding designation within the 2015 Capital Fund Budget to come from the Water System Capital Improvements Capital Reserve rather than long-term bonding	Passed	1/9/17
2017-04	Authorizing the acceptance and expenditure of \$28,332 in unanticipated revenue from NHDES for the Wagon Hill Farm Erosion Control Project	Passed	1/9/17
2017-05	Accepting the Town of Durham's designation as a "Bee City USA" community and committing to the standards of said designation	Passed	2/6/17
2017-06	Waiving the Standardized Purchasing requirement within Section 7 of the Town of Durham Purchasing Policy dated July 1, 2013 and designating Strafford Regional Planning Commission as a single source vendor for the Town's Future Land Use Chapter of the Master Plan	Passed	2/6/17
2017-07	Waiving the Standardized Purchasing requirement within Section 7 of the Town of Durham Purchasing Policy dated July 1, 2013 and designating Ferrara Fire Apparatus Inc. of Holden, LA as the single source vendor and authorizing the purchase of a Custom Ferrara Inferno HD-100 ROM Platform Aerial Truck in an Amount Not to Exceed \$875,000	Passed	2/6/17
2017-08	Authorizing the borrowing of money and the incurrence of debt of not more than \$1,960,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA Chapter 33) and authorizing the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon for the expansion/renovation of the Durham Police Facility	Passed	2/6/17
2017-09	Waiving the Standardized Purchasing requirement within Section 7 of the Town of Durham Purchasing Policy dated July 1, 2013, designating Ellen Snyder of Ibis Wildlife as a single source vendor to assist with managing all Town-owned lands, and authorizing the Administrator to sign a contract with Ibis Consulting in an amount not to exceed \$30,000 for said services	Passed	2/6/17

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2017-10	Recognizing outgoing elected officials for their dedicated services to the Town of Durham	Passed	3/6/17
2017-11	Rescinding Resolution #96-06 and renaming W. Arthur Grant Circle to “Briggs Way”, and assigning the road to use the NH 911 50 foot increment addressing standard	Passed	3/6/17
2017-12	Establishing regular Town Council meeting dates for April 2017 through March 2018	Passed	3/20/17
2017-13	Authorizing the acceptance and expenditure of \$815.19 from drug investigations conducted by the Police Department	Passed	4/3/17
2017-14	Amending the employment agreement updated on Feb 16, 2015 between the Town of Durham and Administrator Todd I. Selig, renewing the term of the agreement for a period of nine (9) years extending from January 1, 2017 to December 31, 2025, updating certain terms within the employment agreement, and authorizing the Council Chair to sign said agreement on behalf of the Town Council	Passed	4/3/17
2017-15	Proclaiming the Month of May, 2017 as “Building Safety Month”	Passed	4/17/17
2017-16	1. Rescinding Resolution #1998-04, Dated 1/12/98; Resolution #2007-02, Dated 2/5/07, and Resolution #2007-07, Dated 2/7/07; 2. Updating the Minimum Application Fees for the Planning Board and the Zoning Board within the Town-wide Master Fee Schedule; and 3. Allowing any future updates to these fees, as needed, to be by recommendation of the Administrator with the advice and consent of the Town Council	Passed	5/1/17
2017-17	Authorizing the acceptance and expenditure of \$15,000 in unanticipated revenue from the State of New Hampshire Department of Environmental Services (NHDES) for Water System Asset Management Planning	Passed	4/17/17
2017-18	Opposing New Hampshire Senate Bill 3, an act modifying the definition of domicile for voting purposes and modifying requirements for documenting the domicile of a person registering to vote, and urging the House Committee to recommend to the full New Hampshire House of Representatives that this bill be found inexpedient to legislate	Passed	4/17/17
2017-19	Affirming the Town of Durham as a welcoming community that embraces all people and their inherent inalienable right to life, liberty, and the pursuit of happiness, a premise fundamental to our nation	Passed	5/1/17

2017-20	Endorsing the Community-led Energize 360: Seacoast N.H. Program	Passed	5/15/17
2017-21	Endorsing the formation of a Multi-State Task Force to explore the potential for offshore wind development along the Maine and New Hampshire coastline	Passed	6/5/17
2017-22	Creating the “Durham Conservation Land Use Trust”	Passed	6/19/17
2017-23	Authorizing the raising, appropriating, and expenditure of an additional Thirteen Thousand, Two Hundred and Seventy Dollars (\$13,270.00) with n the FY 2017 Capital Fund Budget to complete the Crommet Creek Bridge Project with funds to come from previous long-term bonding	Passed	6/19/17
2017-24	Authorizing the repurposing of Eighty Five Thousand, Two Hundred and Seventy Dollars (\$85,270.00) of previously bonded funds for the purpose of funding additional work for the Crommet Creek Bridge Project and for the Town Office generator	Passed	6/19/17
2017-25	Authorizing the acceptance and expenditure of grant funds in the amount of \$1,150.00 from the NH Department of Safety for the purpose of purchasing printers and receivers for Police Department patrol vehicles	Passed	7/17/17
2017-26	Amending Resolution #2013-14 to change the membership composition on the Durham Human Rights Commission	Passed	10/2/17
2017-27	Authorizing the acceptance and expenditure of \$255,707.79 in unanticipated revenue from the State of New Hampshire to be used for road improvement/maintenance projects	Passed	9/11/17
2017-28	Designating the second Monday in October as “Indigenous Peoples’ Day” in Durham, NH	Passed	9/18/17
2017-29	Waiving the Standardized Purchasing requirement within Section 7 of the Town of Durham Purchasing Policy dated November 19, 2012, designating Stephen Traub of Property Valuation Advisors as the sole source vendor to provide commercial/industrial appraisal services for the Town of Durham’s 2018 statistical update, and authorizing the Administrator to sign a contract with Property Valuation Advisors in an amount not to exceed \$28,200 for said services contingent upon appropriation of said funds by the Town Council as part of the approved FY 2018 Budget	Passed	9/18/17
2017-30	Designating the week of October 15 – 21, 2017 as “Friends Of the Libraries” week in Durham, NH	Passed	10/16/17

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2017-31	Waiving the Standardized Purchasing requirement within Section 7 of the Town of Durham Purchasing Policy dated November 19, 2012, designating George Sansoucy, PE, LLC as the sole source vendor to provide engineering consulting, revaluation and updates of all utilities in the Town of Durham for a period of five (5) years from 2018 thru 2022. This contract includes a revaluation of all utilities for tax year 2018, and yearly utility updates for tax years 2019 thru 2022 for Ad Valorem taxation purposes, and authorizing the Administrator to sign a contract with Mr. Sansoucy in an amount of \$17,200 each year for the term of the contract for said services as part of the approved 2018 Budget and subsequent budgets	Passed	10/16/17
2017-32	Authorizing the issuance of long-term bonds or notes not to exceed Four Million, Three Hundred and Five Thousand Dollars (\$4,305,000.00) for the purpose of bonding 2016-2017 capital projects and equipment purchases	Passed	10/16/17
2017-33	Town Council approval of the FY 2018 General Operating Budgets, the Capital Fund Budget and the 2018-2027 Capital Improvement Plan, as amended	Passed	12/4/17

Town Administrator

TODD I. SELIG, *Town Administrator*

Town staff, elected, and appointed officials are working to address community needs, control costs, and maintain the municipality's fiscal position despite many competing pressures. From preserving the quality of life within our traditional residential neighborhoods, to grappling with human rights issues, to managing development pressures, to taking steps (in excess of \$100,000 to date) to protect the health of the Great Bay Estuary with respect to the proposed \$70 million Eversource Seacoast Reliability Project, many individuals have collectively worked diligently on behalf of the community in 2017. In short, the Town of Durham continues to be economically and prudently operated.

According to Moody's Investors Service as of 12/1/17, the credit and financial position for Durham is very strong. Its Aa2 rating is slightly higher than the US cities median of Aa3. Key credit factors include a robust financial position, an affluent socioeconomic profile, and an adequate tax base. It

also reflects a moderate debt burden and a somewhat elevated pension liability as a result of challenges within the NH Retirement System. Durham's cash balance as a percent of operating revenues (100.2%) far exceeds the US median, however, this percentage has decreased between 2012 and 2016. Our fund balance as a percent of operating revenues (24.6%) is slightly weaker than other Moody's-rated cities nationwide. The economy and tax base of Durham are very healthy overall and are in line with town's Aa2 rating. The median family income equates to a robust 181.8% of the US level. In addition, NH's economy continues to expand, largely attributed to the southeastern region of the state, which benefits from the vibrant Boston economy.

The Town Council's goals in 2017 tasked the Administrator with developing a budget for FY 2018 that kept the local municipal portion of the tax rate unchanged at \$8.48 for the fourth year in a row. Through a very deliberative budget process, the Council, working with staff, was able to fulfill its goal.

In March of this year, residents voted overwhelmingly (846-101) to support renovations/expansion at the Durham Police Department located at 86 Dover Road totaling \$1,960,000. "The department is humbled by the turnout on such a wintry day," Police Chief David Kurz said in a statement after the results were announced. The site had originally been purchased and renovated in 1997 to serve as the town's police facility and was in need of significant improvements. When finished, the station will have a larger women's locker room and evidence storage space, modern day energy efficiencies, universal access, an enclosed sally port, and an enclosed entryway at the rear. Durham residents Bill Schoonmaker and Water Rous are the architects of record for this excellent project, which should be complete by spring 2018.



Todd Selig, Administrator; Jennie Berry, Administrative Assistant

Durham's 12,187 sq. ft. state-of-the-art Town Hall at 8 Newmarket Road entered its fourth year of operation on October 23, 2017. Following an extensive Request for Proposal (RFP) process, Durham ultimately sold the former Town Office site at 15 Newmarket Road to a local technology company, Applied Geosolutions, for the sum of \$650,000. Applied Geosolutions is currently investing around \$600,000 in the building. The town has required that any redevelopment of the site not impact its spot on the National Register of Historical Places. Construction is underway although the project is moving ahead very slowly. The property is now back on the tax rolls.

The new UNH Outdoor Pool opened to great fanfare in the fall of last year and enjoyed its first full year of operation in 2017. Resident feedback concerning the pool has been extraordinarily positive. At 14,355 sq. ft., the +/- \$6.5 million structure paid for fully by UNH is one of the largest outdoor pools in New

Hampshire. The Town Council has allocated the sum of \$30,000 to subsidize the annual pool pass cost for Durham residents by providing a 20% reduction off the annual purchase price. Passes are purchased at the Hamel Recreation Center.

The town addressed a number of difficult social issues this year: The controversial "Cruel Adversity" mural at the US Post Office in Durham; whether the town should become a so-called "Sanctuary City" which we did not do; expanding the membership of the Human Rights Commission to be more diverse; and on September 18, 2017, the Council by resolution recognized the 2nd Monday in October as Indigenous Peoples' Day in Durham affirming our local commitment to promoting understanding, friendship, and the well-being and growth of our indigenous community, making Durham the first community in the state to do so. The Council also adopted a resolution declaring Durham as a welcoming community. New welcoming roadway signage will be installed at the various entrances to Durham in spring 2018.

A review was undertaken in 2017 resulting in an update to the disabled exemption and elderly

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exemption programs available to eligible Durham property owners.

As part of a detailed settlement agreement in the matter of Cutter Beech Hill, LLC V. Town of Durham, the parties resolved a dispute of ownership of the land upon which the town's 650,000 gallon water tank atop Beech Hill sits, as well as right-of-way access to that site.

The town updated its Street Vending ordinance to address unsafe conditions created by various booksellers and textbook buyers operating along busy Main Street soliciting their services to college students. The change, prohibiting such activity in dangerous locations within downtown Durham, was controversial, challenged in Strafford County Superior Court by a bookseller, and ultimately the town prevailed in the case.

Our weekly "Friday Updates" serves to keep the Town Council and members of the community informed of news and happenings in Durham. Over 3,200 individuals subscribe to this weekly broadcast. Durham has once again bolstered its Twitter and Facebook presence in order to meet the demands of residents' changing preferences for information distribution. For example, 820 individuals have signed up for our Twitter feed (a 17% increase from 2016) and we have a Facebook reach of over 3,100 individuals. Our goal is to keep residents informed of local affairs so they may become engaged when issues are of interest to them. We are a community that truly welcomes and encourages citizen involvement.

Over the last year, Durham has continued to pursue long-term Economic as well as Environmental Sustainability, which are inextricably linked. Without economic sustainability, the Town will not have the financial resources available over the long-term to stabilize the tax rate, pursue desired projects/infrastructure, preserve open space, etc. Without a healthy natural environment, we will not sustain the Durham in which residents hope and desire to live, work, and play. Both the 2011 and 2017 Master Plan processes indicate residents of the community seek balance.

The town successfully worked closely in 2016 with the Southeast Land Trust as part of an effort to

conserve the 40 +/- acre Thompson Forest parcel located along Wednesday Hill Road abutting the Durham-UNH Water System pump station on the Lamprey River. In 2017, through the efforts of Ellen Snyder, our new part-time contract Land Stewardship Coordinator, we have made significant strides in actually managing this parcel, as well as numerous other lands under the Town's stewardship.

Meanwhile, Durham worked with the Society of the Protection of NH Forests in 2016 and 2017 relative to securing a conservation easement on the 40 +/- acre Hills/Emery Farm property located along Route 4 directly across from the Emery Farm farm stand. We hope to bring the matter to fruition in 2018. And the "Powder Major" (or Goss family) project consisting of approximately 227 acres at the juncture of Durham, Lee, and Madbury near Tibbetts Field/Rt.155 in Madbury was conserved this year in partnership with the Forest Society.

The town and UNH, through the joint administrative Water, Wastewater, and Stormwater Committee, continue to address a multitude of Town/Gown items to include efficient operation of the new Spruce Hole Well, focusing attention on water quality deficiencies within the Great Bay Estuary (nitrogen) as identified by the NHDES and the EPA, meeting EPA wastewater and stormwater MS-4 mandates, implementing a required NHDES backflow prevention program, general water/sewer infrastructure, and more. While at times politics might get hot and heavy between Durham and UNH, on the front lines of our utility infrastructure both on and off campus, the town and the university are joined at the hip and work seamlessly together.

UNH issued another RFP for the redevelopment of 66 Main Street also known as the ATO site, and potentially including Hetzel and Alexander Halls across the street on UNH property. The RFP specified a boutique hotel, and upscale restaurant, along with desirable office and commercial space. There were three respondents. Only one remained as meeting the RFP criteria and the UNH team is presently working to secure a suitable outcome.

Durham and UNH negotiation teams met extensively in 2015/2016 to discuss and ultimately agree upon a variety of topics/agreements which were subsequently approved by the Town of Durham and the University

of New Hampshire in 2016 as follows: Agreement to renegotiate the Municipal Services (Omnibus) Agreement which expires 12/31/18; MOU on Long-Range Planning Coordination and Communication; Fire Protection Services Agreement; Jackson's Landing Boat Launch Agreement (for 1 year); MOU on University Outdoor Swimming Pool; The School Agreement; Transfer of Real Property Agreement (transferring ownership of the "Tot Lot" and Oyster River Park to Durham, which took place in 2017); and the Water and Wastewater System Agreement. This suite of agreements represented a significant undertaking and accomplishment. In 2017, the parties continued extensive discussions relative to the Omnibus Agreement, and in particular roadways and policing, and finalized a long-term Jackson's Landing Agreement. Conversations continue into 2018.

Durham's vision for its Parks & Recreation Department is that it will offer a wide variety of opportunities and concentrations for all residents of any age wishing to participate in accessible, affordable activities. The department also plans/coordinates community-wide events such as Durham Day, summer children's programming in conjunction with the school district, the summer concert series, as well as managing the Churchill Rink. Under the leadership of Director Rachel Gasowski, we've seen interest and participation in Parks & Recreation programming flourish.

In response to the goal of becoming a more pedestrian and bicycle friendly community, Durham moved forward numerous efforts in 2015 and 2016 to delineate roadways within our downtown core with "share the road" (or sharrows) markings and signage. 45 such yellow signs on wooden posts were ultimately installed throughout the community. Efforts to better delineate and safely address bicycle and pedestrian friction points utilizing Transportation Engineer Dirk Grotenhuis' services were evaluated and discussed by the Council in 2016. Many recommendations were acted upon, including the application of green paint within bicycle areas at specific intersections in the downtown to assist bicyclists in navigating the downtown core more effectively and safely. In 2017, the focus was on updating the joint Durham/UNH downtown traffic model for AM and PM peak demand. The updated traffic model, due in January 2018, will prove useful as we work to further

improve all forms of transportation locally, both on and off campus.

As a result of new development over the last few years, sidewalk sections along Church Hill and Madbury Road were widened, and the pocket park at Main Street and Mill Road was completely refurbished as part of the Pauly's Pockets project. The pocket park at the corner of Main Street and Pettee Brook Lane was also refurbished with excellent results, furthering our efforts to make downtown pedestrian welcoming. The Madbury Commons project at 17-21 Madbury Road now provides an attractive pedestrian connection between Madbury Road and Pettee Brook Lane (and Main Street beyond). All of this, combined with increased residential density within the downtown core, has contributed in 2017 to a more vibrant downtown environment attracting an ever increasing mix of new international restaurants and businesses to serve both the full time residential and college student populations that call Durham home.

Significant development projects were discussed by our land use boards in 2017 including a proposal from Riverwoods for a site on Stone Quarry Drive, a 55+ redevelopment on Young Drive, a significant redevelopment at the Mill Plaza, and a refurbishment/redevelopment of the Town & Campus block on Main Street. The Young Drive project did not receive variances necessary for it to move forward in large part due to neighborhood opposition. The Riverwoods (for which a long-term "Payment in Lieu of Taxes" or PILOT was negotiated), Mill Plaza, and Town & Campus projects all move forward into 2018 for further review.

Oyster River School District Superintendent of Schools James Morse and I continue to work to remain in active communication with one another regarding issues of mutual interest/concern. It is helpful to note that Town Councilors Kenny Rotner and Allan Howland are also members of the ORCSD School Board, in this way ensuring there is good communication between Durham and the ORCSD School Board as well relative to issues of mutual interest.

The Town Council voted unanimously on April 3, 2017 to extend my employment contract as

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Administrator for an additional 9-year term through December 31, 2025. Now in my 17th year of service to the community, I'm looking forward to the next nine years in Durham.

Durham is highly regarded as a leader in myriad areas amongst NH municipalities, state agencies, and beyond. For example:

- Durham Public Works is working with the NH Department of Environmental Services and UNH researchers on groundbreaking approaches to shoreline restoration using a living shoreline at Wagon Hill Farm.
- The Council endorsed the Energize 360 Seacoast NH Program in an effort to promote sustainable and renewable energy use in Durham and across the Seacoast.
- Durham endorsed the formation of a multi-state task force to explore the potential for offshore wind development along the Maine and NH coastline.
- The Council passed a resolution urging the NH Legislature to oppose Senate Bill 3, an act modifying the definition of domicile for voting purposes as well as the requirements for documenting the domicile of a person registering to vote, believing the bill would result in the disenfranchisement of voters.
- Durham became NH's first Bee City USA in February 2017.
- Our 640 kW DC Oyster River Solar Array in the Packers Falls Gravel Pit is the 2nd largest such array in NH. Consequently, we are viewed as a regional expert in solar and receive numerous calls for guidance from other NH and ME communities.

- We again received the top ranking score in NH by the Human Rights Campaign's Municipal Equity Index relative to addressing GLBT-Q concerns.

- Durham was listed as the #1 safest college town in America according to SafeWise, a website and blog focusing on safety and security concerns. In 2016 we were listed as the #4 safest college town.

These accomplishments were not by accident. The residents who live here are smart, entrepreneurial, always taking the long-term perspective, focused on the environment, community-oriented, and committed to quality education. Durham is blessed with significant natural resources as well: the Great Bay, the Oyster River, the Lamprey River, the Spruce Hole Bog, Wagon Hill Farm, numerous natural gateways leading into and out of the community, and more. But it is not only that we have these natural treasures. Durham has had the foresight to protect them through local decision-making, good planning, prudent management, and a lot of hard work. Meanwhile, the University of New Hampshire provides social, cultural, and athletic opportunities for the community, not to mention it's an economic driver for Durham and the entire region. And our town employees — public works, police, fire, planning, zoning, and more — they are good people, working hard with limited resources to meet the needs of a demanding citizenry with high expectations for exceptional service delivery at the local level.

While taxes are undeniably high in Durham, for all of these reasons, home sales remain strong, commercial investment is active, downtown vacancies are almost non-existent, the tax base is growing, the town is beautiful, and a positive sense of community is pervasive.

All in all, it has once again been a solid year for Durham.

Town Council

KITTY MARPLE, *Chair*

The end of year signals the 2018 budget confirmation process is closing. The Town Council is wrestling with certain issues that affect spending. Durham is a relatively small community with a robust engaged citizenry. Priorities differ considerably among age groups. It is very important that residents provide feedback during the year regarding programs, nuisances, and services so that the Council is able to appropriately weigh where funds should go. It is the Council's goal to keep spending as consistent as possible so that residents do not experience sticker shock each year. This is made difficult if the Council is unaware of what citizens' feel is important. If you appreciate Parks and Recreation activities, drop the town a line. If you are bothered by noise in your neighborhood, contact the police who are always eager to help. If you feel that areas in town require maintenance contact the Department of Public Works to evaluate the situation.

I have been a member of the Town Council for over six years and I proudly serve the citizens of



Katherine Marple

Chair

Term: 3/17 – 3/20

Durham. I value our employees, particularly if they desire to stay with us. Our Town Business Manager has worked for Durham for 30 years. The Town Clerk is a 25-year veteran. Our Director of Public Works has been with us for over 40 years. Todd Selig's Administrative Assistant has quietly performed her job for 27 years. This kind of institutional knowledge is priceless. These people work long hours many days to maintain the quality of life in Durham. Whether you agree with some of the town's policies or not, you are provided with excellent service.

I have not included Todd Selig in the notes above. He knows that he is a valued employee, who recently agreed to a nine-year contract extension. He is an outstanding leader of our town and I would rather not imagine Durham without him.

Thanks to all of you for your interest in town governance and for supporting the many programs our departments offer. It is a pleasure to serve you.

Town Council Members



Alan Bennett
Council Member
Term: 3/16 – 3/19



Wayne Burton
Council Member
Term: 3/16 – 3/19



Allan Howland
Council Member
Term: 3/16 – 3/19



Firoze Katrak
Council Member
Term: 3/15 – 3/18



James Lawson
Council Member
Term: 3/15 – 3/18



Kenny Rotner
Chair Pro Tem
Term: 3/15 – 3/18



Sally Tobias
Council Member
Term: 3/17 – 3/20



Carden Welsh
Council Member
Term: 3/17 – 3/20

“...The Durham community celebrates the essential roles that its conservation, historic preservation, public recreation, and library play in fostering a vibrant community. “

Culture and Recreation

Conservation Commission

BY ROBERT SULLIVAN, *Chair*

Members: Robert Sullivan, Chair; Bart McDonough Vice Chair; Coleen Fuerst, Jake Kritzer, Michael Morneault, John Nachilly, Vince Noga, Sally Tobias (Council representative), Andrew Corrow (Planning Board representative)

Former Members: Otho Wells, Richard Wollmar, Diana Carroll (Council representative)

Key supporters of the Commission/Land Stewardship Subcommittee:
Malin Clyde, Ann Welsh, Kenny Rotner

The Conservation Commission

- Acts as an advocate for natural resource conservation.
- Inventories, manages, and protects natural resources.
- Makes recommendations to the state on all applications to the New Hampshire Wetlands Bureau.
- Confers with the Planning Board on applications for Conditional Use permits in the Shoreland and Wetland Protection districts.

Accomplishments and Goal 2017 was a year of Stewardship and Conservation. The commission also experienced turnover as some long-term members took a well-deserved break. Barbara Dill, Diana Carroll, Otho Wells, and Dick Wollmar were great contributors and will be missed. New members, including Andrew Corrow, Jake Kritzer, Bart McDonough, John Nachilly, and Vince Noga were welcome additions.

Stewardship

- The Land Stewardship Subcommittee, a cross functional committee composed of town employees and volunteers, matured into a more active and organized committee this year. The subcommittee brings stewardship and management ideas

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from conception to completion. The subcommittee brought together expertise, energy, and volunteers in a cooperative manner to more proactively manage town properties.

- 2017 was Durham's first year with a formal Land Stewardship Coordinator position. The contract position was funded to guide and steer the stewardship and maintenance of town-owned and conservation properties. The coordinator and the Land Stewardship Subcommittee worked together to implement management plans and to more thoroughly maintain Durham's valuable land assets. This year, the subcommittee refined its record-keeping, monitored easements, organized volunteers, and researched ideas for the future.

Conservation

- Completed an important conservation project of 193 acres at the Powder Major Forest. Located at the intersection of Durham, Lee, and Madbury, Powder Major is a critical filter for the community's Oyster River water supply and is a unique recreational area. Durham contributed \$125,000 to the project (\$2.5 million) organized by The Society for Protection of New Hampshire Forests (SPNF).
- Completed a conservation project at Emery Farm on Route 108 adjacent to Wagon Hill Farm. This project conserved a key 36-acre parcel of critical shoreland property on the Oyster River and valuable agricultural soils on this historical farm. Durham contributed \$250,000 to the project with an additional \$1,500,000 raised by the Forest Society from other funding sources (LCHIP, USDA-NRCS, donors).
- Conducted trail upgrades and forest management work at Oyster River Forest. New trails and bridges now connect Oyster River Forest with College Woods and downtown Durham.
- Completed management plans and obtained permission for improvements to the conserved property at the Thompson Forest on Wednesday Hill Road. The Land Stewardship Coordinator worked with Southeast Land Trust and New Hampshire Fish and Game on plans to remove invasive plants, replant native species, and create better habitat in the future. Funding came from outside Durham.
- Completed numerous work parties on town lands with volunteers. University of New Hampshire students were particularly helpful.
- Reviewed and monitored construction projects to ensure water quality was protected.



On Thursday, June 8, 2017, the Society for the Protection of New Hampshire Forests held a ceremony in Madbury recognizing the numerous project partners who contributed to the permanent protection of the Powder Major Farm project. The Forest Society worked with Madbury, Durham, and Lee, as well as numerous other project partners, to protect the Powder Major's Farm and Forest. The parcel is a 195-acre property behind Tibbetts Field on Route 155 in Madbury and extending into Durham and Lee. COURTESY TODD SELIG.

Historic District Commission/Heritage Commission

BY PETER STANHOPE, *Chair*

Members: Peter Stanhope, Chair; Andrea Bodo, Vice Chair, Michael Bradley, Larry Brickner-Wood, Alvin Mars, Bill McGowan, (Planning Board representative); Alan Bennett (Town Council representative)

Former members: Heidi Ely

The authority of the Historic District Commission (HDC) authority includes broad responsibility to preserve and promote the historic, cultural, educational, economic, the general welfare of the Durham Historic District. The district overlays the area beginning at the intersection of Main Street and Madbury Road and proceeds southeasterly along Main Street to the intersection with and then along Newmarket Road to Laurel Lane. In addition to the powers and duties listed in the Zoning Ordinance, the HDC acts as the Heritage Commission with broad duties and responsibilities outlined in New Hampshire Revised Statutes Annotated (RSA 674:44-b) that most principally involve opining to the Planning Board and Town Council, as well as other boards and committees on the important historical resources located through the entire community.

An HDC/HC monthly agenda can be populated by items ranging from the mundane to major projects. Some of the issues addressed that did not get significant attention but represent the continuing effort to enhance the gateway to Durham's center, as well as the district, included approval of updating of the Three Chimneys Inn landscaping at its driveway entrance, the removal of large dead or diseased trees along Main Street on

Church Hill, improving signage on district buildings, and approving demolishing of a porch and deck as the restoration of 10 Newmarket Road begins.

The 2017 Certificate of Recognition was awarded to Marie Polk for the restoration of the 47 Newmarket Road historic home, Stephen Bedard contractor. Advocating for the restoration of historic homes in the district has presented challenges as so many have been converted to student housing and their very age makes these restorations challenging economically. In spite of these issues, the HDC has had a number of successful relationships, including working with the Kyreages family resulting in their addressing repairs to a number of their properties, including the Red Tower property; Bill and Carrie Salas with their restoration to National Park Service standards the former Town Hall at 15 Newmarket Road; Orion Student Housing for agreeing to

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Peter Stanhope, Chair, and Andrea Bodo, Vice Chair of the Historic District Commission, display a plaque received from the National Park Service recognizing Durham for being a Certified Local Government (CLG) and a partner in federal preservation efforts for twenty years. The CLG program provides an opportunity for local governments across the country to become more involved in identifying, evaluating, protecting, and enhancing local properties of historic, architectural, and archaeological significance. A participating community must meet and maintain numerous high standards.

address the deterioration of a porch structure on their property at 8 Main Street, and Mark Henderson first for his expansion of the historic property at 1 Main Street, and as the year ends, his agreeing to replace aluminum siding with wood siding and preserve the exterior features of the historic Ebenezer Smith home at 20 Main Street. The challenge of preserving historic structures unfortunately is not always successful. The Town of Durham chose to demolish the historic barn at Wagon Hill Farm to the disappointment of the Heritage Commission.

As a Heritage Commission, the members reached out to the Trustees of the Trust Funds and the Public Works Department to address the maintenance of the Smith Chapel. The chapel, after a major renovation, had been allowed to be overgrown with ivy which was removed after the HC brought the matter to light. Additionally, the HC reached an agreement with the Trustees of Trust Funds to develop a plan to address restoration of historic burial grounds located throughout Durham. Through the commission's efforts, a number of residents participated in being qualified by Richard Maloon of the New Hampshire Graveyard Association to make repairs to Durham's historic burial grounds. The "Save Our Stones" committee was formed to be chaired by former Planning Board Chair Andrew Corrow and three burial grounds were scheduled to be restored as

the first phase in a long-term project. The HC also worked with The Durham Historic Association and the Department of Public Works to accomplish the restoration of the Bicentennial Park at the corner of Main Street and Mill Road.

Goals for 2018

- Work closer with the Land Stewardship Subcommittee which the HDC/HC is now represented on.
- Investigate the need of a town-wide demolition delay ordinance applicable to historic structures.
- Encourage the town boards and committees to better utilize Durham's status as a Certified Local Government.
- Create a historic panel for the Smith Chapel and continue the commission's advocacy for the Mill Pond and Dam.

The HDC/HC is fortunate to have the support and advice of the Durham Historic Association, Town Planner Michael Behrendt, and a number of Durham resident activists. The HDC/HC process is an important part of responsibilities to preserve the district and public comment is an intricate part of each meeting and each project commission members consider.

Parks and Recreation Committee

BY KASEY MORNEAULT, *Chair*

Members: Kasey Morneau, Chair; Michael Drooker, Nate Fitch, David Leach, Sam Lewis, Kylee Noga, Kenny Rotner (Council representative)

Former Members: Benjamin Lapham, Michael Sievert

It's been a busy year for the Parks and Recreation Department, as well as the committee. Rachel Gasowski has been hard at work designing, programming, and implementing events to offer opportunities to engage residents in, as well as strengthen, the community. As the Director, Rachel has continued to add a number of new events this year, such as the Sweetheart Dance, 3 v 3 Pond

Hockey Tournament, Summer Splash, and Potluck, and Downtown Trick-or-Treat, and Movie on Main while expanding others to better serve both residents and businesses, including Music on Main and the Summer Camp Out at Wagon Hill Farm. Rachel's programming reflects the diverse needs and desires of the town's citizens, young and old, from sports programming and outdoor opportunities, to music lessons and after school activities, bringing the populace together to find common interests and foster new relationships. It is exciting to watch as Rachel draws people together from all walks of life, nurturing the welcoming atmosphere that Durham

is known for and making it a town residents can be proud to call home.

The Churchill Rink at Jackson's Landing continues to be a top priority for the department. During the 2016/2017 season Parks and Recreation brought the management back in-house. Overall, the transition was effective, and the surplus revenue has shown an upward trend since last season. Throughout the past year, the committee has begun to actively explore potential rink renovations. While this stemmed initially from deficits pointed out by user groups as well as safety concerns, including the current location of the Zamboni, it was coupled with the need for more space for the department's programming and storage. It can be difficult to find space to hold programming, from fitness classes to pickleball, and the current state of the rink precludes it from being used as a year-round facility.

Additionally, storage for Parks and Recreation is limited and scattered around town. The department itself lacks a functional home base, often making planning and executing programming difficult at best. With this in mind, the committee reached out to stakeholders to identify key needs in a potential future renovation. Once the list was narrowed down, a Request for Qualifications was sent out and AG Architects was chosen to draw up preliminary plans. With these plans in hand the committee intends to continue exploring future options and potential opportunities at the Churchill Rink.

It is exciting to watch as the Parks and Recreation Department continues to grow, and the Parks and Recreation Committee is grateful for the town's support as the committee continues to provide new experiences to service the residents' recreational needs and foster community ties.



Durham Parks and Recreation hosted its first Family Sweetheart Dance on Friday, February 10, 2017 at the Oyster River High School. Approximately 120 community members joined in on the fun. The night included a DJ, a complementary family photo by a professional photographer, food, drinks, and party favors. The Moharimet PTO set up a bake sale, supplying the sweet treats for the evening.

Parks and Recreation Director

BY RACHEL GASOWSKI, *Director*

The Parks and Recreation Department continues to focus on offering a broad range of outdoor and indoor recreational activities that are available to town residents of all ages, abilities, and interests. Residents can count on programs and events that bring the community together in our parks, facilities, and throughout the vibrant downtown that are welcoming and safe.

2017 marked a very successful year for Durham Parks and Recreation. The department continued to see positive growth in newly-established programs and community events. Parks and Recreation offered approximately 100 program opportunities to those of all ages in 2017. A variety of twenty-eight adult programs, ten middle school, and

continued on next page

eleven youth programs were offered. Additionally, thirteen community events were hosted; four of which were new for 2017. The department was also successful in establishing a lineup of popular outdoor education/adventure style after school programs for elementary and middle school students. Our partnership with Seven Rivers Paddling allowed for snowshoeing, XC skiing, winter outdoor adventures, trail running, kayaking off the beaten path, and mountain biking programs to take place.



Rachel Gasowski, Parks and Recreation Director

Partnerships with UNH, Celebrate Durham, various community organizations and businesses, town departments, and the Oyster River Cooperative School District assisted in our ability to offer new programs, and successful community events, along with growing participation in long-standing program offerings such as Coyote Club and Adult Fitness Classes.

Community events were once again highlights for the department in 2017. The community showed its support with great attendance, bringing hundreds together to participate and celebrate in Durham's energetic downtown and at other wonderful community resources that Durham is fortunate to have. The downtown Trick-or-Treat, Family Sweetheart Dance, Slush Cup Pond Hockey Tournament, and Summer Splash and Potluck Picnic at the UNH pool were all wonderful new additions to the lineup of events. I look forward to offering these events again in 2018 and seeing their continued growth!

The Parks and Recreation summer day camps had record attendance through thirteen camp opportunities. Participants enjoyed Wicked Cool Vet School, Wicked Wacky Lab Week, Rocket Science Camp, Adventure Paddle Camp, field trips, and five weeks of Camp R.E.A.C.H.; a partnership camp with ORCSD.

2017 Accomplishments

- Established four new community events: Downtown Trick-or-Treat, Family Sweetheart

Dance, Slush Cup Pond Hockey Tournament and Summer Splash, and Potluck Picnic at the UNH pool.

- Hosted thirteen community events: Durham Day, Downtown Trick-or-Treat, Feather Fest, Tree Lighting Celebration, Family Sweetheart Dance, Slush Cup Pond Hockey Tournament, Annual Egg Hunt, Memorial Day Parade, Family Campout, Picnic In The Park, Music By The Bay, Music on Main, and Summer Splash and Potluck Picnic.

- Enhanced after school program opportunities to elementary and middle school students through a partnership with Seven Rivers Paddling. Seven outdoor education/adventure style programs were implemented.

- Offered a variety of adult program opportunities, including pickleball, bird watching, adult fitness classes, craft workshops, astronomy workshops, and field trips.

- Expanded ice sessions at Churchill Rink, including teacher workshop days, vacation weeks, Saturday Night Lights, and after school skate times.

Goals for 2018

- Develop and implement new community events and happenings.
- Expand adult programs.
- Create program opportunities for teens.
- Seek out and apply for recreational grants to benefit the department.
- Continue to make progress on the facility renovation at Churchill Rink.
- Explore program offerings at Jackson's Landing waterfront for community use.
- Continue to foster positive partnerships that have been built between UNH, various community organizations and businesses, town departments, ORCSD, and Durham Parks and Recreation.

I am extremely grateful for the positive working relationships that Durham Parks and Recreation has with each of the town departments. Durham's town departments continued support of our programs, events, and operations allows us to offer all that we do while adding great value to programs and events for the community.

Durham Parks and Recreation offers a wide range of quality programs, parks, and facilities that encourage all community members to participate in healthy, fun, and enriching activities. Together, with the residents of Durham, we celebrate the essential role public recreation plays in fostering a cohesive and vibrant community.

Public Library Board of Trustees

BY JENNA ROBERTS, *Chair*

Library Board of Trustees: Jenna Roberts, Chair; Anne Knight, Charlotte Ramsay, Susan Roman, William Schoonmaker, Carolyn Singer, Nancy Webb, Toby Ball (Alternate), Roni Slavin Pekins (Alternate), Dianne Thompson (Alternate)

As Trustees, we are elected by our fellow community members to serve in the collective best interest of our community. As Durham residents and taxpayers as well, we take this job very seriously. We are steadfast in the pursuit of our mission and mandate to both balance the budget and balance the many needs and requests of the community. Without the dedication and encouragement of our patrons, staff, town administration, and Town Council, we would not be successful in our continued quest. We wish to thank the community for their support and ardent dedication to the Durham Public Library.

Never a Dull Moment!

It has been another busy year for the Durham Public Library. We started the year with Judy Haskell at the helm as Interim Director. She did a great job supporting the library team and our community.

Her cheerfulness and willingness to help out wherever and whenever needed was exactly what was needed as we awaited the arrival of our new Director.

Hiring and Onboarding a New Director

The board did an outstanding job supporting Judy and then making a quick and smooth transition to

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2017 Reflections:: "In an age of greed and selfishness, the public library stands as an enduring monument to the values of cooperation and sharing. In an age where global corporations stride the earth, public libraries remain firmly rooted in local communities. In an age of widespread cynicism and distrust of government, the tax-supported public library has widespread, enthusiastic support."

—The Public Library Manifesto, by David Morris



Durham Firefighters visited the library with their fire truck during one of the library's storytime programs and taught those present about fire safety. COURTESY DURHAM PUBLIC LIBRARY

welcoming and onboarding the new Director, Rose Bebris. Since her arrival in May, Rose has already done an outstanding job building relationships with members of the community and reaching out to leaders within Durham, as well as peers in other local libraries, including our University of New Hampshire partners.

Rose brings a wealth of knowledge and expertise in library science, as well as experience building strong communities through creative and innovative library offerings. Her vision aligns with the overarching goals of the Trustees—to provide exceptional customer service, programming, support and resources to enrich, enhance, engage, nourish, and improve the quality of life for all in our vibrant community.

Staff Appreciation

The board wishes to acknowledge and thank the library staff, as well as the substitutes who worked diligently to ensure library services were continued throughout the process of leadership change. When reading the Director's report and seeing the statistics, one will get a sense of just how hard they worked to maintain the high level of services and offerings that the community relies upon and has come to expect in our beautiful location.

Strategic Planning and Looking Ahead

Each fall the board conducts a strategic planning session. Upon approaching the end of 2017, the Trustees will continue to focus on the needs of the community. For 2018, we will be prioritizing, diversifying, and expanding the library's collection to include more diverse materials, new releases, and highly requested materials in greater numbers and more quickly. These materials will include traditional and digital formats for books, movies, and audio books. In addition, we will be looking at all facets of the library service model to best meet the needs of the community—such as, library hours, staffing priorities, and revenue opportunities.



Rose Bebris, Library Director

Durham Public Library = Community

Ensuring a welcoming, inclusive, engaging, and supportive environment is a top priority also. The board and staff are also committed to and advancing and enhancing community connections through superior customer service, as well as progressive, innovative, and dynamic programming for both adults and children. We expect that 2018 will be as eventful, intriguing, and engaging as ever. We again thank the citizens of Durham for all your support!

Library Director

BY ROSE BEBRIS, *Library Director*

The Durham Public Library (DPL) welcomes patrons of all ages and cultural backgrounds and realizes that everyone has diverse needs, interests, value systems, and reading abilities. Whether you are looking for the latest bestseller or the history of agriculture in Durham, chances are the library has just the right item for you. The library also offers 17 public access computers, a wide variety of children's and adult programming, a genealogy station, preloaded Kindle eReaders, and much, much more. The library staff, the Board of Trustees, and the Friends of the Library work hard to keep the library's offerings of resources and services current and aligned with the needs of the community.

2017 was a year of significant change for the library. While in an extended period of transition, library staff remained committed to ensuring a high quality level of personal service, as well as achieving internal, behind-the-scenes goals under the cheerful leadership of Interim Library Director Judy Haskell. In late May, the Durham Public Library Board of Trustees welcomed Rosemary Bebris as the new Library Director. A New Hampshire native and graduate of the University of New Hampshire, Rose has spent her entire career in the library—starting as a Page at the Nashua Public Library while in high school, later advancing to a Library Assistant position at the

Chandler Memorial Library and Ethnic Center in Nashua. Rose then served as the Children's Librarian in Pelham, NH and Hudson, NH before making the move to Arizona where she spent 12 years as the Director of a vibrant community library. Rose holds a Master of Arts in Information Resources and Library Science from the University of Arizona.

2017 Accomplishments

- Developed new procedures to more effectively use library resources.
- Increased the library's bandwidth with the installation of fiber internet connectivity.
- Offered a wide variety of cultural offerings, including a new French Club and Toddler Yoga.
- Ran a robust summer reading program with

350 children aged 2 to 12 – participants read approximately 154,950 minutes together!

Goals for 2018

- Develop and implement a comprehensive strategic plan.
- Improve selection of new material in all formats.
- Strengthen partnerships with other Town of Durham departments and local groups and organizations.
- Increase outreach to the local schools and university.
- Install a Story Walk to enhance the rain garden and Milne sculpture.
- Enhance summer reading program offerings for both children and adults.



During the summer reading program, 350 children, aged 2-12, read approximately 154,950 minutes together in five weeks and filled up the library's Durham map! PHOTO COURTESY DPL

“...The scope of a municipal government’s powers is determined by its delegated authority from the State of New Hampshire, and the laws it passes are called ordinances. “

General Government

Assessor

JIM RICE, CNHA

The Assessing Office is responsible for ensuring equitable assessments, which distribute the town’s tax burden in accordance with New Hampshire state statutes. Assessments are based on fair market value of property and are applied in a fair, equitable and consistent manner. The Assessing Office strives to provide the best possible customer service. Information regarding assessments, tax exemptions, tax credits, tax deferrals, current use assessments, conservation restriction assessments, discretionary easements, abatement requests, and timber tax are available through this office. Information regarding deed and property ownership can also be found in this office, or on the town’s website at www.ci.durham.nh.us/assessing. A public access computer terminal is available in the lobby of the Town Hall along with tax maps for use regarding property assessment research. Also, assessment information can be viewed on-line at www.visionappraisal.com.

2017 Accomplishments

The Assessing Office generated approximately \$11,534,438 of taxable valuation due to new construction and renovation projects, increasing the net taxable valuation 1.14% from \$1,007,876,992 to \$1,019,411,430 town-wide. This translates into \$353,415 of new tax revenue for the Town of Durham annually.

Current Use Property. Land that was disqualified from the Current Use program (per RSA 79-A), primarily due to new construction generated \$27,927.00 in land use change taxes, all of which were deposited into Durham’s Conservation Fund.

The following is a breakdown of the 2017 assessments and exemptions used to calculate the net taxable valuation used to compute the municipal, county, and local tax rates.

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Summary Inventory of Valuation:

Residential (land & buildings):	\$ 684,513,100
Commercial/Industrial (land & buildings):	\$ 308,613,923
Current Use Land (per RSA 79-A):	\$ 609,529
Utilities:	\$ 31,435,200
Valuation before exemptions:	\$1,025,171,752

EXEMPTIONS	EXEMPTION AMOUNT	TOTAL EXEMPTIONS GRANTED	ASSESSED VALUATION
Blind:	\$ 30,000	8	\$ 240,000
Disabled:	32,000	2	64,000
Assist Persons w/Disabilities	Varies	2	53,825
Elderly:			
65-74	125,000	11	1,375,000
75-79	175,000	2	350,000
80+	225,000	10	2,250,000
Solar:	Varies	64	1,427,497
Total Exemptions:			\$5,760,322

Net Taxable Valuation \$1,019,411,430
(used to compute municipal, county and local tax rates)

VETERAN'S TAX CREDIT	TAX CREDIT LIMITS	NO. VETERAN'S APPROVED	TOTAL TAX CREDIT
Standard Veteran's Credit:	\$ 500	212	\$106,000
Surviving Spouse:	2,000	0	0
Service Connected Disability:	2,000	10	20,000
Total Veteran's Tax Credit:			\$126,000

Tax Increment Finance District.

The Durham Town Council established the Downtown Tax Increment Financing (TIF) District pursuant to RSA 162-K:5 to fund improvements that enhance the economic vitality of the downtown area by creating new or improved infrastructure including, but not limited to, roads, traffic patterns, utilities, water distribution, sewer, storm water management parking, pedestrian ways, lighting, sidewalks and urban amenities necessary to retain, attract, and advance desirable mixed use development and private investment in the downtown/ central business district of the Town of Durham.

Effective 4/1/15, the Town Council voted to only use 7% of the total captured assessed value for improvements within the Downtown TIF District. The remaining 93% is deposited into the General Fund. The total monies available for use are \$109,615.

Updating Current Use files.

Current Use is a program enacted in 1973 encouraging the "preservation of open space, thus providing a healthful and attractive outdoor environment for work and recreation of the state's citizen's, maintaining the character of the state's landscape, and conserving the land, water, forest, agricultural and wildlife resources" – NH Current Use Law RSA 79-A. For more information about Current Use and qualifications, visit www.nhspace.org.

During 2017, the Assessing Office continued to review the files of those properties classified under the Current Use program for accuracy, compliance and record keeping purposes. Exemption and credit applicants were also reviewed as required in preparation for the 2018 statistical update.

2018 Goals

Statistical Update.

Article 6 of the New Hampshire Constitution states “...there shall be a valuation of the estates within the State taken anew once in every five years, at least, and as much oftener as the general court shall order”.

Assessments were last updated in 2013. In preparation for the 2018 Statistical Update, the Town of Durham has engaged the services of three companies to perform the Statistical Update of all property assessments throughout Durham. MRI Appraisal Services, LLC will update the residential properties; Property Valuation Advisors, LLC will update the assessments of the commercial/industrial properties and George Sansoucy, PE, LLC will update the assessments of the utility properties. Each company was chosen for their areas of expertise and their familiarity with the Vision CAMA system (assessing software). All three companies will work in

conjunction with the Assessing Office. The revised assessments reflect market value as of April 1, 2018 and will be used in the second (2nd) and final tax bill for 2018. The Uniform Standards of Professional Appraisal Practice (USPAP) reports completed by these three companies, will outline the methodology used during the update that will be audited by the Department of Revenue Administration for compliance purposes.

In addition to the Assessor’s regular duties, the Assessing Office will be overseeing the statistical update project; reviewing properties under Current Use and those property owners receiving exemptions/credits.

Residents are welcome to contact the Assessing Office at 868-8064 with any questions regarding assessments and/or concerns. Appointments may also be scheduled with the Assessor. Assessing office hours are Monday through Friday 8:00AM to 5PM.

Cemetery Committee

CRAIG SEYMOUR, *Chair*

Members: Craig Seymour, Chair; William (Bill) Cote, Michael Everngam, Wayne Burton, Firoze Katrak, and Katherine Marple (Council members)

There have been twenty-two burials in the cemetery. This total includes five full (casket) burials and 17 cremains (ashes) burials (77.3%).

The Cemetery Committee has not met as there have been no immediate or pending needs to address. I anticipate calling a meeting in the spring to discuss a variety of issues including:

- Tree care and removal. There are a few older trees that may need to be removed in the next couple of years and the committee needs to plan for those expenditures.
- Rebuilding or replacement of the “shed”. This project is on the Department of Public Work’s list and will need to be done sometime over the next few years.
- Data records. While I have computerized the recordkeeping for the sale and inventory of

cemetery plots, it still needs be updated to the town’s servers on a regular basis.

The balance in the Cemetery Care Trust fund as of the end of 2016 was \$219,852 and earned income of \$7,289 during the year. This is the fund from which only the income can be spent for care and maintenance. The balance in the Cemetery Improvement Trust Fund was \$23,660 and earned \$966 and is fully expendable, created to provide for one-time costs or capital improvements as required. One-half of cemetery grave sales revenue goes to each of the funds. In 2017, total revenue from grave sales was \$5,250.

I have received several comments regarding how good the cemetery looks. Hats off again to the Department of Public Works crew for keeping the grass mowed during the summer. Also, many thanks to the volunteers who, when visiting to tend to their own family graves and plots, water the flowers and plants on nearby graves. We can all be very proud of our cemetery.

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Trustees of the Trust Funds

MICHAEL EVERNGAM, *Chair*

Members: Michael Everngam, Chair; William Cote, Craig Seymour

2017 Accomplishments

Operation of Investment Account.

The trusts and reserves in the custody of the trustees continue to be invested with the Wealth Management Division of People's United Bank.

The trustees are pleased to report that the income from reserve and trust investments for 2016 was \$62,354.68, a yield to the end-of-year market value of 1.99%. The end-of-year market value reflects capital gains, additions and withdrawals made during the year so the actual return was a bit higher. Capital gains distributions and gains from sales increased principal by \$6066.51 during 2016. Market value for investments held increased by \$51,541.51 for the 2016 year. Part of this income was spent for the purposes of the various trusts and reserves, and the remainder was accumulated to the balances of the funds. The income received in the first half of 2017 was \$33,640.12. As of October 30th it appears that

the total 2017 income will exceed last year's.

As always, it is important to understand that investment results are dependent on investment markets, and that future results are dependent on being able to adjust to future market conditions. The trustees have adopted a conservative investment policy with the primary goal of preserving the ability to carry out the purposes of the town's reserves and trusts. This policy is posted on the trustee's webpage on the Town of Durham website.

During their annual meeting with the Town Council the trustees were asked, "Why do you have an investment advisor who charges a relatively large fee in relation to earnings; why not just invest the funds in an indexed mutual fund?" Since this question may be of general interest, we prepared a response which is posted on the trustee's webpage.

Description of the Process of Engaging an Investment Advisor.

A detailed record of the process the trustees used to select and engage People's United Bank Wealth



On May 9, 2017, Girl Scout Troop number 12394 beautified the Durham Town Cemetery by planting many flowers. Aubuchon Hardware stores in Dover and Newmarket, UNH Thompson School Greenhouses, and Pawtucketaway Nursery generously donated all the flowers. COURTESY DEPARTMENT OF PUBLIC WORKS

Management as investment advisor to the trustees is available in the Town Administrator's office.

Continuing to Improve Management of Doe Farm.

The trustees are working with the Land Stewardship Subcommittee to define the issues which are important to the future of Doe Farm as a community asset. The current focus of this effort is defining uses for the farm in the future. An invasive species removal plan is being developed which is a necessary precursor to harvesting timber in the next 2-3 years and other potential future uses. It is expected that the program that will be developed for the longer term use of Doe Farm will incorporate existing stewardship/management plans, the will of Mr. Doe, and town needs.

Continuing Our Transparency Efforts.

The trustees have improved the timeliness of posting agendas and minutes. The trustees have generally been able to respond to communications from residents quickly, although in some instances responses have been delayed by the complexity of the issues raised, or when an issue required research and considered carefully a response. The trustees have improved their coordination and cooperation with town departments and committees. Meetings are at the call of the Chair when there is business to be conducted, and typically meetings are held at the venerable Young's Restaurant on Main Street in Durham at 7:30 AM on a Friday morning. All meetings are open to the public. Young's is easily accessible to all and there is ample room for anyone to attend.

Continuing to Improve Record Keeping.

The trustees have barely begun assembling records which show how, when, and why the various funds in their custody were established. The work in this effort is enormous, and will likely require years to complete.

Working with the Department of Public Works.

The trustees have continued their excellent and

productive relationship with Mr. Lynch, Director of Durham Department of Public Works. Mr. Lynch's cooperation, perspective, and support are a major part of the trustees' efforts to carry out the purposes of many of the trusts that they administer.

Investment Policy.

The trustees revised the previous Trustee's Investment Policy, and adopted the revised policy during its meeting on August 25, 2017. (See Trustees' webpage)

Internal Controls Policy.

The trustees adopted an Internal Controls Policy at its meeting in November 2016 meeting. (See the Trustees' webpage)

Goals for 2018

- Continue efforts to be prudent custodians of the funds entrusted to us while seeking sound returns on the investment of these funds.
- Continue to seek a way to accomplish the organization of the trustee's paper records.
- Continue to work on those projects/issues shown above which are "continuing".
- The trustees believe the town's role in locating, documenting, and preserving the private burial grounds located throughout the Town of Durham has been given a tremendous boost by the efforts of the Historic District Commission/Heritage Commission, and in particular, Ms. Andrea Bodo. Ms. Bodo has arranged training on burial ground maintenance and engaged civic organizations and volunteers to address the neglect and deterioration of the burial grounds. The trustees plan to continue to work with the HDC/HC and other town agencies to initiate an action plan and help enlist the support of everyone who has an interest in maintaining and preserving these valuable historical resources.

General Assistance Officer

GAIL JABLONSKI, *Business Manager*

New Hampshire Revised Statutes Annotated (RSA) 165 requires that each city and town in the State of New Hampshire provide for any persons who are poor and unable to provide for themselves and that the governing body of each city and town establish written guidelines relative to general assistance. Section 4-10 A-7 of the Administrative Code of the Town of Durham identifies the Business Management Department, headed by the Business Manager, as being responsible for overseeing general assistance services.

The Town of Durham is dedicated to providing for those in need without regard to age, race, sex, or national origin. The Business Office is compassionate towards all those seeking assistance, working with everyone who applies, whether the applications are approved or denied, to assist them towards self-sufficiency in the future.

In 2017 the Business Office received and processed one new application and continued to assist one

family with qualifying expenses such as rent, electricity, and heating oil. Over the past year numerous people contacted the office for information concerning assistance but did not submit a formal application for assistance. Going into 2018, the office currently has one active case of public assistance open.

Through December 1, 2017 a total of \$27,875 was provided for direct assistance. The Business Office works closely with several non-profit service providers in the area, the University of New Hampshire for students in need of assistance, the New Hampshire Department of Health and Human Services Office in Rochester, and the New Hampshire Local Welfare Administrator's Association for advice and guidance on the more difficult cases.

The town's general assistance regulations and the application for public assistance can be located on the Business Office page of the town website, www.ci.durham.nh.us.

Planning and Community Development

MICHAEL BEHRENDT,
Town Planner

I have served as Durham's Town Planner since 2012. I spend much of my time overseeing development, but I view my larger role as helping to make Durham a better, stronger, more beautiful and vibrant community.

The Planner serves as staff to the Planning Board and Historic District

l-r: Jim Rice, Assessor; Karen Edwards, Administrative Assistant; Audrey Cline, Zoning, Code Enforcement, and Health Officer; Michael Behrendt, Planner



Commission and provides assistance to the Town Council, Agricultural Commission, Conservation Commission, and Energy Committee as resources allow. More information regarding town planning can be obtained on the town's website at www.ci.durham.nh.us. Residents can feel free to email, call, or stop in to talk with me at anytime.

2017 Accomplishments

Future Land Use Chapter.

The Durham Land Use Committee, working with Strafford Regional Planning Commission, developed a draft Future Land Use Chapter of the Master Plan. The Planning Board is now reviewing the draft. The document is based in large part on the responses of over 100 Durham citizens who attended the Future Land Use Community Forum on Saturday, May 13.

Zoning Ordinance Amendments.

Myriad amendments to the Zoning Ordinance were adopted after extensive review by the Planning Board.

2 Brook Way – Phi Sigma Sigma Sorority.

A site plan was approved for the conversion of this apartment building to a 36-resident sorority.

Riverwoods Continuing Care Retirement Community – Stone Quarry Drive.

The Planning Board continues its review of a proposed development which would include 150 independent-living apartments, 24 assisted-living

apartments, 24 memory-care units, and 24 skilled-nursing units.

Mill Plaza Redevelopment.

The Planning Board continues its review of a proposed redevelopment of this 10-acre downtown site.

5-7 Jenkins Court and 60 Main Street.

The Planning Board commenced review of renovations to the Town and Campus Building and redevelopment of the rear part of the site.

Historic District Commission.

The Historic District Commission approved several applications, including plans to remove the siding from the historic Ebenezer Smith House at 20 Main Street.

Cemeteries in Durham.

The Heritage Commission commenced plans to clean and restore numerous historic cemeteries in Durham.

Goals for 2018

- *Master Plan.* Adopt the Future Land Use Chapter and continue working to implement the recommendations of the ten adopted chapters.
- *Zoning Rewrite.* A significant rewrite of the Durham Zoning Ordinance and Map pursuant to the recommendations of the Land Use Chapter.
- *Subdivision Regulations.* Overhaul of the current Subdivision Regulations.

Planning Board

PAUL RASMUSSEN, *Chair*

Members: Paul Rasmussen, Chair; Barbara Dill, Vice Chair; Robert Brown, Secretary; William McGowan, Lorne Parnell, Nathaniel Morneau (Alternate), James Lawson (Council representative), Carden Welsh (Alternate Council representative)

Former Members: Wayne Lewis

2017 Accomplishments

The information below concerning the Planning Board's accomplishments in 2017 is categorized into three areas: private property reviews, commercial reviews, and regulation management.

The board considered ten submissions from private

property owners over the past year dealing with docks on the bay, lot line adjustments, and various intrusions into the Wetland Conservation Overlay District.

- Nine were evaluated, amended where necessary, and approved. One was withdrawn by the property owner during the evaluation.

Eight commercial submissions were engaged by the board.

- Two were minor in scope, a driveway expansion for Alpha Phi Fraternity, and a dormer addition at

continued on next page

Comparison of Number of Application Approvals 2014 - 2016

APPLICATION TYPE	2017	2016	2015
Subdivision	2	0	2
Site Review/Conditional Use	9	5	7
Boundary Line Adjustment/Subdivision Modification/Voluntary Lot Merger	2	2	4
Minor Site Plan Review by Technical Review Committee	0	2	0
Other*	6	10	29
Total	19	19	42

*Includes Conceptual Consultations, Design Reviews, Amendments to Previous Approvals, Government Projects Public Hearings, and Scenic Road Public Hearings.

15 Main Street.

- Two represented a change in use, the Friends Forever conversion, and the conversion of rental apartments to a sorority (Phi Sigma Sigma).
- Mill Plaza concluded its extensive preliminary design review.
- Riverwoods CCRC completed a barn-to-office conversion package and its main facility's design was completed in October. The site plan and Conditional Use application are expected to be completed in January 2018.
- A Young Drive redevelopment was presented, but failed to acquire the necessary variances to continue.

Regulation reviews come to the board's attention from time-to-time.

- The board submitted to the Town Council an amendment for inclusion of Accessory Dwelling Units as an accessory use in the residential districts—a State of New Hampshire requirement.
- The board submitted a package of minor changes that had been accumulating over time.
- Other proposals were reviewed and the board recommended against their enactment.
- The Future Land Use chapter of the Master Plan is under development. The community held a Future Land Use Forum on Saturday, May 13, as part of the Master Plan process and in June received the final summary from facilitator Peggy Kieschnick. The subcommittee continued the

process of collecting as much input as possible from as wide a variety of Durham residents by distributing comment cards and also placing posters at five locations in town for people to add their comments and answer two questions about their vision for Durham ten years from now: 1) What do you hope will stay the same? and; 2) What should be different? The Future Land Use chapter is scheduled to be approved by the board in the near future.



Durham resident and Fire Department Secretary, Kelly Lacoste, writes down her vision on a poster located in Town Hall for what she would like to see happen in Durham 10 years from now as part of the Future Land Use Chapter process of the Master Plan. COURTESY DCAT STUDIOS

Goals for 2018

- Undertake a review of the current zoning regulations to determine whether they are congruent with the Future Land Use chapter and overall Master Plan.

Supervisors of the Checklist

ANN SHUMP, *Chair*

Supervisors: Ann Shump, Chair; Deborah Hirsch Mayer, Roni Slavin Pekins

The last year was another “catch-up” year, with only the school Deliberative Session held in February and the Town/School election held in March. However, the supervisors were still cleaning up after the November General Election well into the summer. Passage of SB3 by the New Hampshire legislature, which primarily has to do with domicile, has the supervisors scratching their heads, re-reading the law, and asking questions as they try to understand what this new law will mean to new voters, as well as to election officials. It is anticipated that much more training will be required for both the supervisors and volunteers.

2017 Accomplishments

- Successfully made it through the School Deliberative Session in February and the Town/School elections in March.
- Attended one training session and expect to have at least one more session during the winter to prepare for new election laws.
- Met once with UNH officials to discuss how best to deal with the many students that will want to register and vote in the November General Election.
- As of November 12, 2017, Durham has a total of 15,258 voters. There are 2,606 Republicans, 5,555 Democrats, and 7,097 Undeclared.

Goals for 2018

- Prepare a checklist for the School Deliberative Session (not considered a true election) on February 6 and then prepare for the Town/School Election on March 13.
- Prepare for the State Primary on September 11, followed by the State General Election on November 6.
- Receive training from the state regarding SB3.
- Solicit many more volunteers to help with both the State Primary and General Election.
- Continue to work with UNH officials to determine best ways to inform students of the new law (SB3), as well as to have some registration drives at the university in hopes of reducing lines at the General Election.



Despite a major nor'easter that brought 16+ inches to the seacoast region on March 14, 2017, Durham decided to proceed with its Town Election as planned after much consideration and discussion between the Moderator, Town Clerk, Supervisors of the Checklist, Department of Public Works, and Oyster River School District. Above, two dedicated Durham residents found a creative and recreational way to get to the polls. COURTESY TODD SELIG

Tax Increment Finance Districts

TODD I. SELIG, *TIF Administrator*

Downtown Durham Tax Increment Finance (TIF) District

On September 24, 2012, the Town Council adopted a Development Program and Financing Plan for the establishment of the Downtown Tax Increment Financing (TIF) District pursuant to Revised Statutes Annotated (RSA) 162-K:5 to Fund Improvements that Enhance the Economic Vitality of the Downtown Area, effective April 1, 2013. That document was then amended on March 2, 2015, with a new effective date of April 1, 2015.

The objectives of this Downtown Durham Development Program and TIF Plan are to:

- Create new or improved infrastructure including, but not limited to, roads, traffic patterns, utilities, power and water distribution, sewer, stormwater management, lighting, sidewalks, and parking.
- Resurface existing roadways that service properties within the district.
- Improve pedestrian and bicyclist safety.
- Create traffic calming and improve traffic management and safety.
- Stimulate development or redevelopment of commercial property that will provide new commercial and office space, cultural and performance venues, professional services, conference and hotel services, and restaurants or other businesses consistent with a vibrant downtown.
- Expand the property tax base.
- Expand and enhance employment and earning opportunities for Durham and area residents.
- Create green space, community meeting areas, and an improved sense of community to help attract Durham residents and consumers from outside the community that will patronize existing and new businesses in the downtown as well as in other areas of the community.
- Stimulate other businesses to locate or expand within the community.

The Development Program and TIF Plan include five projects focused on the downtown that are

consistent with Durham's Master Plan and the recommendations of the 2009 Durham Commercial Core Strategic Plan:

1. Traffic calming and streetscape improvements to the Pettee Brook Lane Corridor - \$75,000.
2. Deploying parking Kiosks or other technologies to manage parking resources - \$118,080.
3. Planning, engineering, and implementation of two-way traffic patterns along Main Street, lower Madbury Road and Pettee Brook Lane, and related intersection improvements - \$651,875.
4. Planning, design, and construction of structured parking to support the TIF district - \$3,500,000.
5. Resurfacing of Pettee Brook Lane and Main Street (East) - 1" Overlay on Pettee Brook Lane (1,100 feet) - \$26,121; 1" Overlay on Main Street (East) (4,230 feet) - \$116,041.

Subsequent projects will be developed in cooperation with current and future property owners, developers, and other stakeholders and may include:

- Parking facilities including structured parking.
- Road construction or improvements.
- Sidewalk construction or improvements.
- Bicycle lanes.
- Street lighting and landscaping.
- Improvements to utilities and power distribution.
- Improvements to water and sewer capacity.
- Traffic calming and vehicular safety.

The proposed TIF district contains approximately thirty-four and a half (34.5) acres, which represents approximately 0.24% of the 14,336-acre land area in the Town of Durham – the maximum area percentage allowed under the statute is 5%. As of the date the initial Downtown TIF District was approved by the Town Council on September 24, 2012, the assessed value of all property in the district excluding tax exempt was \$58,627,900 or 6.39% of the total assessed value of taxable property in the Town (\$917,477,049) – the maximum allowable value allowed under the statute is 8%. Thus, the district

complies with the size and value standards of RSA 162-K: 5.2. 2012 values were used for illustrative purposes at the time the District was originally approved by the Town Council on September 24 2012 because 2013 values were not yet available. The District went into effect on April 1, 2013.

The assessed value of the Downtown TIF District as of April 1, 2013 was \$61,432,700, or 6.44% of the total assessed value of taxable property in the town at that time (\$906,003,460).

The total estimated capital cost to implement the five proposed projects is approximately \$4,487,117. This number excludes annual maintenance and operations costs. The Town Council will determine priority of funding with input from the District Administrator and Advisory Board. Future projects as recommended by the District Administrator and Advisory Board, and approved by the Town Council will be funded with grants, private investment, accumulated captured increment, public borrowing or a combination thereof as determined appropriate by vote of the Town Council. A TIF Downtown District Advisory Board was established in late-fall 2015 and the first meeting took place in January 2016. No additional meetings have taken place as the district has been inactive with respect to the TIF.

The Town of Durham intends to use multiple funding sources to complete the proposed development program as indicated above. A combination of private investment, state, federal and foundation grants, municipal appropriations and betterment / special assessments may be utilized along with any other funding sources that may be identified and successfully pursued during the life of this District.

Uses of Captured Incremental Tax Revenues

Pursuant to RSA 162-K, II (a), the full captured assessed value (100%) for tax year 2014 shall be designated for development within the Downtown TIF District. However, effective April 1, 2015 and all subsequent years, the Town of Durham shall designate seven percent (7%) of the captured assessed value for the retirement of bonds, notes, and the operation and further development of the tax increment financing district. The remaining 93% of captured assessed value shall be deemed excess captured assessed value and shall be returned to the

tax lists (General Fund) per RSA 162-K:10, II (b). The Downtown TIF District will exist until any debt issued and borrowing initiated to fund the development program is retired and all improvements anticipated within the plan for the district as originally adopted or subsequently amended by action of the Town Council have been completed.

The captured assessed value as of 4/1/17 was estimated to be \$51,107,400 by the Assessor, up from a total of \$47,233,100 as of 4/1/16.

Actual tax dollars received (7% of Captured Assessed Value) within the Downtown TIF since its inception have totaled as follows:

2014 - \$ 95,491
2015 - \$ 47,294
2016 - \$ 105,613
2017 - \$ 109,615

Total: \$358,013

Projects undertaken within the Downtown TIF in 2015 (and from the district's inception) were as follows: Resurfacing of Pettee Brook Lane and Main Street (East) with a budget of \$142,162. Of this, \$45,422 was expended on shimming the designated roadways in 2015, and the balance was spent in 2016 to apply a finish coat of pavement. *The net balance of the TIF is therefore \$215,851.*

Stone Quarry Drive Mixed Use Tax Increment Finance District

The Durham Town Council adopted a Development Program and Financing Plan for the Stone Quarry Drive Mixed Use Tax Increment Finance District on October 15, 2007 to fund public improvements and infrastructure necessary to attract and advance desirable mixed use development and private investment in the Office & Research and Coe's Corner zoning districts adjacent to and including the Route 4 and 108 interchange. The stated objectives of the Development Program and TIF Plan in October 2007 were to:

- Stimulate mixed use development within the district by providing infrastructure and amenities that encourage and create opportunities for businesses to locate and expand within the district.
- Enhance employment and earnings opportunities for area residents.

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- Expand the property tax base of the Town of Durham.
- Stimulate other businesses to locate or expand within the community.

The approved Development Program and Financing Plan consisted of three phases:

Phase 1:

An estimated cost of \$850,000 to be funded through a general obligation bond guaranteed by Rockingham Properties, the property owner along Stone Quarry Drive.

- A wastewater collection system extension of 2050' to Stone Quarry Drive;
- A water main extension of 1550' to Stone Quarry Drive.

Phase 2:

An estimated cost of \$250,000 to be funded through the Town's UDAG Community Investment Fund.

- A 1600' water main extension on Canney Road to complete looping of the water system.

Phase 3:

- Phase 3, walking trails and parking facilities (plus other public amenities) at Jackson's Landing and Right-of-Way improvements along Old Piscataqua Road to the Durham Business Park, would be funded as grant and private sources are identified and/or the captured tax increment within the Stone Quarry Drive TIF is sufficient to service the debt on the anticipated \$850,000 bond and has repaid the Town an anticipated \$250,000 plus an amount equivalent to accrued interest.

The total estimated cost of phased improvements, including planning, design, and administration, was anticipated to be \$1,350,000 in 2007 dollars. The approved Stone Quarry Drive TIF contains approximately 92 acres, which represents approximately 0.006% of the total land area in the Town of Durham. The total assessed value of all property in the district (including Town and UNH property) was \$10,638,965 in 2007.

The town was unfortunately unable to secure an adequate surety from Rockingham Properties to protect the interests of the community as part of this project. The Town Council therefore did NOT

approve a Development Agreement with Rockingham Properties, which was a prerequisite for this project to move forward. The town has not issued any debt as part of this project and all phases are on hold indefinitely until a Development Agreement is in place. The Stone Quarry TIF District's effective base year was 2012. As of 4/1/17, the captured assessed value is (negative) -\$45,589.00.

Concerning Phase 2 of the proposed Stone Quarry TIF project, the Town Council appropriated \$250,000 in funds in 2007 from the Community Development Expendable Trust Fund (UDAG Fund) with Resolution #2007-32 for the Stone Quarry Drive Tax Increment Financing District. Because it was not anticipated that this District would move forward in 2010, the Town Council rescinded the 2007 appropriation in its entirety as part of Resolution #2009-32 so that the UDAG funds could be utilized for other potential purposes.

Concerning Phase 3 of the project, the town moved forward utilizing state grant funds and in-kind municipal contributions in 2009 to make enhancements to the Jackson's Landing Recreation Area. These enhancements were separate and distinct in all respects from the Stone Quarry Drive TIF project.

If a Development Agreement is ultimately agreed upon between the town and Rockingham Properties (or another entity) in the future, the TIF Administrator shall organize an Advisory Board to monitor and advise on the progress of the Stone Quarry Drive TIF District.

To date, the land located on the south side of Stone Quarry Drive identified as Map 11, Parcels 11-1 thru 11-15 are currently under agreement with Riverwoods – Durham Corp. and slated to be improved with a continuing care retirement community. Riverwoods-Durham and the Town of Durham have negotiated a payment in lieu of taxes (PILOT) that is based on the independent living portion of the facility. The assisted living, memory care and skilled nursing facilities are tax exempt. Because payments would be made to the town under the terms of a PILOT, there would be no captured revenue as part of the TIF. However, the PILOT does make provisions for Riverwoods Durham to extend utilities to their site and absorb the debt associated with such a utility extension at a cost of no more than \$2.2 million.

Town Clerk-Tax Collector

LORRIE L. PITT, *Certified Town Clerk – Tax Collector*

The State of New Hampshire, Division of Motor Vehicles, implemented new Vision Software in 2017. Motor Vehicles began issuing Real ID Compliant Driver Licenses and Non-Driver ID's using the new software on January 1, 2017. The complete conversion to the new software was due to be implemented in February over the President's Day holiday. The Clerk's office closed for several days as the state took all towns and cities off the old software to convert them to the new Vision Software. Unfortunately, testing during the conversion was not going well so the state decided to try again at a later date. A second attempt at conversion was planned over the Columbus Day holiday. Again the Clerk's office closed for several days as the state took all towns and cities off the old software to convert to Vision. This attempt was successful but the Clerk's office was experiencing extremely slow processing.

In April, Deputy Town Clerk Barbara Landgraf and Administrative Assistant Donna Hamel attended the Tax Collector Workshop. Chapter 13 Bankruptcy, Perfecting a Tax Lien, and the Right to Know law were reviewed. An update of current legislation was also presented.

In May, Donna Hamel and Town Clerk Lorrie Pitt attended the spring Town Clerk Workshop where they reviewed some less common registration types, were instructed on the procedure for replacing peeling plates, and learned more about the newest plate type, the Decal Plate.

In September, Lorrie attended the Town Clerk Convention. The major topic of discussion was the ramifications of New Hampshire Senate Bill 3. SB3 was the bill regarding residency/domicile for election purposes that

became effective in July. The bill is still being challenged.

In October, Lorrie attended the Tax Collector Convention where the review of many tax-related topics, presentations on office security, deposit options, and a review of pending tax legislation were offered. Also during the month, everyone in the Clerk's office attended ElectionNet training classes where updates to the program were presented and attendees were given the opportunity to work with the updates in a test environment. Attendees were also instructed in the use of the newest election forms.

In November, the Town of Durham formed a Records Retention Committee. Members include Lorrie Pitt, Donna Hamel, and representatives from all other town departments. The committee's goal is to identify data that is required/desired to be retained and determine the best way to save that data.

The question of "prepaying" 2018 property taxes in 2017 arose in December with changes in the federal tax law looming. The decision was made not to accept payments toward 2018 taxes in 2017 as there was not enough time to evaluate the complications with doing so.

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l-r: Donna Hamel, Administrative Assistant; Barbara Landgraf, Deputy Town Clerk-Tax Collector; Lorrie Pitt, Town Clerk-Tax Collector

Jan 1 Thru Dec 31, 2017

	2017	2016	2015	2014
Uncollected Taxes As Of 01/01/17				
Property Taxes _____		\$822,455.74	\$3,269.00	
Land Use Change _____				
Yield Taxes _____				
Tax Credit _____		(\$30,821.81)		
Taxes Committed To Collector				
Property Taxes _____	\$31,110,675.00			
Yield Taxes _____	\$2,680.80	\$1,464.80		
Land Use Change Tax _____	\$27,927.00			
Overpayments Made During Year				
Property Taxes _____	\$134,059.98	\$6,778.72		
Current Use _____				
Interest _____				
Interest Collected _____	\$13,435.17	\$45,489.14	\$334.23	
Total Debits _____	\$31,288,777.95	\$845,366.59	\$3,603.23	
Remitted To Treasurer				
Property Taxes _____	\$30,323,102.49	\$606,983.34	\$3,269.00	(\$1,094.76)
Yield Taxes _____	\$2,680.80	\$1,464.80		
Land Use Change _____	\$27,927.00			
Interest Collected _____	\$13,435.17	\$45,489.14		
Conversion to Lien _____		\$184,932.56		
Abatements Made During Year				
Property Tax _____	\$62,877.00	\$4,800.00		\$1,094.76
Carry-Over _____	(\$30,821.81)			
Uncollected Taxes 12/31/17				
Property Taxes _____	\$889,577.30	\$1,696.75		
Yield Taxes _____				
Land Use Change _____				
Total Credits _____	\$31,288,777.95	\$845,366.59	\$3,269.00	\$0.00

Tax Lien Report (Jan 1 Thru Dec 31, 2017)

	2016	2015	2014	2013
Balance of Unredeemed Tax	\$0.00	\$181,367.29	\$49,797.97	\$23,831.35
Liens Executed During Year	\$204,405.06	\$0.00	\$0.00	\$0.00
Interest & Costs After Lien	\$1,624.22	\$21,181.70	\$11,071.49	\$5,341.19
TOTAL DEBITS	\$206,029.28	\$202,548.99	\$60,869.46	\$29,172.54

Remitted To Treasurer

Tax Lien Redemptions	\$76,180.55	\$151,888.57	\$34,420.45	\$13,594.65
Interest & Costs After Liens	\$1,624.22	\$21,181.70	\$11,071.49	\$5,341.19
Abatements Made During Year	\$0.00	\$0.00	\$0.00	\$0.00
Liens Deeded to Municipality During Year	\$0.00	\$0.00	\$0.00	\$0.00
Unredeemed Liens as of 12/31/17	\$128,224.51	\$29,478.72	\$15,377.52	\$10,236.70
TOTAL CREDITS	\$206,029.28	\$202,548.99	\$60,869.46	\$29,172.54

Water And Sewer (Jan 1 Thru Dec 31, 2017)

Uncollected

Water	\$30,610.83
Sewer	\$35,535.00
Credit Balance	\$4,808.58

Committed To Tax Collector

Spring Warrant	\$919,708.20
Fall Warrant	\$849,234.45

Refunds

Water	\$171.50
Sewer	\$443.26
Interests/Penalties	\$4,430.17

Total Debts **\$1,844,941.99**

Remitted Treasurer

Water	\$775,027.14
Sewer	\$967,473.63
Interest/Costs	\$4,692.15

Abatements

Water	\$3,000.97
Sewer	\$1,014.78

Uncollected Water & Sewer

Water	\$36,584.89
Sewer	\$57,148.43

Total Credits **\$1,844,941.99**

Revenue Collected (Jan 1 thru Dec 31, 2017)

Auto Registrations	\$1,153,752.70
Boat Registrations	\$2,485.59
Title Applications	\$2,722.00
Municipal Agent Fees	\$18,108.00
Trans Improvement	\$27,420.00
Marriage Licenses	\$1,650.00
Vital Statistics Copies	\$3,840.00
U.C.C. Recordings/Discharges	\$855.00
Dog Licenses	\$8,179.50
Miscellaneous	\$446.60
Total	\$1,219,459.39

Cars Registered	6,991
Dogs Registered	1,082

Tree Warden

MICHAEL LYNCH, *Tree Warden*

There were 192 dead, decaying, or trees interfering with telephone or electric wires that were removed from town-owned properties or rights-of-way and private properties along the town's rights-of-way.

Durham was honored with its 39th consecutive Tree City USA award and continues to be the leading award winner in the State of New Hampshire regarding this nationwide honor. The Tree City USA award is a national recognition for having an

outstanding tree support program. It is annually sponsored by the Arbor Day Foundation.

Durham celebrated Arbor Day on September 22, 2017, with the planting of seven Flowering Crabapple Trees in Old Landing Park.

Durham is still the home to the Largest Swamp White Oak Tree in New Hampshire, located on Back River Road.

Zoning Board of Adjustment

SEAN STARKEY, *Chair*

Members: Sean Starkey, Chair; Christian Sterndale, Vice Chair; Michael Hoffman, Joan Lawson, Thomas Toye, Micah Warnock (Alternate), Peter Wolfe (Alternate)

Former members: Jay B. Gooze

In the Town of Durham members of the Zoning Board of Adjustment (ZBA) are appointed by the Town Council. The board consists of five (5) regular members and three (3) alternate members. An affirmative vote from three members is required for granting relief from the ordinance.

The ZBA ... "Is a quasi-judicial body that review decisions made by another municipal agent or body or evaluates whether an application merits a particular waiver, exception or variance from the ordinary application of the municipal ordinances."

The ZBA provides for needed relief from the strict reading of the Zoning Ordinance. This is because not all properties are ideally configured, or they may have special conditions that make compliance with the Zoning Ordinance impossible or are overly onerous. Additionally, property owners may not agree with the interpretation of the ordinance by the Code Enforcement Officer or the Planning Board.

The ZBA is the "Constitutional Safety Valve" that

provides the necessary flexibility to ensure that the ordinance is applied equitably to all property.

In general, the ZBA has the authority to act in six types of appeals:

- Appeals of Administrative Decisions
- Approval of Special Exceptions
- Variances
- Equitable waivers of dimensional requirements
- Request for rehearings
- Request for extension

The Durham Zoning Board of Adjustment met nine times in 2017. There were 17 applications before the board.

Appeals of Administrative Decisions:

If a person alleges that there was an error in any order, decision, or determination by an administrative official or board they may appeal that decision to the ZBA. There were no appeals of administrative decisions.

Approval of Special Exceptions:

Special exceptions are specific permitted uses that are allowed when clearly defined criteria are met. If the criteria cannot be met then the Special Exception cannot be granted. On the other hand, if the Special

Exception is listed in the ordinance and the special conditions associated with the exception can be met then the board cannot legally refuse to grant said exception. There was one request for special exception, which was approved.

Variances:

A variance is the relations of any provision of the Zoning Ordinance authorizing the landowner to use their land in a manner that would otherwise violate the ordinance and may be granted by appeal. Appeals may only be granted when specific criteria established by the Supreme Court have been met. There were twelve requests for variances. Eight requests were approved, two requests were denied, one request was withdrawn, and one request was partially approved and partially denied. Criteria for appeals include:

- The variance may not be contrary to the public interest.
- The variance is consistent with the spirit and intent of the ordinance.

2017 Zoning Board of Adjustment Breakdown of Hearings

Variances _____	12
Special Exceptions _____	1
Administrative Appeals _____	0
Equitable Waivers _____	0
Rehearing Requests _____	4
Requests for Extension _____	0
Total _____	17

- Substantial justice is done by granting the ordinance
- Granting the variance will not diminish the value of the surrounding properties.
- Special conditions exist such that the literal enforcement of the ordinance results in unnecessary hardship.

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The Vietnam Memorial Moving Wall was on display at the UNH campus 24/7 from May 4 – May 8, 2017. The Moving Wall is the half-size replica of the Washington, DC Vietnam Veterans Memorial and has been touring the country for thirty plus years. Above, Veterans holding American flags lined the walkway along the Great Lawn in front of UNH's DeMeritt Hall for the opening ceremony of the Vietnam Memorial Moving Wall.

Request for Equitable

Waiver of Dimensional Control:

Requests for Equitable Waiver are granted to address the situations where an unintended error was made in the siting of a building or other dimensional layout issue(s). This provision was created by the New Hampshire Legislature in 1996 to address the situations where a good faith error was made in the citing of a building or other dimensional layout issue. There were no requests for Equitable Waiver.

Request for Rehearing:

If an applicant feels that the ZBA erred in a decision or has new evidence then they may be granted a rehearing. There were four requests filed for motions of rehearing on variances. One request for rehearing was denied. One request for rehearing was approved but subsequently withdrawn by the applicant. Two

separate requests for rehearing were granted for the same variance application. The variance was first denied on rehearing and then subsequently approved at the second rehearing.

Request for Extension:

Variances authorized shall be valid if exercised within two years from the date of final approval, or as further extended by local ordinance or by the ZBA for good cause, provided that no such variance shall expire within 6 months after the resolution of a planning application filed in reliance upon the variance. In September of 2013 RSA:33(I-a) was approved stating that "Variances shall be valid if exercised within two years from the date of final approval." A Request for Extension to the Zoning Board must be filed to validate the Variance after the two-year deadline. There were no requests for extension.

Zoning Administrator, Building Inspector/Code Enforcement, Health Officer

AUDREY CLINE *CBO*

The Code Enforcement, Building Inspector, Zoning Administrator, and Health Officer experienced a steady flow of construction activity in Durham in 2017. Several major projects were completed with final Certificate of Occupancy approvals such as Orion, Main Street, and Harmony Homes by the Bay. The office is pleased to see the completion of several tenant fit-outs which brings interest and vitality to the downtown core, Bamee Thai, Hop & Grind, Saxby's, and the Emery Farmstand to name a few. Ms. Karen Edwards, Land Use Administrative Assistant, continues to field all manners of questions at the front desk and effortlessly juggles requests from citizens, as well as keeping the building department and code enforcement paperwork on track. Thank you to Karen for her constant diligence and good nature.

Through consistent evaluation and documentation efforts, Durham's Code Enforcement Officer seeks to mitigate undesirable behaviors in a firm and fair manner. New for 2017, a detailed citation and fine process has been undertaken which has produced twelve \$150 trash citation fines and six \$275 Land

Use Citation fines. As the citation and fine processes mature in the coming year, the office hopes to see an overall reduction in ordinance violations and an increased awareness of how a few small changes in actions and activities can make the downtown area and nearby neighborhoods a more pleasing place to live and play.

2017 Accomplishments

- The building department concentrated on identifying sources of grease laden waste introduced into the town's wastewater system. Greasy wastewater causes difficulty with the processing equipment at the Wastewater Treatment Plant. Forty-six locations were identified and inspected for the required grease interceptor equipment. Nine locations were found to have deficient, or no, grease interceptor. At the time of this report, seven of the nine deficient locations have installed or replaced their interceptor. Thank you to those businesses for coming into compliance through what is often an unexpected expense/downtime. The office continues to work with the last two deficient

locations to bring them up to the minimum required standards and with all new businesses as they design and install commercial kitchens. Thank you to Mr. Richard Kearney, Durham's plumbing and mechanical inspector, for his dedication to getting this program completed, as well as for all of his efforts inspecting throughout the year.

- Durham continues to lead the state with the adoption of each edition of the International Code Council (ICC) Energy Code. The 2018 International Energy Conservation Code was completed and upon publication, was adopted as Durham's Energy Code. As part of Durham's leading-edge alternative energy mindset, many solar projects have been installed, including several of the new home energy storage solutions (battery

energy storage). Thank you to Mr. Ron Tasker, Durham's commercial electrical inspector, for his expertise and detailed attention to all of the complicated installations of electrical equipment of all sorts throughout Durham.

- Durham's Code Enforcement Officer continues participation in the International Code Council as a Building Official Membership Council Governing Committee member, and as a board member for ICC Northeast Region 7. Locally, Durham's Code Enforcement Officer also serves as the New Hampshire Building Officials Association Chair of the Training & Education Committee, acts as Treasurer for the Eastern States Building Officials Federation, and is a member of Women In Code Enforcement and Development (WICED), and the New Hampshire Seacoast Code Officials Association.

Construction Permits Processed

	2017	2016	2015
Building Permits	255	255	287
Building Permits Denied	15	10	10
Building Permits Withdrawn	5	7	0
Demolition Permits	2	6	4
Building Permits On Hold	0	1	1
Septic Permits/Test Pits	12	15	9
Electric Permits	188	213	269
Plumbing/Mechanical Permits	180	202	224
Total Permits	657	709	804
Value of Building Permits Given	\$10,923,221	\$10,785,345	\$9,994,966
Fees Collected for all Permits	\$75,576	\$88,821	\$73,460

Breakdown Of Building Permits

New Single Family House	2	4	8
New Multi-Family Units	12	2	4
Additions, Renovations	199	224	234
Commercial (New & Renovations)	26	21	26
Demolition			
Single Family Home	1	0	3
Commercial Building	0	0	1
Other	1	4	0
Hold/Renewals	7	3	4
Swimming Pools	2	2	4

Other Permits

Signs	24	30	27
Sidewalk Cafes	7	6	7
Totals all Permits	281	296	318

“...Durham’s Fire and Police Department professionals and the McGregor Memorial EMS are committed to providing quality services to the Durham and UNH communities. “

Public Safety

Fire Department

DAVID EMANUEL, *Assistant Fire Chief*

The Fire Department strives to protect and improve the quality of life for the citizens and visitors of Durham along with the students, faculty, and staff of the University of New Hampshire. The department focuses on fire prevention, fire suppression, and Emergency Medical Services (EMS) to minimize fire loss and deliver quality fire and EMS services to the community. Fire prevention and risk reduction efforts are achieved through life safety inspections and educational programs offered to residents, local businesses, schools, and rental properties. This year, community outreach included a fire prevention family open house and participation in events such as Durham Day, University Day, Downtown Trick-or-Treat, and the annual Durham Tree Lighting Celebration.

In 2017, the Fire Department conducted over 2,600 hours of training and continuing education topics, including EMS education (Turner EMS Solutions), Truck 3 aerial apparatus introduction (Farrara Mfg.), aerial apparatus operator (NH Fire Academy), bullying in the firehouse and toxic workplace environments (Assistant Chief Emanuel), harassment prevention (Primex3), Employee Assistance Program (Healthwatch), hazardous materials/radiation/super magnets/laser safety and UNHCEMS® (UNH Environmental Health & Safety), and EMS in the Warm Zone Awareness Level, as well as online portions of the Operations Level (NH Fire Academy), conflict management (Primex3), coaching for performance (UNH Human Resources), and communications and mentoring for success (National Fallen Firefighters Foundation).

In January the department’s officers participated in an active shooter/hostile event tabletop exercise in cooperation with the Durham and UNH Police Departments, McGregor EMS, Strafford County Communications, and UNH Dispatch presented

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by NH Homeland Security and Emergency Management for UNH. The department also secured and executed a \$6,000 EMS in the Warm Zone grant from NH Department of Safety for medical equipment and supplies to better prepare the community for a hostile event.

Individual members of the department attended the International Association of Fire Chiefs (IAFC) Hazardous Materials Conference, IAFC Company Officer Leadership Symposium, IAFC Executive Fire Officer Development, National Fire Protection Association (NFPA) Certified Plans Examiner course, National Fire Academy (NFA) Exercising Leadership Though Difficult conversations, NFA Sports and Special Events Incident Management, EMT-Basic, Hale Pumps Class, Spartan Emergency Vehicle Technician Program, NH Fire Academy (NHFA) Ammonia Training, NHFA Fire Inspector II, NHFA Firefighter II, NH Emergency Preparedness Conference, and Primex3 Fire Service Symposium.

The department's maintenance division prepared specification and bid documents for an aerial device, engine, and staff car replacement and supported each equipment purchase. The fire station underwent renovations in the apparatus bays to reconfigure storage and an overhead door opening and door to accommodate the new aerial apparatus (Truck 3). The Self Contained Breathing Apparatus

2017 FIRE DEPARTMENT INSPECTIONS

INSPECTION TYPE	INSPECTIONS PERFORMED
Complaints and Referrals _____	3
Plan Review and Consults _____	97
Burn Permits _____	87
Housing _____	261
Heating Appliances _____	183
Life Safety _____	174
Assembly _____	113
TOTAL _____	918



Back row (l-r): Brendan O'Sullivan, Firefighter; Nathan Katz, Captain; Barry Lavigne, Firefighter; Daniel Brothwell, Firefighter; Gary Kustra, Captain; David Blatchford, Firefighter; Warren Kadden, Firefighter; Scott Campbell, Firefighter

Middle row (l-r): James Brown, Captain; Tom Richardson, Captain (retired); Ryan McFadden, Firefighter; Arthur Boutin, Firefighter; Matthew Wilder, Fire Inspector; Matthew Hunt, Firefighter; Peter Leavitt, Firefighter; Andrew Brenner, Firefighter; Quinn Duffy, Firefighter; William Lenharth, Call Firefighter

Front row (l-r): Randall Trull, Deputy Fire Chief; Lauren Tirone, Call Firefighter; Melissa Perusse, Administrative Assistant; Jessica Plante, Fire Inspector; Kelly Lacoste, Secretary; Steven Jautais, Firefighter; David Emanuel, Assistant Fire Chief; Jason Best, Fire Captain

2017 FIRE DEPARTMENT INCIDENTS

INCIDENT TYPE:	RESPONSES	INCIDENT PERCENT	MUTUAL AID GIVEN	MUTUAL AID RECEIVED
Fire	64	2%	31	23
Building fire *	32		28	22
Cooking fire, confined to container	8			
Dumpster or other outside trash fire	6		1	
Passenger vehicle fire	5		1	
Other	13		1	1
Rescue & EMS	1,366	49%	14	15
EMS call, excluding vehicle accident	1,230		2	14
Motor vehicle accidents (Summary)	93		10	
Removal of victim(s) from stalled elevator	39			
Other	4		2	1
Hazardous Condition	95	3%	3	6
Utility / Communications / Electrical Issues	66			
Carbon monoxide incident	14		3	
Other	15			6
Service Calls	404	14%	1	0
Fire drill	94			
Odor investigation / smoke removal	40			
Assist invalid/person in distress	30			
Assist police or other governmental agency	20		1	
Public service assistance - other	220			
Good Intent Calls	127	5%	1	0
False Alarm & False Calls	733	26%	2	3
Malfunction – system, detector, or device	340		2	2
Unintentional transmission of alarm	150			1
Malicious, mischievous false call, other	32			
Severe Weather & Natural Disaster	8	0%	0	0
TOTAL:	2797	100%	52	47

* 4 Building fires in the Town of Durham

(SCBA) Coordinator successfully resolved a critical reoccurring equipment failure with the manufacturer and negotiated approximately \$28,000 savings in equipment replacement for the town. The Durham Professional Firefighters Association also continued to assist with placing AEDs in the community, as well as participating in the Seacoast Firefighter's Toy Bank and Operation Warm Coat Drive to support the families in need.

The department welcomed new employees Quinn Duffy through a lateral transfer from the Lee, NH Fire Department (previously a Durham Call Firefighter and McGregor EMS member) and Ryan McFadden also through a lateral transfer from the Pease Air National Guard Fire Department. Firefighters Duffy and McFadden come to Durham

with a valuable blend of fire and EMS experience and replaced Firefighters Amy McPhee and Scott McGrath.

Randall Trull joined the Fire Department in May as the Deputy Chief of Prevention and Safety. Deputy Trull has 16 years of experience as the Fire Chief and Emergency Management Director from Berlin, NH and holds an Associate's Degree in Fire Science and a Bachelor's Degree in Business Management.

Firefighter Dan Brothwell completed his one-year probationary training and retired Durham Fire Captain Tom Richardson joined the Call Company in October to serve as an instructor and provide organizational support.

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Assistant Chief Emanuel completed year three of the Executive Fire Officer Program at the National Fire Academy and prepared a research paper identifying critical components of continuity of operations planning for the fire department to increase the resilience of the organization. He was a presenter at the IAFC's Fire and Rescue International in Charlotte, NC in July and Firehouse Expo in

Nashville, TN in October on the topics of bullying, toxic workplace environments, and preparing communities for active shooter and hostile events.

Goals for 2018 include assessing and improving the town's housing safety inspection program and supporting the development of a new fire station facility.

McGregor Memorial EMS

BILL COTE, Executive Director

As I write my fifth (and last) annual report as Executive Director, I continue to marvel at the accomplishments of this remarkable non-profit organization. In 2018, McGregor Memorial EMS will be celebrating its 50th year of continuous emergency medical services and education to the communities of Durham, Lee, Madbury and the University of New Hampshire. A simple "thank-you" to the dedicated volunteers and staff seems insufficient in recognizing all that they give and do.

McGregor continues to deliver exemplary service at a very low cost to the town. Local residents and UNH

students and graduates volunteered nearly 33,000 hours ensuring that an ambulance and paramedic were available 24 hours a day, 365 days per year. During 2017 McGregor responded to record 2028 calls and, for high demand times, provided its third due ambulance to handle the "surges."

Training and education remain cornerstones for providing quality, advanced level care, as well as in attracting new members and training the community at-large. McGregor encourages all community members to get involved by:



McGregor EMS providing EMS and Rehabilitation services to area fire departments at the 1 Stagecoach Road fire that occurred in July 2017.

- Learning CPR and becoming First Aid certified – visit the Durham Public Library site or <http://www.cprsafe.org/> for more information. Information is also posted in Friday Updates
- Volunteering for McGregor – medical and non-medical volunteers are needed. Visit <http://www.mcgregorems.org/> for more information.

In last year's report, I mentioned the need for a new facility. I am pleased to report that the preliminary stages of a combined facility with Durham Fire and UNH Police Departments are underway. While it may be a long time in coming, McGregor will continue to be hampered by its present facility. As we explore the possibility of adding a fourth ambulance we continue to house our third ambulance at the Lee Fire Department.

2017 Accomplishments/Recognitions:

- Responded to a record number of EMS calls with first and second due ambulances (i.e., nearly simultaneous multiple requests). Responses for a third due ambulance were answered 67% of the time thus reducing the need for a mutual aid ambulance. Call volume has surged over the past few years increasing from approximately 1600 calls in 2010 to 2028 calls in 2017 – a 79% increase.
- For weekends during predictably busy times, staffed a minimum of two ambulances at all times, and frequently three. Also staffed four and up to six ambulances for high surge periods (i.e., UNH Commencement, Homecoming and concerts, as well as Halloween and Cinco de Mayo). These surge period coverages exceed the minimum staffing of two ambulances as described in McGregor's contract with the town.
- In September McGregor took delivery of a new ambulance that features a high level of patient and provider safety.
- On November 28th, one ambulance was sent to PL Custom for a new chassis and interior improvement. This results in a cost savings of \$50,000 over a new ambulance.
- Initiated a project installing Mobile Data Terminals in all ambulances to interface with UNH Dispatch to provide real-time tracking of data and times.
- Participated in the Memorial Day Parade and Durham Day events.
- McGregor's volunteer Community Relations "Boo-Boo Bus", where children tour the ambulance and place Band-Aids on Teddy Bears, made appearances at the Easter Egg Hunt, Quackfest, Durham Day, Spooktacular and "Light Up Durham" as well as other events.
- Welcomed some 20 new probationary members, each of whom attended a weekend-long orientation program covering all aspects of operations.
- McGregor Institute of EMS trained approximately 110 EMT students and Advanced EMT students with an 87% pass rate on the National Registry (does not include ongoing fall course). The Institute is preparing for another 3 EMT courses and 2 Advanced EMT courses in 2018. The Institute will also be preparing to develop a "recertification college" in 2018 that will be launched in January 2019.
- In Durham alone, conducted 19 CPR/AED, First Aid and Babysitting classes open to the public and held at the Library. 9 other classes were held in the Oyster River School District with a total of 255 students trained.
- Trained over 6,800 students through McGregor's CPR Safe program that is taught in schools, libraries, day cares, medical offices, businesses and religious institutions around the state via a cadre of 197 instructors.
- Continued the partnership with UNH Occupational Therapy students in their Fall Prevention training for elders at Bagdad Wood and Churchill Apartments.
- Launched a fund drive in December 2017 with over 6,000 mailings to community members, UNH faculty/staff, and McGregor alumnae.
- One of two EMS agencies actively participating in Cardiovascular Multi-Disciplinary Team and Stroke Committee at WDH to better coordinate care provided outside the hospital with that provided in the hospital.
- Members sit on a steering committee to develop a coordinated All Hazards plan including violent attacks.
- Cleared out excess inventory of personal protective clothing and shipped it to impoverished EMS services in Mexico.

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- Worked closely with Durham Police, Durham Fire, and University Police Departments to provide coordinated emergency response coverage for multiple events, including concerts at the Whittemore Center, Special Olympics, UNH Homecoming and Commencement, Cinco de Mayo, and Halloween.
- Organized a statewide symposium on EMS billing companies in an effort to have numerous agencies join a consortium. After a lengthy vetting process, moved to a new billing company that will enhance our billing process and increase payments received.
- Participated in meetings for Strafford County Emergency Preparedness planning.
- Partnered with Strafford Health Services in placing donation boxes throughout Durham, Lee, and Madbury.

Member Training:

- In 2017, McGregor members attended 25 training meetings and collectively earned over 2000 hours of continuing education credits through its training meetings, crew chief classes, and probationary provider classes.
- Members in the Biomedical Sciences major receive credit for a bi-weekly case review conducted by Dr. Katherine Lockwood – also a member of McGregor.
- There have been 3 Probationary Providers Weekends where we welcomed 20 new providers. Though fully licensed as EMT's, they have to undergo an extensive training program to become full-fledged attendants.
- Members attended training programs sponsored by Portsmouth Regional and Wentworth-Douglass Hospitals.
- 1 member attended a highly specialized explosives training program in New Mexico.
- 10 of McGregor's members earned their upgrade to Advanced EMT in 2017, and 12 new probationary volunteers completed the required 3 – 6 months of training to become active members of McGregor.
- 2 members completed State mandated Instructor-Coordinator certifications allowing them to organize and teach EMT courses.
- McGregor continues to foster an atmosphere

that is highly focused on daily training and education, and its members rise to this challenge to continuously better themselves as medical providers each time they are on duty. It would be impossible to quantify or place a value on the amount of mentoring, practice, and learning that goes on between the organization's members.

Goals for 2017

- Continue to provide a high level of emergency care to the Durham community at an extraordinarily reasonable cost.
- Train and educate McGregor personnel to the highest level practical and to continue to purchase state-of-the-art equipment.
- Remain the premier EMS training agency in southern New Hampshire.
- Explore further opportunities to work in collaboration with UNH academia.
- Launch a Capital Campaign in seeking a new facility.
- Continue to implement the goals and strategies as established by the Board of Directors.
- Expand the Board of Directors to include more community members and participation.
- Continue to work in close cooperation with the Durham Fire and Police Departments in jointly addressing the community's needs.
- Develop new and revise existing policies and procedures to better reflect the needs and expectations of the community.
- Continue to foster community relations and develop further partnerships with Durham's business community.
- Prepare for the organization's 50th Anniversary celebration in 2018!

Anyone interested in seeing McGregor Memorial EMS in action and/or desiring to do a ride-along is cordially invited to stop in at the facility located at 47 College Road, behind the Durham Fire Department.

Finally, and with some trepidation, I bid McGregor good-bye as I retire on December 31, 2017. It has been both a rewarding and enriching experience and residents can be reassured that the high level of EMS services will continue unabated.

Police Department

DAVID KURZ, *Chief*

Last year I quoted Geoffrey Chaucer who wrote that “time and tide wait for no man”. In keeping with that theme, this year I found an applicable quote from Michael Altshuler who said, “The bad news is that time flies, the good news is that you’re the pilot!” This seemed to make some sense as I continue to have the honor of “piloting” the Durham Police Department for the 22nd year and reporting to the town’s citizens through the 2017 Annual Report.

I remain honored to be the pilot of such a talented organization comprised of truly passionate and professional employees who are dedicated to meeting the needs of the Durham community. Collectively, we remain committed to enhancing the many relationships and partnerships that we have fostered over the years, ensuring that law enforcement services are provided in the manner the Durham community expects. Many of these programs involve partnerships with different organizations and businesses, both on and off campus, including the Oyster River School District and a host of other groups. Our collective efforts are designed to provide a safe and outstanding place for people to live, work, raise their family and/or attend the University of New Hampshire.

The transition of personnel working for and leaving the Durham Police Department remains a constant challenge. This past year veteran officer Max Castricone resigned to accept employment with the San Diego Police Department explaining, “It doesn’t snow in San Diego”. Since it was hard to make a convincing argument against his theory, most of the police staff just remained silent yet sad to see him leave. Later in 2017, Sergeant Mike Bilodeau resigned after almost nineteen years of dedicated service to

accept the Police Chief’s position in Newington, NH. His contributions to the agency and the community were many, and while we all will miss his work ethic and humor, we are all very proud of his ascension to Police Chief in Newington. These two vacancies created a selection process that identified Carrington Cazeau, a 2017 University of New Hampshire graduate. Officer Cazeau has completed his 16 weeks of training at the New Hampshire Police Academy and will shortly complete the field training portion of his assignment, instilling the nuances of policing in Durham.

To the department’s pleasant surprise, former Durham Police Sergeant, Frank Daly, has returned! Officer Daly left Durham’s employ in 2014 to follow in his relatives’ footsteps at the Lawrence, Massachusetts Police Department. The department is ecstatic that a person with Frank’s talent and commitment to a guardian style of policing is returning to Durham.

One critically important aspect of the department’s hiring process, which is unique to Durham, is that

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Police Administration, back row (l-r): Captain David Holmstock, Police Chief David Kurz, Deputy Police Chief Rene Kelley. Front row (l-r): Administrative Assistant Dawn Mitchell, Administrative Assistant Jennifer Johnson, Parking Clerk Donna Glodzik

it engages the expertise of residents to participate in the selection process. Their insight as to who will best serve the residents of Durham is not only appropriate but offers insight as to who is best suited for this task. During the most recent selection process, the department wishes to thank Sally Tobias and Mike Everngam who gave their time, energy, and knowledge and offered exceptional insight during the oral board process.

The department has been very diligent in working with the new downtown rental properties to ensure that the businesses are aware of community expectations and of the resources the department can provide through the Problem Oriented Policing (POP) Officer position. The POP Officer is designed to provide a proactive approach to off-campus student housing attempting to curtail issues before they become problematic. The department has remained very engaged with the management teams of all off-campus student rental companies, as well as individual owners, to ensure that demands upon the department and the community are not excessive.

The department now correlates data to establish a baseline of information allowing comparisons to the future and answer the question whether these downtown properties created a policing challenge for the Durham Police. The matrix below represents calls for service and action taken by the Durham Police for the period of January through December 2017 for some of the largest complexes in the community.

PROPERTY	BEDS	POLICE CALLS 2016	POLICE CALLS 2017
Cottages of Durham	619	35	24
Madbury Commons	525	40	21
Orion	197	29	16
Lodges	486	43	31
Davis Court	98	6	5

It has been the department's hypothesis that well-managed property in the appropriate locations will diminish disruptions during the late night hours in residential neighborhoods. While early data is validating that supposition, the Durham Police will remain engaged with multiple partners to ensure that there will be minimal demands upon police resources. It remains the department's goal to be responsive to resident's concerns yet engage resourcefulness to offset the need for additional police officers to deal with any increases in calls for service. However,

residents are urged to contact the department with issues as silence from the community equates to inaccurate data published in reports such as this. If there is no complaint, the incident didn't happen. So please call 603-868-2324 allowing the department to take some affirmative action.

A review of a number of our initiatives that were accomplished in 2017 include:

- The Problem Oriented Policing (POP) and the "Good Neighbor Program" were recognized as one of the most comprehensive community policing initiatives in the United States. The department received this recognition at the International Association of Chiefs of Police meeting last year. The program will continue with annual reviews to determine continued viability.
- The department remained fully engaged with the downtown businesses to ensure that the parking services program overseen by the Durham Police works proactively to enhance the parking availability in the downtown core.
- The department was reviewed by the Commission on Accreditation for Law Enforcement Agencies (CALEA) in Providence, RI and awarded "Accreditation with Merit" as it continues to meet national best practices and that we adhere to them as service is delivered to the Durham community.
- The department continued to reap the benefits of Volunteers In Policing Service (VIPS) at the department whereby citizens assist the department with support services such as data analysis and other support services.

The Durham Police Department will continue to work collaboratively with the Durham community to provide law enforcement services with a dedication toward customer service and creation of partnerships. The department further commits to maintaining an open dialogue between the police and the residents to create and sustain an environment where each one helps the other.

Thank you to the members of the Durham Police Department for their commitment to this community and the countless contributions they have made over this past year. The men and women of the Durham Police Department look forward to working together in providing the level of service that the Durham community has come to expect.

“...The Public Works staff is committed to providing excellent highway, solid waste, engineering, water, and wastewater services to Durham’s citizens.”

Public Works

Director of Public Works

BY MICHAEL LYNCH, *Director*

Historically, each year the Public Works Department is busier than the previous year. 2017 proved that point as it was the busiest, most productive, and challenging year to date for the department. As I complete my 40th year in Durham, two signature projects highlighted 2017. The first project was the changing out and upgrading of all street lighting in Durham to high efficient LED (light

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DPW Administration (l-r): Michael Lynch, Director of Public Works; April Talon, Town Engineer; Shannon Shaw, Secretary; Douglas Bullen, Assistant Director; Janice Richard, Assistant to the Director of Public Works

emitting diodes) technology. The second exciting project was the Erosion Control at Wagon Hill Farm. This project is a multi-year construction effort which will create the first Living Shoreline in New England. A Living Shoreline is constructed with soft components such as Coir Logs, Native shrubs, and salt marsh Cord Grasses versus hardscapes such as walls and rocks.

On the winter weather front, 2017 challenged the department with 23 winter events, which is a normal winter for Durham.

The town and the Department of Public Works continue to educate and challenge staff with a continuous improvement strategy to meet the needs of a vibrant community. The department continues to advance its technology in an effort to increase utility infrastructure systems and enhance the commercial tax base.

As in past years the roadway resurfacing program was the department's top priority, and in 2017 the following roads were successfully resurfaced: Packers Falls Road, Spinney Lane, Old Landing Road, and Simons Lane. The department is thankful that the town continues to support the public works road resurfacing program at the \$450,000 range, and understands how vital this program is to Durham's transportation system. Good roads benefit all town residents, and provide a sense of community pride and economic development.

The town was also awarded \$255,000 from the State of New Hampshire for additional roadway repairs and paving. With the addition of these unanticipated funds, the Department of Public Works was able to pave Mill Pond Road, Canney Road, and Edgewood Road in 2017. Cowell Drive, Sauer Terrace and Glassford Lane will be reclaimed and paved in 2018.

Other accomplishments in 2017 included the replacement of the 1989 Caterpillar Loader with a 2017 John Deere Loader, the 2007 Ford F-250 pickup truck with a 2017 Dodge Ram Pickup Truck, and the total renovation of Old Landing Park.

Goals for 2018

- Roadway resurfacing of Bennett Road (shim only), Cedar Point Road Reconstruction, Hamel Drive, Hampshire Ave, Lundy Lane, Palmer Drive, Scotland Road, Tom Hall Road, Wood Road, and York Drive.
- Replace the 2008, 35,000 GVW Dump Truck with like vehicle.
- Complete replacement of the Durham Point Road sidewalk as NHDOT replaces Newmarket Road.
- Finalize engineering of the Wiswall Dam Spillway repairs.
- Complete repairs to the Crommet Creek Bridge.
- Replace the 2005 curbside recycling truck.
- Start construction of the Longmarsh Road Bridge.
- Install a new emergency generator at the Town Hall.
- Continue to design/pilot the erosion mitigation project at Wagon Hill Farm.
- Engineer and remove the Littlehale Dam at Bagdad Road.
- Engineer for the replacement of the 18" wastewater force main from the Dover Road pump station to the Wastewater Treatment Plant.
- Initialize a modified roadside trimming program.

In closing, it was a pleasure to serve the residents of Durham in 2017. I would also like to thank the staff of the Department of Public Works for another great year, and look forward to continuing to make Durham a very special place to live and work in 2018.

Operations Division

BY DOUGLAS BULLEN, *Assistant Director for Operations*

2017 Accomplishments

- Completed the fall and spring town wide clean up. Over 48 tons of bulky material was collected and processed and just under 7 tons of brush and leaves were also collected.
- Made major drainage improvements to various roadways.
- Painted all center and edge markings on roadways. Completed crosswalk, colored walks, and symbol painting.
- Screened over 2000 cubic yards of gravel to be used for winter road treatment. The finish product of sand will be mixed with salt. This material comes from the town-owned pit on Packers Falls Road.
- Maintained and serviced town-owned vehicles.
- Maintained all town-owned parks, land, and buildings.
- Worked with Parks and Recreation on various events and operation of the Churchill Rink.
- Prepared Wagon Hill barn site for construction and completed drainage and various earth removal phases.
- Rebuilt 800 ft. of sidewalk.



Bonnie McDermott (Solid Waste)



Glen Clark (Highway), Phillips Brooks (Highway), Steven Valpey (Highway), Arthur (Art) Nutter (Solid Waste), Chris Couch (Solid Waste), Eric Muirhead (Solid Waste), Sam Hewitt (Highway), Raymond LaRoche, Jr. (Highway)

Solid Waste Division

BY DOUGLAS BULLEN, *Assistant Director for Operations*

2017 Accomplishments

- Completed fall and spring residential curbside collection programs.
- Revised and distributed the yearly informational newsletter.
- Continued to explore all options and methods for disposal and recycling programs.
- Maintained employee New Hampshire Department of Environmental Services solid waste certifications through training programs.
- Continued to monitor the no sort recycling program for residential and commercial customers.

Solid Waste Division Statistics

TONS OF MATERIAL MARKETING:

	2017	2016	2015
Recyclable Material:			
Mixed Paper _____	88	93	190
Cardboard _____	85	83	106
Scrap Metal _____	99	75	72
Car Batteries _____	1	2	1
Single Stream - Route _____	504	519	440
Single Stream - Commercial _____	64	66	n/a
Commingled Containers (Transfer Station) _____	69	67	126
Aluminum Cans _____	1	1	1
Totals _____	911	906	936
Recycling Revenue _____	\$27,649	\$17,944	\$17,692
Tip Fee Avoidance _____	\$64,796	\$63,870	\$65,848

Other Material Recycled:

Car Tires _____	3	7	4
Waste Oil - gallons _____	615	460	580
Antifreeze - gallons _____	0	110	0
Leaves _____	20	19	20
Electronics _____	19	15	18
Propane Tanks - each _____	478	268	211

Materials Disposed:

Curbside Collection _____	1128	1073	1633
Transfer Station MSW _____	743	507	n/a
Bulky Waste _____	243	177	200
Construction & Demolition _____	213	161	177
Electronic Stickers Sold _____	627	667	580

Town Engineer

BY APRIL TALON *P.E.*

The Engineering Division of the Department of Public Works is responsible for managing the town's infrastructure, including water, sewer, stormwater, bridges, roads, and dams. The following are highlights of 2017 projects and those coming in 2018:

Integrated Watershed Planning/Grants/Stormwater

- EPA Stormwater MS4 Permit - 2018
- Great Bay Pollution Tracking and Accounting Pilot Project - Ongoing
- 319 Grant Project - Permeable Reactive Barrier (PRB) -2017/2018
- McGrath/Thompson Drainage Project - Complete
- Mill Pond Restoration RFQ and Preliminary Scope - 2017/2018

Water Projects

- Water System Asset Management Program Development - Ongoing
- Wiswall Dam Spillway - 2018/2019
- Monthly Water Meter Reading - Ongoing
- Quarterly Utility Billing - Begins Fall 2018
- Cross Connection Control Program/ Backflow Prevention - Ongoing
- Madbury Road Booster Pump Station Improvements - 2018

Wastewater Projects

- WWTP Generator Replacement - Complete
- WWTP Disinfection/ Chemical Building - Complete
- Old Bagdad Road Sewer Lining Project - Complete

- WWTP Windows, Doors, Lighting Upgrade - Ongoing
- Woodman Road Sewer Improvements Project - 2018
- Grit System Upgrade - 2018
- 18" Forcemain Replacement - 2018/2019

Road/Bridge Projects

- Crommet Creek Bridge Rehabilitation Project - Guardrail Spring 2018
- Longmarsh Road Culvert Replacement FEMA Hazard Mitigation Grant - Construction 2018
- Littlehale Pond/Bagdad Road Culvert Replacement - 2018

As always it has been a very busy year for permitting with 26 driveway permits and 16 excavation permits.

Please do not hesitate to contact the Engineering Division at 603-868-5578, atalon@ci.durham.nh.us, with any technical questions and concerns.



In June, the Department of Public Works hosted a "touch the trucks" event for the Oyster River Parents of Preschoolers (ORPP) group. COURTESY DCAT STUDIO

Wastewater Division

BY DANIEL (MAX) DRISCOLL, *Acting Superintendent*

2017 Accomplishments

- In anticipation of the coming nutrient removal NPDES permit, the Wastewater Treatment Plant continues to work on getting the 2016, 4-Stage Bardenpho process “dialed in”. The plant began using a supplementary carbon compound, Micro-C, to help the process to achieve more consistent operation efficiency. This product also helped in resolving the excessive foaming that can occur with extend sludge ages, necessary for total nutrient removal. Total nitrogen levels have been as low as 2.2 mg/I.
- New gear drives and parts were installed on one of the 250,000 gallon final clarifiers. The old drive unit was over 15 years old.
- A major pump malfunction at the Dover Road. Pump Station occurred in In

September of this year a new pump was ordered and is anticipated to arrive in December. This pump is the “cleaning pump”, or “work horse” pump at the station. Used for passing debris down to the plant, it has worked well in its five year life.



Wastewater Division: Back row (l-r) Lloyd Gifford, David Lovely, Front row (l-r) Daniel (Max) Driscoll, Steve Goodwin

Wastewater Division Statistics

PERMIT PARAMETERS	2017 AVG.	2016 AVG.	2015 AVG.
Effluent Flow (MGD)	0.99	0.87	0.86
Influent Flow (MGD)	0.88	0.80	0.79
Effluent TSS (MG/L)	8.5	4.0	6.6
% TSS Removal min. 85%	97.0	98.4	97.3
Effluent BOD (MG/L)	8.0	6.7	6.8
% BOD Removal min. 85%	96.2	97.1	96.9
Total Effluent Flow (MG)	310	317	314
Total Influent Flow (MG)	304	292	289
Total Septage Received (Gal.)	129,000	156,250	107,200

MGDMillion Gallons per Day
TSS.....Total Suspended Solids
BOD.....Biochemical Oxygen Demand

MG/LMilligrams per Liter
MG.....Million Gallons
GalGallons

- The new plant auxiliary power SOOKW Generator became fully functional and has performed very well, with much improved efficiency.
- The Oyster River Pump Station, located at Oyster River Road, received a new metal roof, and a badly needed new driveway. Larger trees along the driveway were also removed.
- The Huber Step Screen in the headworks at the Wastewater Treatment Plant received new leveling control sensors. The control electronics for these sensors were removed from the very corrosive atmosphere of the headworks and installed in the adjacent electrical room with an atmosphere more concussive for sensitive electronic components.
- New Return Activated Sludge pumps are also being installed at the plant. The pumps to be replaced are 13 years old and ran 24 hours per day, 7 days per week. New Vaughan centrifugal pumps and motors are due to be installed soon.
- Staff at the plant cleaned over 48,000 ft. of the sewer collection system. Also over 1,000 ft. of Bagdad Avenue sewer lines were “slipped lined”, restoring them to “like new” condition without the expense of costly excavation.

Water Division

BY DOUGLAS BULLEN, *Assistant Director for Operations*

2017 Accomplishments

- Conducted inspections of all town water facilities.
- Monitored all water production at the Lee Well and its incorporation into the system.
- Conducted testing for lead, copper, and bacteria as required by the Environmental Protection Agency and the New Hampshire Department of Environmental Services.
- Worked with the UNH Water Department and treatment plant to produce potable water to the UNH/ Durham water system.
- Completed fall and spring water readings.
- Flushed and inspected all water main lines and gates in cooperation with the UNH Water Department.
- Repaired two hydrants, two water main breaks, two service breaks, and added one new hydrant to the system.



Dwight Richard, Water Division Supervisor

“...These agencies receive funding from the town and offer services to town residents that are not otherwise provided by the municipality.”

Town Supported Organizations

AIDS Response Seacoast

BY RICHARD B. WAGNER, *Executive Director*

Founded in 1987, AIDS Response Seacoast (ARS) is a non-profit community-based AIDS Service Organization dedicated to providing education, direct assistance, and advocacy for persons and communities affected by HIV/AIDS. ARS is based in Portsmouth and serves the communities of Rockingham and Strafford counties in New Hampshire. All services are provided free of charge.

2017 Accomplishments

Client Services Department

The Client Services department provided services to 105 clients in 2016 and 106 year-to-date in 2017, of which between three and six were Durham residents (ARS is unable to give exact numbers due to client confidentiality and HIPPA regulations). Clients received a wide range of services, including emergency housing and utility assistance, transportation, access to the client food pantry and nutritional counseling, medical advocacy, and emotional support. A variety of social supports and events were also provided to clients, including in-service trainings to learn more about their disease and feel more empowered when making medical decisions. ARS also offered support groups for its clients to assist them in talking with others affected by HIV/AIDS and develop strategies for coping with their illness.

Education/Prevention Department

The Education and Prevention Department continued to provide education and outreach to people of all demographics throughout the agency's service area. AIDS Response Seacoast's Speakers Bureau presented many programs throughout the area, as well as making presentations at the University of New Hampshire. ARS looks forward to continuing working closely with the University of New Hampshire and the Oyster River Cooperative School District.

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Goals for 2018

- Continue to raise awareness through community programs and the local media. FACT: One in four new HIV infections occurs in youth ages 13 to 24 years. The work of ARS is needed just as urgently today as it has been for the past 30 plus years of the HIV pandemic.
- Continue to grow the Speaker's Bureau program and work more closely with area schools to spread the word about the dangers of unsafe practices and to promote healthy choices.
- Continue to educate the state legislature about the need for continued funding for the HIV/AIDS services in the State of New Hampshire.

Big Brothers, Big Sisters of New Hampshire

BY CASEY CASTER, *Director of Grants & Communications*

2017 Accomplishments

In 2017, Big Brothers Big Sisters of New Hampshire (BBBSNH) served 14 children from Durham, and 25 volunteers from Durham offered their time to mentor youth in Durham and surrounding communities.

In four years partnering with the University of New Hampshire, BBBSNH's program has continued to grow in Durham. In this partnership the agency recruits students, staff, and faculty to provide mentors to youth facing adversity. A site-based program serves Mast Way Elementary School.

BBBSNH greatly values the generous contribution from the Town of Durham. BBBSNH's mission is to provide youth facing adversity with strong and enduring, professionally-supported one-to-one mentoring relationships that change their lives for the better, forever. Each mentoring match meets 2-4 times per month, spending 2-4 hours together participating in activities of their choosing – from attending a sporting event or checking out a local museum, to playing board games, reading a book or doing homework. Below are some statistics about the Durham youth that BBBSNH served this year:

- They range in age from 5-19.
- More than half live in single-parent households or with a relative caregiver other than a parent.
- Nearly one-third have a physical, emotional, or learning disability.
- Ninety percent are site-based matches, meaning they meet with their mentors at school or an after-school program, and ten percent with their mentors in the community.

- They have been matched with their mentors on average of 16 months.

Goals for 2018

- Continue to work to maintain and improve the quality of the agency's mentoring relationships. BBBSNH is proud that its mentoring matches in Durham are long-lasting, providing the most benefits for the youth it serves.
- Continue to increase the number of Durham children served in the agency's site-based and community-based programs.



Big Sister Paige and Little Sister Emma are part of BBBSNH's site-based program at Mast Way Elementary School. PHOTO COURTESY BBBSNH

Community Action Partnership of Strafford County

BY BETSEY ANDREWS PARKER, MPH, *Chief Executive Officer*

Community Action Partnership of Strafford County (CAPSC) strongly believes no one should go without having their basic needs being met. As the leading anti-poverty agency in Strafford County, CAPSC strives to empower individuals and families to achieve self-sufficiency by opening the doors to resources and opportunities that offer a hand up, not a hand out. When this goal is achieved, the impact of poverty is reduced and a stronger community is built.

The mission of CAPSC is to educate, advocate, and assist people in Strafford County to meet their basic needs and promote self-sufficiency. In accordance with its mission, CAPSC offers over sixty coordinated programs designed to have a measurable impact on poverty and health status among the community's most vulnerable residents, specifically children under the age of six, seniors, and those experiencing low-incomes. Programs include: nutrition, housing, fuel and electrical assistance, weatherization, parent and child education, child care, transportation, and employment and job training, all of which are locally defined, planned, and managed in partnership with other community agencies. All programs are designed

to increase self-sufficiency and help clients become socially and financially independent. CAPSC's goal is to interrupt the cycle of poverty and empower at-risk children, working families, and seniors to live more secure, stable, and healthier lives.

A private, non-profit organization established in 1965, CAPSC is governed by a volunteer Board of Directors, one-third of which are consumers of services. CAPSC has nearly 150 employees and a \$10 million operating budget, which includes federal, state, and local funds in addition to foundation and United Way grants, fees for service, and individual and corporate donations.

2017 Accomplishments

- Provided nearly \$2 million in federal fuel assistance to 2,581 households in Strafford County during the 2016-2017 heating season. A total of ten households in Durham received \$6,490 in fuel assistance.
- Over the past year, 31 Durham households received a discount on their electric bill through CAPSC's Electrical Assistance Program at a value

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Community Action Partnership operates food pantries in Dover and Farmington to provide short-term supplies of food to eligible households. CAPSC also administers a Temporary Emergency Food Assistance Program, a federal program to help supplement the diets of low-income residents, including the elderly and the homeless, by distributing USDA commodity foods to its food pantries and other eligible pantries, homeless shelters, and soup kitchens. PHOTO COURTESY CAPSC

of \$13,516. The average benefit per household was \$460.

- Provided Durham residents age 60 and over with 369 safe, accessible rides through the Senior Transportation program at a value of \$8,745.
- Assisted four Durham households with emergency food at a value of \$160.
- One individual or family on the verge of homelessness was provided with housing stability services, allowing them to remain in safe, affordable housing.
- Two Durham residents participated in workforce development programs.

CAPSC operates emergency food pantries and outreach offices in Dover, Rochester, and Farmington; providing access to food five days per week at multiple sites. Head Start services are provided at centers in Dover, Farmington, Milton, Rochester, and Somersworth. CAPSC's nutrition program provides over 600 holiday food baskets to families in need each year, as well as over 40,000 meals to children ages 0 to 18 through its Summer Meals and After-School Meals programs in 2016-2017.

Goals for 2018

- **Single-point of Entry:** Using a holistic approach to service delivery, the CAPSC team will provide an initial assessment and then work with clients to determine which services are needed in order to better respond to individual and family needs. CAPSC will provide bundled services to meet the goals and benchmarks of what its clients want to achieve by providing support and access

to a comprehensive range of services, which may include referrals and case management.

- **Early Childhood Education:** Through its Early Head Start/Child Care Partnership grant, CAPSC has partnered with local child care providers to offer Early Head Start slots in existing child care programs. CAPSC staff provides enhancements to classrooms and improves relationships with local providers by providing professional development, additional training, and increased pay. In addition, a grant from the New Hampshire Community Development Finance Authority (CDFA) will allow improvement of the child care workforce by providing funding for continuing education, degree programs, and workforce development for staff.
- **Facilities Improvements:** CAPSC is developing an Innovation Service Center in Dover to expand programs and services that interrupt the cycle of poverty and help empower at-risk children, working families, and seniors to live more secure, independent, and healthier lives. CAPSC's current facilities are not adequate to meet client and community needs at a time when demand for services is increasing. The current configuration limits growth, and is not conducive to optimal customer service. CAPSC plans to consolidate three current sites into a new, 15,000 square foot space, located on the bus route in downtown Dover. This project will be funded with tax credits from NH CDFA, private donations, and corporate and foundation support.

Thank you for your continued support of CAPSC's mission. We are grateful for the Town of Durham's investment!

Court Appointed Special Advocates (CASA) of New Hampshire

BY JULIA LAFLEUR, *Development Assistant*

Court Appointed Special Advocates (CASA) of New Hampshire strives to protect the rights of New Hampshire's most vulnerable children to live, learn, and grow in the embrace of a loving family. Trained volunteer advocates speak for abused and neglected children's best interests in New Hampshire's family court system, including Dover Family Court, the court that serves children from the Town of Durham.

2017 Accomplishments

- Fiscal Year 2017 (July 1, 2016 - June 30, 2017) by the Numbers (Statewide).
 - 513 carefully screened, trained, and supervised 5volunteer advocates (10% increase from FY 16).
 - 153 new volunteers trained (22% increase from 5FY 16).

- 1,358 children had advocates by their side (13% increase from FY 16).
 - 834 families (13% increase from FY 16).
 - Nearly 10,000 children had advocates since 1989.
 - 73,750 hours of volunteer time (9% increase from FY 16.)
 - 533,424 miles traveled (13% increase from FY 16).
- In FY 2017, CASA of New Hampshire served 38 children at the Dover District Court, the court that serves the children of Durham. Currently, nine Durham residents are working hard to make a lasting difference in a child's life by volunteering as CASA advocates. Each volunteer advocate typically works with 2.5 children over 3.5 years, so residents in the Durham community are impacting the lives of more than 40 children. Children with a CASA advocate spend fewer months in foster care, experience fewer out of home placements, and perform better in school than children without a CASA advocate.
 - CASA of New Hampshire continues to reach out to the community through fund-raising and "friend-raising" events such as Snowfest at Loon Mountain and CASA Cares, as well as several "pop up" fund-raisers at public venues. More events were introduced in FY 17, including:
 - Food Trucks for CASA – raised \$15,000
 - On Tap for CASA – raised \$26,000

Goals for 2018

- CASA of New Hampshire strives to reach its goal of serving 100% of child abuse and neglect cases that it was presented with, but unfortunately, due to the opioid crisis, only 77% of cases have been served. Over the past two fiscal years (FY 15 – 17) CASA has been asked to take on 49% more cases. While CASA's volunteer roster continues to grow, it is not in line with the caseload it is presented with.
- CASA is focused on volunteer recruitment and retention as it spreads its reach farther throughout New Hampshire. CASA's goal is to increase its volunteers by 40% (700 total volunteers for FY 2018) in order to meet the increased caseload as stated above.
- The agency cannot get there alone. Durham's support, together with many other municipalities across the state, makes it possible for CASA to provide advocates for victimized children in the Durham community. CASA will continue to find multiple avenues of support from individuals, businesses, foundations, federal, state, and local governments—New Hampshire towns, cities, and municipalities.

Cross Roads House, Inc.

MARTHA STONE, *Executive Director*

Homelessness continues to be widespread in New Hampshire. Last year Cross Roads House (CHR) operated over its normal capacity 82% of the year. Of the people who stayed at Cross Roads House, 41% (up from 30%) were from Strafford County. Residents throughout the region continue to struggle with the cost of housing, which is often compounded by transportation and child care costs, substance use disorders, or mental illness.

Cross Roads House provides

- Emergency and transitional shelter.
- Dinner prepared by volunteers, seven nights per week.

- Needs assessments and case management services delivered by staff social workers.
- Access to a variety of services on-site (e.g., medical, dental, and mental health care and substance abuse counseling).
- Referrals to services throughout the community (e.g., public housing and veteran's services).
- Support and direction to secure employment and return to permanent housing.

2017 Accomplishments

- In the year ended June 30, 2017, Cross Roads House sheltered 515 people, including 36 families

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with 63 children, for a total of 35,535 nights of shelter.

- Among all of the agency's residents (individuals and parenting adults) who received case management, 74% moved to permanent housing. This represents a 23% increase.
- Increased the agency's post shelter Housing Stability Case Management program from one half time position, to a full-time position to provide housing support and eviction prevention services.
- Renewed the agency's HUD grant to provide a "Housing First" Permanent Supportive Housing program for chronically homeless individuals with a disability.
- Served nearly 23,000 evening meals that were prepared by Cross Roads House's team of 400+ volunteers.
- Collaborated with the University of New Hampshire and masters level interns in social work and family studies deliver services on site for its residents.
- Hosted incoming University of New Hampshire freshman participating in the UNH PrOVES

program; students provided community service at the shelter.

Goals for 2018

- Provide post shelter supportive services to more residents who are moving out through the agency's expanded Housing Stability Case Management program.
- Work to decrease the length of shelter stays allowing CRH to move residents to stable and decent housing more quickly which will enable the agency to serve more people.
- Increase the percentage of residents moving to permanent housing.

Only one-third of Cross Roads' agency's costs are covered by state and federal grants, the organization depends upon municipalities to help deliver its services. Over the years, the residents of Durham have generously supported Cross Roads House. Thank you for continuing to support this effort.

To learn more about Cross Roads House, visit www.crossroadshouse.org.

Goodwin Community Health

BY JANET LAATSCH, CEO

2017 Accomplishments

- During the period of January 1 through December 31, 2017, Goodwin Community Health (GCH) saw 28 patients in 138 visits. Fifty-seven dental visits were for dental, 5 for behavioral health, 20 for prenatal care, and 69 for primary care. These visits in all areas are an increase over last calendar year. Thirty-one percent (31%) of the patients were uninsured and placed on a sliding scale. Due to New Hampshire Health Protection

Plan (Medicaid expansion), the number of people without insurance is down by 60%. Costs are based on calendar year 2016.

Goals for 2018

- Develop a specific plan to outreach to Durham residents with an outreach worker, particularly around people with a substance misuse diagnosis, since Goodwin has a comprehensive treatment and recovery program.

HAVEN

BY KATHY BEEBE, *Executive Director*

HAVEN, formerly known as A Safe Place and SASS, merged in 2015 becoming the largest violence prevention and support services agency in New Hampshire. HAVEN's mission is to prevent sexual assault, domestic violence and stalking, and to support and empower women, men, youth, and families to heal from abuse and rebuild their lives.

HAVEN provides the residents of Durham with the following services:

- Violence prevention education, Safe Kids Strong Teens; a K-12 school-based program designed to prevent child sexual abuse, sexual harassment, bullying, and teen dating violence.
- 24-hour confidential crisis hotline staffed by trained advocates for anyone affected by domestic violence, sexual assault, and stalking. 1-603-994-SAFE (7233)
- Emergency shelter for individuals and their children fleeing violent living situations. The shelter program provides counseling, short and long-term financial planning and assistance with housing, employment, higher education, and childcare.
- Accompaniment services for victims and survivors to area hospitals, police stations, Child Advocacy Centers, and local courts.
- Safety planning, information, and assistance with emergency, temporary, and permanent restraining orders.
- Referrals to other community resources, as well as to local therapists specializing in trauma.
- Support groups for adult survivors and those impacted by domestic and sexual violence, including Trauma Sensitive Yoga in partnership with the

Seacoast Area Teachers of Yoga in Action (SATYA).

2017 Accomplishments

- Continued to build capacity and expand programs and services to those impacted by domestic and sexual violence.
- Assisted 24 Durham residents with 173.2 units of service through the Client Services program during the July 1, 2016-June 30, 2017 Fiscal Year. (Each unit of service represents 15 minutes of time).
- Reached over 227 children, parents, and teachers at Durham schools with The Safe Kids Strong Teens prevention education program.

Goals for 2018

- Increase the number of children and teens in Durham schools who participate in the HAVEN K-12 Safe Kids Strong Teens prevention education program.
- Expand community outreach and development efforts to reintroduce the merged organization and its services to the residents of Durham.
- Recruit more volunteers to assist HAVEN in achieving its mission of supporting those impacted by domestic and sexual violence and preventing future victimization of children and adults.

To learn more about HAVEN services and volunteer opportunities please visit www.havennh.org or call the main office at 603-436-4107. The main office of HAVEN is located at 20 International Drive, Suite 300, Portsmouth, NH at Pease International Tradeport. HAVEN has two additional offices located in Rochester and Salem, NH.

Homeless Center for Strafford County

BY SALLY B. STRUBLE, JD, *Executive Director*

The Homeless Center for Strafford County's mission is to provide safe and supportive seasonal overnight shelter for single women and families (including men with children) during the winter months. A secondary objective is to empower homeless individuals through professional case management and referral services to help them live more self-sufficient lives.

The Homeless Center for Strafford County serves homeless individuals from all of Strafford County, eastern Rockingham County, and southern York County, Maine. However, if shelter beds are available, and depending on the situation, the Homeless Center may take people into its shelter from other areas.

2016-2017 Program Accomplishments

- Provided shelter to 34 adult females, 8 adult males, and 38 children.
- Provided a safe emergency shelter option for 33 family units (one family unit is a single adult with no children, or 1-2 adults with children).
- Provided transitional housing to five families. There are currently three apartment units, where families can live for 18-24 months while they work on getting back on their feet.
- Provided professional case management for 33 shelter households, and five Transitional Housing program families.
- Provided weekly nutrition classes.
- Provided parenting information and support to shelter and Transitional Housing program families.
- Engaged in community resource building to provide for and meet the needs of the homeless

population in the seacoast area.

- Provided individual coaching on cover letter and resume writing, and interview skills.
- Budgeting education.
- Provided an emergency food pantry, accessible to all shelter residents.
- Provided referrals to, and assistance in gaining access to, needed services such as mental health counseling, health insurance, health care, dental care, substance abuse counseling, rental assistance, security deposit programs, workforce training, and many more community services.

Goals for 2018

- Provide emergency shelter and support to at least 80 adults and children.
- Provide transitional housing to at least three families.
- Continue offering parenting classes and nutrition classes.
- Continue to offer budgeting education and support.
- Continue offering cover letter and resume writing, as well as job interview skill building, education, and support.
- The Board of Trustees will be completing its strategic planning process, which includes discussions about getting the shelter open year round.

To learn more about the HCSC, visit www.homelesscenterforstraffco.org.

Lamprey Health Care

BY DEBBIE BARTLEY, *Director of Transportation Services*

For many seniors aging brings vision changes and slower reaction times which can make driving a challenge. Being able to access safe reliable transportation services is critical to helping people remain in their homes and community. With this goal in mind, Lamprey Health Care's Senior Transportation program has been providing rides to people over the age of 60 and individuals with disabilities for 46 years.

Durham residents use the Senior Transportation program for shopping trips, medical appointments, and monthly recreational outings. Access to these essential services makes it possible for senior citizens to remain self-sufficient and in their own homes. Vans are handicap accessible and drivers are trained Transportation Health Workers who receive patient assistance training. Transportation services are door-to-door, meaning Lamprey Health buses pick people up at their home and assist with navigating walkways, which can be hazardous in New England weather.

Staff also help to bring any purchases, such as groceries, into the home and are trained to observe the home environment to identify issues that could pose a risk to seniors, such as lack of heating. Citizens who are identified as having a health or life safety issue are connected with local social service agencies for assistance. Lamprey Health's program also recognizes that there is more to life than errands. Monthly social outings are planned based on the rider's feedback. This event allows the individuals to socialize with their peers and continue to engage with their community.

Beyond the Senior Transportation program Lamprey Health also provides comprehensive care to the residents of southeastern New Hampshire. Services include: primary care, prenatal care, pediatric care, reproductive health services, integrated behavioral health care, alcohol and substance use disorder counseling, nutrition counseling, diabetes education, and Reach Out and Read, an early literacy program. In Fiscal Year 2017 Lamprey Health Care provided the following services to Durham residents:

Medical Visits: 174 Durham residents made 497 visits to Lamprey Health Care.

Transportation Units of Service: A unit of service is one ride to a destination. Twenty-one rides were provided to Durham's senior citizens. The average cost of a unit of transportation service is approximately \$40. Individual unit costs vary greatly depending on the number of people in a vehicle and the distance traveled.

Lamprey Health Care is a federally qualified health center and no one is turned away for inability to pay. For patient convenience, the health center is open evenings and weekends. To schedule an appointment with the health center please call (603) 659-3106. To arrange a ride through our Senior Transportation program call (603) 659-2424, Monday – Friday, 8:00 AM to 4:00 PM.

For more information, please visit the Lamprey Health Care website at: www.lampreyhealth.org.



Lamprey Health Care provides comprehensive care to the residents of southeastern New Hampshire, including primary care, prenatal care, pediatric care, reproductive health services, integrated behavioral health care, alcohol and substance use disorder counseling, nutrition counseling, diabetes education, and Reach Out and Read, an early literacy program. PHOTO COURTESY LHC.

My Friend's Place

BY SUSAN FORD, *Executive Director*

My Friend's Place was formed in 1987 and opened the doors of the homeless shelter in 1989. Since that time thousands of homeless men, women, and children have stayed at the shelter. Upon entry into the shelter, a case worker is assigned and a plan developed. The number one priority for someone at the shelter is working toward permanent housing.

A typical case plan may include: seeking employment, attending daily 12-step programs, completing applications for public housing, food stamps, or other available services. Parents are also asked to participate in parenting programs. All items on the case plan require clients to provide documentation daily.

An individual length of stay is not required provided residents are continuing to work toward their permanent housing goals. Individuals are required to cook their own food, and participate in the maintenance of the shelter. All are required to attend a weekly house meeting.

During this past Fiscal Year (7/1/2016 – 6/30/2017) My Friend's Place was able to provide emergency shelter for 171 individuals. Of the agency's four transitional housing units, zero are currently full. This year four families moved into permanent housing. The agency's 20-year contract with HUD ended and My Friend's Place has spent the last four months changing and updating its program. There are currently four families at the shelter that will be moving into these units between now and the new year.

The shelter provided 8011 units of service for 171 people. A unit of service reflects one person in one bed for one night. Capacity is 6205 units (17 beds for 365 nights). As indicated by these numbers, the shelter has been over capacity on most nights. The agency's census included 35 single women, 63 single men, and ten intact families and eleven single parent families with 42 children. Again this year, there were a number of individuals staying at the shelter for a longer period of time. There has been a family of six staying for over 12 months.

Individuals with substance or alcohol abuse issues

represent roughly 25% of the agency's clients and those with mental health issues represented 15% of served clients.

Of the 127 adults, 19 were victims of domestic violence, 3 had served in the US military, 16 had physical disabilities, and 7 were developmentally disabled. 14% of adults were employed full or part-time.

Coordinated Entry is a program mandated by HUD for clients to call and be screened for entry into a shelter that have historically had a significant waitlist for shelter placement. My Friend's Place takes all its clients admitted to shelter from this program. However, there are typically one to three people on a cot in one of the common rooms on an emergency overnight. These clients come to My Friend's Place through the police departments, emergency rooms or just present themselves at the shelter outside of normal business hours. The shelter will typically keep them until the next business day when it can ascertain what avenue to take.

My Friend's Place attempts to serve clients within their home community. Last year, of the 171 individuals served, only 43 were not from Strafford County.



My Friend's Place was formed in 1987 and opened the doors of the homeless shelter in 1989. Since that time thousands of homeless men, women, and children have stayed at the shelter. Upon entry into the shelter, a case worker is assigned and plan developed. The number one priority for someone at the shelter is working toward permanent housing. PHOTO COURTESY MY FRIEND'S PLACE

Oyster River Youth Association

BY MATTHEW GLODE, *Director*

Oyster River Youth Association (ORYA) is a local 501(c)(3) and youth sports provider for the residents of the Oyster River Cooperative School District, officially, since 1981. ORYA offers inclusive, fair, diverse, and developmentally appropriate recreational programs to its community members. Through partial town funding ORYA is able to partially offset its administrative expenses and continue to provide a wide array of youth sports primarily for grades K-8. These sports include baseball, basketball, soccer, lacrosse, football, dance, volleyball, track & field, tennis, hockey, ultimate frisbee, and field hockey.

ORYA programs not only offer youth the direct benefits of sports participation such as exercise, physical, and athletic development but everything sports offers developing children. Participation in youth sports offers children the opportunity to learn fundamental life lessons such as how to deal with pressure and stress, the importance of health, how to cope with loss and adversity, success requires hard work and sacrifice, goal setting, and character building among many other social, personal, and cognitive areas.

2017 Accomplishments

- Developed and launched a new website to increase online presence.
- Transitioned to a new registration and payment processing platform to decrease transaction fees and better service ORYA clients.
- Implemented a new community communication schedule and program to better inform the community while decreasing per week notices.

- Implemented a new coach to participant communication tool; Team Snap. This greatly helps coaches and coordinators communicate with their individual teams.
- Offered new programming: Field Hockey and Ultimate Frisbee for the first time ever.
- Restructured the organization for three staff members to better serve the community.
- Hired two new staff members; one as a Program Director and one as an Office, Intern, and Communication Coordinator.
- Developed and grew relationships with the University of New Hampshire that will begin to offer greater support to ORYA and its sports programs.

Goals for 2018

- Determine ways in which ORYA and ORYA hockey can support improvements to Churchill Rink.
- Work with ORCSD to expand use of a new track.
- Develop a social media presence to improve communication to the community.
- Develop an in-season field hockey program.
- Implement ORYA fund-raising initiatives and sponsorships.
- Improve volunteer and volunteer coach support and education.
- Develop program partnerships with Durham Parks and Recreation, especially during the summer months.

2017 Statistical Information

	Durham	Lee	Madbury	Other	Total
Participants	975	578	343	201	2097
Households	436	232	139	147	954

Ready Rides Transportation Assistance

BY MERI SCHMALTZ, *Program Coordinator*

Ready Rides Transportation Assistance organization was established in 2012 and is a 501 C 3 Independent nonprofit organization. Ready Rides provides curb-to-curb rides at no charge to all medical-related appointments for those residents living in Durham that are 55+ and the disabled. Vetted volunteer drivers use their own vehicles to provide transportation services. Mileage reimbursement is available for all drivers. Ready Rides also provides rides to residents living in Barrington, Lee, Madbury, Newfields, Northwood, Nottingham, Newmarket, and Strafford. Ready Rides is not bound by travel distance. Accessible rides are available. More information can be obtained by calling 603-244-8719, emailing info@readyrides.org, or visiting www.readyrides.org.

2017 Accomplishments

Ride Statistics:

Number of Vetted Durham Drivers: _____ 0

Total-number of confirmed trips completed for Durham residents: _____ 1004

Number of registered Durham residents using the service: _____ 73

Number of trips in Durham that went unmet: _____ 25

Goal for 2018

To have an expanded number of vetted drivers to be able to provide rides to everyone that asks.

Strafford Regional Planning Commission

BY CYNTHIA COPELAND, AICP, *Executive Director*

Established by state legislation in the late 1960's, the regional planning commissions serve in an advisory role to local governments and community organizations. Strafford Regional Planning Commission's (SRPC) mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services, Geographic Information Services (GIS), data collection and analysis, facilitation, and project management.

2017 Accomplishments

- Worked with a steering committee to develop the town's Future Land Use Master Plan chapter.
- Assisted the town in planning and facilitation of a

Future Land Use Forum, including the creation of working maps for use at the event.

- Facilitated the formation of a Multi-hazard Mitigation Planning Committee and completed the 2017 update to the Durham Multi-Hazard Mitigation Plan.
- Submitted a full proposal to the New Hampshire Department of Environmental Services Watershed Assistance Grant Program to fund the design and installation of two permeable reactive barriers to address water quality issues.
- Provided technical assistance to the town on how projected sea-level rise scenarios can be incorporated into existing local floodplain regulations as part of the Setting SAIL project.
- Conducted a vulnerability risk and mapping assessment as part of the C-RiSe project.
- Participated on the Wagon Hill Living Shoreline Planning Committee.
- Helped promote the 2017 King Tide photo

education contest to residents and municipal officials.

- Assisted the town and the University of New Hampshire in their successful application for Transportation Alternatives Program (TAP) funding in fall 2017.
- Collected trail mapping data for the Durham portion of the Sweet Trail and Wagon Hill.
- Conducted nine traffic counts to support state and local planning efforts.
- Completed a culvert inventory for the town, and conducted seven culvert assessments.
- Distributed New Hampshire Planning and Land Use Regulation books to the town.

Goals for 2018

- Offer GIS data and mapping services to assist communities.
- Populate SRPC's MapGeo database through contracts with regional communities.
- Provide municipalities with access to additional infrastructure and program development grants.
- Carryout regional Brownfields assessment grant with the potential receipt of additional funding.

- Implement the 2017-2040 Metropolitan Transportation Plan, which includes the integration of performance-based planning.
- Develop an MS4 technical assistance program for affected communities.
- Provide transportation planning services in support of safety, mobility, and access management.
- Work with municipalities to improve drinking water protection, and provide technical assistance related to floodplain and/or stormwater regulations.
- Provide technical assistance on climate adaptation and multi-hazard mitigation strategies.
- Provide land use and planning services in support of local land use boards and non-profits.
- Compile a regional trail network by collecting trail data and mapping the results.

SRPC looks forward to working with the citizens and officials of Durham in 2018. Thank you for the opportunity to serve you and for your continuing support of regional planning. Further questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at cjc@strafford.org.

The Homemakers Health Services

BY JENNIFER BICKFORD, *Finance Director*

The mission of The Homemakers Health Services is to provide vital nursing, physical, occupational, and speech therapy, behavioral health, home health aide, personal care, home support, and adult medical day care services to people within a community to help them remain as independent as possible and in their own homes.

For forty-three years, The Homemakers has provided home health care and adult day care to residents of Durham who do not always have the ability to pay for those services.

2017 Accomplishments

- Provided 2177 hours of care to Durham residents.
- Helped to keep 24 people out of long-term care from the Town of Durham.
- 33% of Durham clients were unable to pay for those services provided.

2018 Goals

As much as The Homemakers want and wish good health, it expects there will be more clients added in the Town of Durham in the upcoming year. The agency will be obtaining new software in 2018 to be more efficient and productive, and to have more client hours available.

“...These committees are created by the Town Council in addition to those boards, commissions, and committees otherwise established by the Town Charter or state statutes.”

Town Working Committees

Durham Agricultural Commission

BY THERESA WALKER, *Chair*

Members: Theresa Walker, Chair; Raymond LaRoche, Vice Chair; Lee Alexander, John Carroll, Alberto Manalo, David Potter, Renee Ciulla (Alternate); Ellen Karelitz (Alternate), Suzanne MacDonald (Alternate), Carol Tuveson (Alternate), Daniel Winans (Alternate), Sally Tobias (Council representative)

Former Members: Tom Bebbington, Bonnie McDermott, Allan Howland (Council representative)

The Durham Agricultural Commission was established by the Town Council in July 2011 to “promote the production, availability, and sale of locally grown food, fiber, and forest products” (Town Council Resolution #2011-11). Since that time, the twelve members of the Agricultural Commission have been meeting at least once per month to work together and with town staff and other town boards and committees to further the mission of the Agricultural Commission, which is to encourage agricultural activities and development to expand Durham’s working landscape of actively managed gardens, farms, forests and land through the town, including University of New Hampshire land.

2017 Accomplishments

- Hosted workshops on gardening and beekeeping.
- Worked with the Town Council to become the first “Bee City USA” designated community in the northeast, designed to raise awareness of the critical role pollinators play in gardens, farms, and forests.
- Developed presentation materials about pollinators.
- Assisted with development of the Master Plan’s Future Land Use chapter.
- Reviewed existing local and state land use regulations governing agriculture.

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- Continued to work with the town's Economic Development Director to support existing farm business in Durham, and identify opportunities for new farm businesses.
- Worked with Durham resident Phil Kincade to develop a series of videos for Durham's Cable Access Television, Channel 22, about farms and gardens in Durham.
- Promoted community gardens in town.
- Actively participated in the work of the Land Stewardship Subcommittee.
- Participated in meetings across the state concerning the role of Agricultural Commissions in New Hampshire.
- Via the town's newsletter and social media, shared information about food production in the region.
- Promoted the Durham Farmers' Market and worked with town officials and Seacoast Growers Association on plans for the 2018 market season.
- Participated in the Memorial Day parade with a garden on wheels and live animals.
- Organized and held the 5th Annual Durham Farm Day, a day-long celebration of local farms and Durham's working landscape, across town and campus.
- Expanded the "Food Friendly Garden" campaign to raise awareness of home food production across town.
- Responded to town official and resident concerns regarding agricultural activity in town.

2018 Goals

- Implement Master Plan recommendations regarding sustaining and expanding Durham's working landscape of farms, forests, gardens, and aquaculture.
- Work with the residents, Town Council, town staff, and town boards and commissions on issues related to agriculture and food production, including urban food production, food security, Community Supported Agriculture (CSA), and community farms.
- Develop educational materials and programs to

support local agriculture, community gardening, and home gardening.

- Develop and host educational programs concerning agriculture and gardening.
- Organize and host the 6th Annual Durham Farm Day on August 18th, 2018.

The Agricultural Commission believes its work is critically important to the Town Council's goal to, "Pursue long-term economic and environmental sustainability and resiliency, anticipating the community's and the region's future needs considering multiple elements including society, ecology, economics, transportation, agriculture, recreation, food and drinking water, climate, and energy resources." In support of that goal the Agricultural Commission looks forward to working with residents and town government in the coming year.



On February 6, 2017, the Town Council adopted a resolution accepting the Town of Durham's designation as a "Bee City USA" community. Durham is the first community in the northeast to join the Bee City USA program, a national campaign to raise awareness about the critical role honey bees and other pollinating insects play in our food supply and native landscape and how we can create habitats to support bees. PHOTO COURTESY THERESA WALKER

Durham Energy Committee

BY CHARLES FORCEY, *Chair*

Members: Charles Forcey, Chair; Mary Downes, James Dreher, Coleen Furest, Harry Tobias, Steve Weglarz, Jr., Martin Wosnik (UNH representative); Wayne Burton (Council representative); Barbara Dill (Planning Board representative)

Former Members: Ronald Wright

The Durham Energy Committee has the mission to monitor the town's overall energy use, reduce that usage through energy efficiency measures, and transition the remaining energy used to secure, clean, and provide affordable energy sources. The committee is grateful for the assistance of University of New Hampshire intern Paul Kuster from the UNH Sustainability Program.

2017 Accomplishments

Energize 360: The committee joined 14 other Seacoast Energy committees and commissions through the Seacoast Regional Energy Hub to conduct a combined weatherization and solar purchasing program to that launched in February 2017 and ended September 30th of 2017.

Household Energy Survey: In support of its Master Plan goal to conduct an annual survey on three rotating topics (transportation, housing, and renewable energy), the committee prepared a survey and released it in June 2017 on renewable energy in Durham. The results were reported back to the Town Council. A repeat of the original transportation survey is in preparation for 2018.

National Drive Electric Week: The committee hosted its third annual National Drive Electric Week event in conjunction with Durham Day, as well as partnered with Portsmouth for a second event at the Red Hook Brewery in Newington.

Off-Shore Wind Resolution: The committee drafted and supported a Town Council resolution on Off-Shore Wind requesting that Governor Sununu indicate New Hampshire's willingness to participate in a federal study commission on regional off-shore wind potential.

Model Solar Siting Zoning Regulation: The committee worked with the Town Planner, the Planning Board, and interested residents on a revision to the zoning regulations for issues relating to solar energy systems.

Technical Submissions to the Seacoast Reliability Project Town Brief: The committee reviewed Seacoast Reliability Testimony and submitted additional questions and technical questions on the Eversource plan to install new transmission lines through Durham.

RFP for Renewable Energy Source for the Waste Water Treatment Plant: The committee is exploring the feasibility of securing a renewable energy source for the Wastewater Treatment Plant that accounts for over 60% of the town's total usage.

EPA Portfolio Manager Electronic Updates Pilot: The committee has collaborated with Business Manager Gail Jablonski to maintain current energy usage and costs for 15 municipal locations into the EPA Portfolio Manager Service. This year, Durham was the first New Hampshire municipality to receive automatic updates from Eversource for its electrical accounts.

Electric Vehicle Charging Station Monitoring: The dual Level 2 charging station in the Pettee Brook Lot has a lifetime revenue of \$1,177 as of October 7th, 2017. Usage has been significantly elevated this fall with several new local electric vehicles joining the community of 31 unique vehicles using the station. The committee's National Drive Electric Vehicle event coincided with Durham Day this year with over 20 electric vehicles on display, two dealers offering test drives, and many interesting conversations with residents and neighbors considering electric vehicles to reduce the carbon footprint of their vehicle use.

Solar Power Purchase Agreement (PPA) Monitoring: The committee monitored the performance of solar

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Array	Kwh	CO2kg	Savings	Period
ORSA (Gravel Pit _____)	812,823 _____	604,917 _____	\$2,128.23 _____	10/01/16 – 09/20/17
Hockey Rink _____	83,540 _____	62,172 _____	_____	10/01/16 – 09/20/17
Library _____	14,474 _____	10,772 _____	_____	10/01/16 – 09/20/17
Police _____	4,071 _____	3,030 _____	732.80 _____	10/01/16 – 09/20/17
Totals _____	914,908 _____	690,891 _____	\$2,861.03 _____	

arrays under PPA1 (Library, Police Department, Hockey Rink) and the new 640 kW system commissioned under PPA2 (Oyster River Solar Array).

Solar Property Tax Study Grant: In December 2015, the committee was awarded a \$2,500 grant from the New England Grassroots Environment Fund to produce a study with public presentations on property tax policy in New Hampshire about commercial solar arrays and community solar farms. The committee did not complete the report in 2016 but hope to have it complete before the end of 2017.

Hosting the Seacoast Regional Energy Hub: This hub is part of a network of regional energy committee hubs organized by the Local Energy Solutions Work Group (<http://www.nhenergy.org>) to bring regional energy committees together for knowledge sharing and coordinated action. Durham has hosted three meetings of neighboring energy committees this year.

Energy Efficiency Consultations: The committee has reviewed and supports the Department of Public Works LED lighting project, the energy efficiency aspects of the proposed police department retrofit, and several private projects including the thoughtful and innovative reconstruction of the former Town Hall buildings.

Goals for 2018

Higher Efficiency Vehicles for the Durham Vehicle Fleet: Vehicles with hybrid, hybrid plug-in, and all-electric vehicles would help the town tackle the 15% of its total carbon emissions (2010) due to the operation of the municipal fleet of vehicles.

Wastewater Treatment Plant Solar Array: Release of an Request For Proposal (RFP) evaluation of project proposals, and support for town decision-making around renewably sourcing the electrical needs of the Wastewater Treatment Plant.

Economic Development Department and Committee

BY MARY ELLEN HUMPHREY, *Director*

Members: Warren Daniel, Roger Hayden, Raymond Rodon, Robert Brown (Alternate), Sally Tobias (Alternate), Allan Howland (Council representative), Lorne Parnell (Planning Board representative)

Former Members: Karl VanAsselt

Downtown Business

Durham continues to see increased downtown business activity. A group of dynamic younger business owners came together over the summer resulting in the creation of Celebrate Durham that organized a number of successful public activities. They also worked with Parks & Recreation to promote Music on Main St and other town-initiated

activities. Many businesses reported better than ever sales activity during the summer months.

There remains a continued concern about employee and customer parking. The police department enacted several changes to address these concerns, at least until some bigger and more permanent solution can be found.

A number of retail and restaurant businesses have expressed interest in locating in Durham. Space is the challenge since we have very few openings. There are a couple vacancies (the former Blue Moon/Mount Everest location) and a small office space on Jenkins Court, but overall, there are not enough retail

spaces to accommodate the demand. Hopefully new projects and redevelopment will help provide more opportunities, especially for restaurants.

New businesses that opened in 2017 were Harmony Homes By the Bay, Saxby's, and Hop N Grind

Redevelopment Projects

Despite efforts to move it forward, when variance requests were denied by the Zoning Board, the Mill Plaza redevelopment efforts once again stalled. With a successful plan, this important section of downtown Durham can not only become more vibrant and interesting for both residents and students, but also help offset some of the future financial needs facing the town.

Update on 66 Main Street: The University of New Hampshire issued another Request For Proposal (RFP) for the redevelopment of the 66 Main Street also known as the ATO site, and potentially including Hetzel and Alexander across the street on UNH property. The RFP specified a boutique hotel, and upscale restaurant, along with desirable office and commercial space. There were three respondents. Only one remained as meeting the RFP criteria and the UNH team is working to secure a suitable outcome.

A group of four downtown property owners hired an architect and engineer to design a preliminary redevelopment of their combined five properties. This was partially the result of proposed zoning changes. They want to be proactive and show their vision for the redevelopment possibilities of their properties and work with the town to insure the best zoning options. This is not an imminent project, but perhaps five or ten years down the road.

Unfortunately, Young Drive's proposed a senior housing development failed with the owner now refurbishing the existing buildings for rental units. We are still working to see if there could be a higher and better use, and one that will provide enough return on investment to make it a worthwhile project for the owners.

UNH Research Park

For the past two years the University of New Hampshire has been exploring creation of a Research Park. Initially they considered the Goss location on Technology Drive. When that didn't come to fruition, they have turned to an approximately sixty acre parcel on West Edge.

UNH invited the Economic Development Director along to visit Centennial Park in Raleigh, NC where everyone heard firsthand how that site was developed, what worked, and what to avoid (lessons learned). UNH is looking to create a similar environment where industry and government partner and collaborate with academia in an environment that sparks innovative thinking.

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Economic Development Director Mary Ellen Humphrey with Kenny Young, owner of Young's Family Restaurant, during a segment of DCAT, Channel 22's "In the Biz" spotlight. Viewers learned about Kenny's strategy for keeping his restaurant, which celebrated 100 years of operation in Durham, on the cutting edge of the ever changing restaurant scene and how he provides his customers with the freshest product available. PHOTO COURTESY DCAT STUDIOS

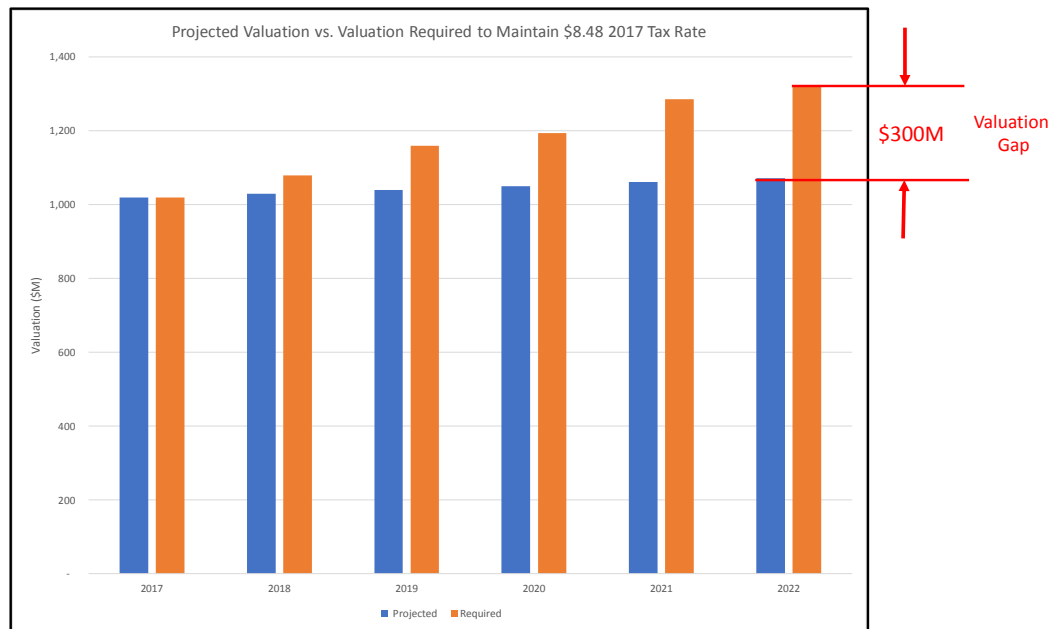
While this is a university project, it economically impacts the town, as well as the whole seacoast area. Companies that locate in the park must have an affiliation with the university, such as a teaching role, or a research project. There will likely be some form of partnership with the state and federal government and perhaps a role for the town. Certainly the town can work to champion their project and help to insure its success. UNH already has two companies interested in locating within the Research Park. These companies will construct buildings to fit their needs and are “for profit” businesses, so their buildings will be taxable. Potentially, this project promises the biggest potential for commercial development in Durham.

Financial Prognosis & Future Revenue Needs

Economic Development is essential for any community to become and remain vibrant and remain viable. In 2007, the Town Council created the

Economic Development Committee and charged it to “make recommendations to the Town Council to foster the stabilization of the residential tax burden through economic development that encourages diverse business, commercial office and research activities, maintain and create jobs, create a good mix of uses, and maintain the rural character of Durham. For the past few years Durham has enjoyed a stable tax rate, due in part to careful budget decisions and to the addition of over \$100M in commercial assessments. The fiscal impacts projected over the next five years can mean a substantial increase in the property tax rate unless the town makes some efforts to deal with the shortfall. In order to maintain the current tax rate (or equivalent factor between assessment and budget) Durham needs to add \$300M of commercial assessment (see chart below). Some of this may be achieved by appreciation. Redevelopment of key town properties, like the Mill Plaza and 66 Main Street are essential to help fill the hole.

How Much Does the Tax Base Need to Grow



Data Source – Durham Fiscal Forecast, 2017 Approved Budget

Human Rights Commission

BY KATHERINE (KITTY) MARPLE, *Chair*

Members: Katherine (Kitty) Marple, Chair; Todd Selig, Administrator; Gail Jablonski, Business Manager; Momin Kahn (Citizen representative)

The Human Rights Commission (HRC) was established to ensure that town government was committed to equality for all human beings working and living in Durham.

This year, the commission continued a discussion with the New Hampshire Council on Native American Affairs regarding the mural in the Durham Post Office, depicting an indigenous person poised to attack a settlement of European settlers in what is now Durham. The town has engaged with the US Postal Service, who owns the mural, to see if there is a way to address what many consider a defamatory image of the Native American. There has been no resolution of this dispute but the Town Council decided to

move forward with a resolution to change the name of the traditional Columbus Day observance to Indigenous Peoples' day. This is a controversial but necessary step to admit and accept the consequences of European expansion on the indigenous populations in the Americas.

The Council chose to expand the membership of the commission from three to five members by adding two additional residents/citizens of Durham. Finally, the HRC continued to monitor the town's internal policies concerning GLTBQ-related issues as highlighted in the Human Rights Campaign's Municipal Equity Index Survey, and also addressed the issue of "Sanctuary Cities" in response to concerns expressed by residents regarding federal immigration-related matters.

The HRC will continue to focus on equality issues as the need arises.



Rendering of the new welcome sign introduced by the Human Rights Commission that will be placed on Route 108 entering Durham from Dover and on Newmarket Road/Route 108 entering Durham from Newmarket. COURTESY DEPT. OF PUBLIC WORKS

Integrated Waste Management Advisory Committee

NELL NEAL, *Chair*

Members: Nell Neal, Chair; Carina Dolcino, Alan Bennett (Council representative), Douglas Bullen (staff liaison)

Former Members: Mary Caulfield

During 2017, the Integrated Waste Management Advisory Committee (IWMAC) focused its energy on improving residential and multi-unit student housing recycling rates in Durham. The committee continues to work closely with the Durham Public Works Department toward this goal. The IWMAC also established a working relationship with the Planning Department and the

Code Enforcement Office offering suggestions and advice regarding Conditions of Approval for new developments in Durham.

The committee offered assistance to several of the more recent multi-unit student housing complexes regarding their recycling plans and will continue to support and encourage them to make improvements.

The IWMAC is a very small yet energetic and focused committee. Its members encourage Durham residents to consider joining the committee and help continue to work to reduce landfill waste in Durham.

Lamprey River Local Advisory Committee

BY JOE FOLEY, *Chair*

Members: Joe Foley, Chair (Epping), Dick Lord, Vice Chair (Durham), Preston Samuel, Treasurer (Lee), Emily Schmalzer (Brentwood), Al Hall (Candia), Cynthia Kelsey (Deerfield), Mary Ann Krebs and Anne Lightbody (Durham), Sharon Meeker and Kitty Miller (Lee), Elizabeth Dudley and Michelle Shattuck (Newmarket), Debbie McNelly and Carolyn Matthews (Raymond)

Representatives from towns in the Lamprey River watershed continued implementing the 2013 Lamprey Rivers Management Plan with help from multiple partners. The final plan, approved on September 26, 2013, is available at town offices and on www.lampreyriver.org.

2017 Accomplishments

Land Protection: The Wild and Scenic Subcommittee continued to provide expertise toward protecting ecologically significant land along the river. As of September 2017, LRAC had leveraged funding totaling \$4,934,881 to protect 3512 acres and 16.3 miles of river frontage in the lower four towns.

Education and Outreach: LRAC engaged the public through a River Herring Day at Macallen Dam, events at schools and libraries, and displays at local fairs. The children's book, Chick and Dee-Dee's Lamprey River Adventure, was shared at town library and elementary school events. Many articles were published in town newsletters and special topics presented at town libraries. Twenty Years of Progress on the Lamprey River was published and will be shared with municipalities and other partners.

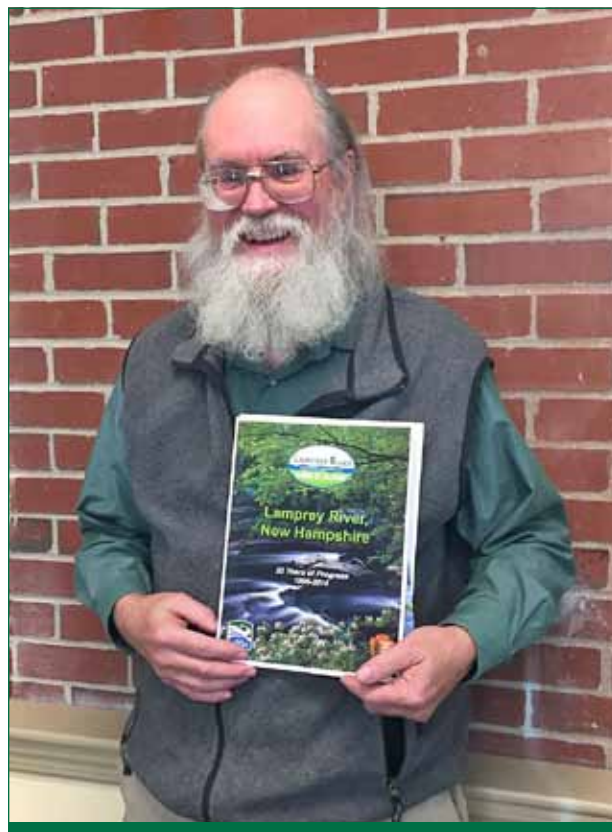
Recreation: Grants from 2016 (nature trail signage in Raymond, racks to hold publicly owned kayaks in Newmarket, establishment of the Lamprey River Splash and Dash Race in Newmarket) helped citizens enjoy and learn about the Lamprey. The first family Eco-paddle on the tidal portion of the river took place in August.

Water Issues: Wild and Scenic Subcommittee funding ensured that years of volunteer water quality data were not interrupted. A report analyzing 23 years of water quality data was produced: www.lampreyriver.org/UploadedFiles/Files/water_qual_23_yr_report_2016.pdf

Project Review: The project review workgroup reviewed and commented on seven projects that were submitted to the state for environmental permits. An important turtle nesting site was identified and work is ongoing to put this site under a conservation easement.

Goals for 2018

The full committee will continue its main duties to work on issues identified in the 2013 Lamprey Rivers Management Plan. LRAC will continue to perform project reviews, support ecological research, fund volunteer water quality monitoring, and engage the public through its outreach efforts in nature, recreation (including improving canoe passage and the walking trail), and history.



Dick Lord, Vice Chair of the Lamprey River Advisory Committee, presented Lamprey River New Hampshire: 20 Years of Progress 1996-2016 to the Planning Board on November 29. In 2016, the National Park Service marked its centennial year and the advisory committee celebrated the 20th anniversary of the Lamprey River designation as a Wild and Scenic river.

Oyster River Local Advisory Committee

BY ERIC FIEGENBAUM, *Chair*

The Oyster River Local River Advisory Committee (ORLAC) works to protect the river's identified outstanding natural and cultural resources. ORLAC is made up of representatives from the four towns through which the designated river flows: Barrington, Durham (UNH), Lee, and Madbury. The duties of the committee include advising on projects or actions that would alter the resource values or characteristics of the river, developing a local river Corridor Management Plan, and reporting biennially to the State and annually to the towns.

During 2017, the committee continued a discussion on bringing the Corridor Management Plan, which is not regulatory in nature, to the towns. ORLAC worked on a simple survey to the towns which it hopes will help focus future attentions on the towns' priorities. With funding from the UNH Water Supply and assistance from the Lee and Durham highway departments the committee initiated the placement of Designated River signs at the highway crossings over the Oyster River at Route 4 and Route 155 in Lee, and Route 108 in Durham. The signs will bring additional visibility, awareness, and interest to the river. ORLAC researched but was unsuccessful in discovering the cause of what appears to be periods of regular rises in the Oyster River hydrograph as operated by the USGS. Several members attended a workshop in Concord for LAC's presented by NH DES and the NH Rivers Council.

The committee received submissions for two projects in the river corridor and expressed its concerns over possible residual contaminated soil and components of a proposed stormwater treatment system at a redevelopment site at the Lee traffic circle.

The ORLAC again supported a grant to replace an undersized culvert at Emerald Drive in Barrington. The replacement structure would better handle high water levels and provide fish passage and refuge habitat at a critical point.

The committee currently holds meetings on the fourth Thursday of the month at 5:30pm at the Madbury Town Hall. The committee can be contacted through a general email address at: info@oysterriverlac.org.



(l-r): Dwight Richard, Durham Department of Public Works, and Michael Sullivan, UNH Water Department and UNH representative on the Oyster River Local Advisory Committee, install an Oyster River Protected River sign on Route 108 at the Mill Pond Dam in Durham. With the help of all on the ORLAC committee, and also Kathy Black from the NHDES Rivers and Lakes Program, the signs were made up with funding coming from UNH Water Supply. The Towns of Durham and Lee highway departments both willingly approved the new sign placements within their towns and the NHDOT marked all the post locations. PHOTO COURTESY MICHAEL SULLIVAN.

Vital Stats and Resources

Births 2017

CHILD'S NAME	DATE OF BIRTH	PLACE OF BIRTH	PARENT'S NAMES
Theodore Rhodes Taylor	January 04	Exeter	Geoffrey & Brianna Taylor
Leo William Malavenda	January 27	Durham	Shane & Katelyn Malavenda
Jack Ross Trauntvein	February 23	Dover	Nathan & Lori Trauntvein
J'Ayden Dariel Sanchez	March 02	Exeter	Hector Sanchez & Wildelys Roque
Caleb Nyan Blew	March 08	Dover	Kenneth Blew & Shilpa Lamba
Nikola Finn Cox	March 26	Dover	Jamie & Nichole Cox
Mara Hall Schulten-Neiweem	April 05	Dover	Holly Neiweem & Katherine Schulten
Emery Michael Wachowiak	May 12	Dover	Benjamin & Kristen Wachowiak
Mali Page Tarpley	May 24	Dover	Kenneth Jr & Cristin Tarpley
Benjamin Fox Williams	May 25	Dover	Jason Williams & Mary Davidson Williams
Viggo Arie Brouwer	June 22	Durham	Jonathan Burg & Marieka Brouwer Burg
Priya Lynn Dave	July 02	Portsmouth	Eshan & Christine Dave
Kaiden James Santiago Urso	July 04	Dover	Kyle & Erica Urso
Caroline Indigo May-Reeves	August 05	Dover	William Reeves & Margaret May
Sofia Isabella Nieves	August 08	Dover	Juan & Amanda Nieves
Henry Roper Shaheen	September 25	Dover	Jared Shaheen & Leah McCarville
Emerson Joseph Bean	December 10	Dover	Stephanie Bean
Jerry Jiarui Jiang	December 26	Dover	Yunyao Jiang & Aiting Huan

Deaths 2017

DECEDENT'S NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S MAIDEN NAME
Francis Ronan	January 08	Exeter	John Ronan	Frances Goodwin
Ruth Wohlgemuth	February 02	Durham	Max Schor	Rebecca Cohen
Norman Stacy	February 02	Durham	Oscar Stacy	Eva Dufour
Barbara Boy	February 09	Durham	Carmine Sarnie	Mary Duggan
Mary Warren	February 10	Durham	Hudson Warren	Marie Causer
Olive Robinson	February 20	Portsmouth	Frederick Moody	Anna Plumstead
Linda Shields	February 24	Durham	Marshall Shields	Flora Robinson
Elisabeth McClure	February 25	Durham	Philip Redfern	Dorothy Streeter
Eugene Tillock Sr	February 26	Dover	Steve Tillock	Catherine Woloshun
Alexander Jacoby	March 03	Dover	Leslie Jacoby	Estelle Robb
Lorraine Grondin	March 06	Durham	Wilfred Grondin	Marie Landry
Rita O'Connor	March 07	Durham	Lorenzo Parent	Juliette Goulet
Sally Hochgraf	March 10	Dover	Roy Van Valkenberg	Genevieve Shields

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Doris Peterson	March 13	Lee	William Wycoff	Doris Lyda
Marion Brulotte	March 15	Portsmouth	Percy Lowd	Annie Ross
Barbara Newman	March 16	Durham	Sidney Eastman	Jane Ellis
Gladys Mengel	March 17	Durham	William Hebden	Janet Waldrop
William Morse	March 21	Durham	Arthur Morse	Ruth Squire
Douglas Morris	March 27	Dover	Edmund Morris	Doris McGowen
James Barrett Sr	March 27	Durham	Samuel Barrett	Edris Lowe
Raymond Restani	March 30	Portsmouth	Angelo Restani	Josephine Bataglia
Thomas Merrick	March 30	Durham	Lathrop Merrick	Barbara Hall
Christine Guarino	April 03	Dover	Armando Guarino	Gilda Sigillo
Constance Duffy	April 26	Dover	Herbert Ayer	Blanche Carrier
John Limber	April 26	Durham	Christopher Limber	Beulah Belle Gasey
James Ramsay	April 29	Durham	Clyde Ramsay	Florence Berry
Marie Rogers	May 13	Dover	Guido Alberti	Mary Degenero
Anita Thibeault	May 18	Durham	Donat Bergeron	Eva Gaudette
Sanna Manders	May 27	Durham	Hannu Nikunen	Tuula Syrjanen
Sarah Spooner	June 06	Durham	James Sweetland	Jessie Unknown
Leonard Weinstock	June 07	Durham	Joseph Weinstock	Hilda Bohn
Eleanor Barber	June 12	Dover	Frank Benton	Mary Reilly
Melissa Meyer	June 16	Durham	Warren Tyler	Nadine Dorton
Charles English	June 23	Portsmouth	Charles English	Dorothy Pefine
Albert Trask Jr	June 27	Durham	Albert Trask Sr	Inez Jack
Arnold Linsky	June 27	Dover	John Linsky	Mary Cohen
Phyllis Prescott	July 12	Durham	Harry Barr	Alice Newton
John Wersosky	July 21	Durham	Joseph Wersosky	Martha Minauskas
David Larson	July 26	Dover	Lloyd Larson	Marian Hodgson
V Janet Davison	August 01	Dover	Floyd Brooks	Verna Patton
William Buckless	August 10	Portsmouth	William Buckless	Kathryn LaPoint
Yvette Brown	August 16	Dover	George Thabourin	Marie Ducornet
Carole Batchelder	August 23	Dover	Augustus Greenlaw	Evelyn Hoyt
George Crawford	September 03	Madbury	George Crawford	Gertrude Bartels
Laura Loos	September 12	Durham	Jacob Katz	Vivian Essensen
Russell Northrop	September 25	Durham	Russell Northrop	Margaret Toner
Lester Nicholson	September 28	Dover	John Nicholson	Virginia Corbett
Gina Yates	October 09	Dover	Unknown Newman	Unknown
Paul Jackson	October 14	Durham	Roy Jackson	Margaret Liberty
Thelma Guild	October 19	Durham	Elmer Clement	Alice Theriault
Francis Carter	October 28	Durham	Francis Carter	Gladys Lidberg
Edmund Vallery	November	Portsmouth	Val Vallery	Adelaide Schmidt
Lucille Pirie	November 04	Dover	William Higgins	Anne Ness
Velma Rock	November 05	Durham	Benjamin Rock	Edith Marston
Peter Ejarque	November 21	Dover	Pedro Ejarque	Maria Rosa
Elizabeth Ann Poteet	November 23	Dover	Charles Pennington	Nellie Ross
Maria Russell	November 28	Dover	Benedito Lima	Ermelinda Zaque
Alden Bratt	November 28	Portsmouth	Axel Bratt	Olga Anderson
Alan Cote	November 28	Portsmouth	Anthony Cote	Mary Desrosiers
Paul Rousseau	December 01	Dover	Joseph Rousseau	Lea Cote
Richard Valinski	December 02	Durham	William Valinski	Anna Mason
Ann Evans	December 10	Durham	Kenneth Crombie	Harriet Smith
Carla Dale	December 16	Durham	Oliver Cobb	Eunice Youngert
Stanley Zbigniew Wojnowski	December 30	Portsmouth	Stanislaw Wojnowski	Helen Bobala

Marriages 2017

NAME	RESIDENCE	NAME	RESIDENCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
Meng Zhao	Durham	Yuanyu Cao	Durham	Durham	April 24
Richard A Perry	Orrington, ME	Brittani A Rex	Durham	Wolfeboro	June 03
Michael J McRae	Durham	Alyssa S Neslusan	Durham	Hampton	June 24
Robert M O'Brien	Durham	Sara M Powell	Durham	Durham	June 24
Paul M Chiarantona	Durham	Molly J Hartz	Durham	Cornish	July 01
Christopher D Bruce	Durham	Alexandra Boelte	Durham	Durham	July 21
Amelia C Curtis	Durham	Benjamin T Kaufhold	Strafford	Strafford	August 12
Letitia L Waterhouse	Durham	Donald E MacMillan	Durham	New Castle	August 13
Colin M Samuel	Durham	Emily S Jones	Deerfield	Deerfield	September 17
Ellen-Claire Wolfson-Slepian	Durham	Brandon M Moulton	Durham	Lee	September 17
Nina M Harris	Durham	Christopher J Adamaitis	Lee	Durham	September 30
Meredith E Cullen	Durham	Marc R Bernier	Durham	Durham	October 16
Marcela J Dorfsman-Hopkins	Durham	Felipe I Buendia Villar	Durham	Durham	November 06



In 2013, much needed renovations were completed on the Smith Chapel (above), a favorite site in Durham for wedding ceremonies to be held. The scope of work on the chapel included a new slate roof and copper gutter, down spouts and ridge cap, stain glass window rehabilitation, brick walkway rehabilitation, new electric service/lighting, custom design trim work repair, landscaping, exterior painting, and cleaning/polishing of all brass items. COURTESY ANDREA BODO

Resource Information

Land Area

(2.2 miles of which is water surface) _____ 25.5 sq. miles
Population (per 2010 census) _____ 14,638
Incorporated _____ 1732
Durham's Congressional District Number _____ 1

Meeting Dates for Town Boards, Committees, and Commissions

(Notices are posted on the Bulletin Board outside the Town Hall, the Durham Public Library, and on the Town's web Site: www.ci.durham.nh.us.)

Town Council _____ First and third Mondays of each month at 7:00 PM, Town Hall
Cemetery Committee _____ As needed
Conservation Commission _____ Second Thursday of each month at 7:00 PM, Town Hall
Durham Agricultural Commission _____ Second Monday of each month at 7:00 PM, Town Hall.
Durham Energy Committee _____ First Tuesday of each month at 7 PM, Town Hall
Economic Development Committee _____ Third Tuesday of each month at 8:00 AM, Town Hall
Historic District Commission
and Heritage Commission _____ First Thursday of each month at 7:00 PM, Town Hall
Human Rights Commission _____ As needed
Integrated Waste Mgt. Advisory Committee _____ As needed
Parks & Recreation Committee _____ Third Thursday of each month at 7:00 PM, Town Hall.
Planning Board _____ Second & fourth Wednesday of each month at 7:00 PM, Town Hall
Trustees of the Trust Funds _____ As needed
Zoning Board of Adjustment _____ Second Tuesday of each month at 7:00 PM, Town Hall

Town Office Functions

Town Office Hours _____ Monday through Friday, 8:00 a.m. to 5:00 p.m.
Boat Registration _____ Additional \$5.00 charge to register a boat at the Town Hall.
Car Registration _____ Registration in month of birth. Renewal stickers and license plates can be purchased at Town Clerk's Office for an additional \$2.50 each
Car Inspection _____ Car must be inspected within ten (10) days of first registration in New Hampshire. Then, inspection is done in the registrant's birth month. Residents may register cars on-line at the Town web site: www.ci.durham.nh.us or www.eb2gov.com
Driver's License _____ Application available at the Dover Point MV Substation.
Dog Registration _____ Tags are available as of January 1st. Due May 1st. Neutered Male/Spayed Female: \$6.50. Unneutered Male or Unspayed Female: \$9.00. Senior Citizen: \$2.00
Property Taxes _____ Due July 1st and December 1st.
Water & Sewer Billings _____ Issued every six (6) months.
Voter Registration _____ New voters can register with the Supervisors of the Checklist or the Town Clerk. Proof of age, residence, and citizenship are required.
Marriage Licenses _____ Available through Town Clerk's Office
Vital Records _____ Available through Town Clerk's Office

Miscellaneous

Public Hearings & Public Forums: Notices for public hearings & public forums are published in the legal notice section of the Foster's Daily Democrat, on the bulletin board outside of Town Hall, the Durham Public Library, and on the Town's web site: www.ci.durham.nh.us.

Solid Waste Transfer Station & Recycling Center: Located on Durham Point Road. Hours of operation: Tuesday and Saturday, 7:30 a.m-3:00 p.m.

Bulky Waste Coupons and Electronic/Appliance Stickers: May be obtained at the Public Works Department at 100 Stone Quarry Drive between the hours of 8:00 AM and 12:00 Noon, and 12:30 to 4:30 PM, Monday through Friday. 868-5578

A Resident/Taxpayer Permit Sticker: Available at the Public Works or the Town Clerk's Office and must be renewed every calendar year. This sticker allows residents/taxpayers entrance to the Transfer Station with regular trash and recycling at no extra charge, plus two-hour parking in existing downtown one-hour, non-metered spaces.

Tax Exemptions: For information regarding elderly, veteran's, blind, solar energy, totally disabled and physically handicapped exemptions, or current use taxation, please contact the Tax Assessor at 868-8064.

Town Tax Rate

(Per \$1,000 Assessed Valuation) _____	\$30.64
Town _____	\$ 8.48
School (Local) _____	\$16.98
School (State) _____	\$ 2.34
County _____	\$ 2.84
Net Assessed Valuation ____	\$1,019,411,430.00
Percentage of Valuation _____	88%

A list of all new property valuations in Durham can be viewed on the Town's web site at:

www.ci.durham.nh.us.

A copy of the listings may also be obtained at the Town Assessor's Office. Residents may also call the Assessor's Office at 868-8064 to request a hard copy, which will be printed and mailed at no cost to taxpayers.

Telephone Directory

Durham Web Site: www.ci.durham.nh.us

Emergency Numbers: _____ Fire/Police/Rescue Emergency = 9-1-1

Fire/Police/Rescue Emergency from UNH campus only = *9-1-1

Municipal Offices

NAME	TITLE	PHONE	FAX	E-MAIL
Administration , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Todd I. Selig	Town Administrator	868-5571	868-1858	tselig@ci.durham.nh.us
Jennie Berry	Admin. Assistant			jberry@ci.durham.nh.us
Assessing , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Jim Rice	Assessor	868-8064	868-1858	jrice@ci.durham.nh.us
Business/Finance , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Gail Jablonski	Business Manager	868-8043	868-1858	gjablonski@ci.durham.nh.us
Lisa Beaudoin	Administrative Assistant			lbeaudoin@ci.durham.nh.us
Deborah Ahlstrom	Staff Accountant			dahlstrom@ci.durham.nh.us
Durham Cable Access Television (channel 22), 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri.</i>				
Craig Stevens	DCAT Coordinator	590-1383	868-1858	cstevens@ci.durham.nh.us
Economic Development , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Tues-Thu.</i>				
Mary Ellen Humphrey	Director	590-1387 Cell: 496-3237	868-1858	mehumphrey@ci.durham.nh.us
Information Technology , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri.</i>				
Luke Vincent	IT Manager	590-1380	868-1858	lvincent@ci.durham.nh.us
Fire Department , 51 College Road. <i>Hours: 7:30 AM-5:00 PM, Mon-Fri</i>				
Corey Landry	Fire Chief	868-5531	862-1513	clandry@ci.durham.nh.us
David Emanuel	Asst. Fire Chief			demanuel@ci.durham.nh.us
Melissa Perusse	Administrative Assistant			mperusse@ci.durham.nh.us
Parks And Recreation Department , 2 Dover Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Rachel Gasowski	Director	817-4074		rgasowski@ci.durham.nh.us
Planning & Community Development , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Michael Behrendt	Director	868-8064	868-1858	mbehrendt@ci.durham.nh.us
Karen Edwards	Administrative Assistant			kedwards@ci.durham.nh.us
Police Department , 86 Dover Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
David Kurz	Police Chief	868-2324	868-8037	dkurz@ci.durham.nh.us
Rene Kelley	Deputy Chief			rkelley@ci.durham.nh.us
Jennifer Johnson	Administrative Assistant			jjohnson@ci.durham.nh.us
Dawn Mitchell	Administrative Assistant			dmitchell@ci.durham.nh.us
Public Works , 100 Stone Quarry Road. <i>Hours: 8:00 AM-4:30 PM, Mon-Fri</i>				
Mike Lynch	Director	868-5578	868-8063	mlynch@ci.durham.nh.us

NAME	TITLE	PHONE	FAX	E-MAIL
April Talon	Town Engineer			atalon@ci.durham.nh.us
Janice Richard	Assistant to Public Works Dir.			jrichard@ci.durham.nh.us
Solid Waste Division , 100 Durham Point Road. <i>Hours: 7:30 AM-3:00 PM, Tue & Sat</i>				
Doug Bullen	Opns Director	868-5578		dbullen@ci.durham.nh.us
Tax Collector/Town Clerk , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Lorrie Pitt	Town Clerk/Tax Col.	868-5577	868-1858	lpitt@ci.durham.nh.us
Barbara Landgraf	Deputy Town Clerk			blandgraf@ci.durham.nh.us
Donna Hamel	Administrative Assistant			dhamel@ci.durham.nh.us
Wastewater , Route 4. <i>Hours: 7:00 AM-3:30 PM, Mon-Fri</i>				
Daniel Peterson	Superintendent	868-2274	868-5005	dpeterson@ci.durham.nh.us
Water Division , 100 Durham Point Road. <i>Hours: 8:00 AM-4:30 PM, Mon-Fri</i>				
Doug Bullen	Opns Director	868-5578	868-8063	dbullen@ci.durham.nh.us
Zoning, Code Enforcement, and Health Officer , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Audrey Cline	Zoning, Code Enforcement, and Health Officer	868-8064	868-1858	acline@ci.durham.nh.us

Other Commonly Used Numbers

Churchill Rink at Jackson's Landing	868-3907
Oyster River Youth Association Office	868-5150
Durham Post Office	868-2151
Durham Public Library	868-6699
Historic Museum	868-5436
NH Fish & Game	868-1095

Oyster River School District:

Superintendent of Schools	868-5100
Moharimet Elem School	742-2900
Mast Way Elem School	659-3001
Middle School	868-2820
High School	868-2375

State and U.S. Representatives

Governor

The Honorable Chris Sununu

Office of the Governor
107 North Main Street
Concord, NH 03301
Office: 603-271-2121

www.state.nh.us

Us Senators

Senator Maggie Hassan

1200 Elm Street, Suite 2
Manchester, NH 03101
Office: 603-622-7979

Washington Address:

B85 Russell Senate Office Building
Washington, NH 20501
Office: 202-224-3324

continued on next page

State and U.S. Representatives (continued)

Us Senators

Senator Jeanne Shaheen

1589 Elm Street, Suite 3
Manchester, NH 03101
Office: 603-647-7500

Washington Address:

506 Hart Senate Office Building
Washington, NH 20510
Office: 202-224-2841

US Representative

Congresswoman Carol Shea-Porter

660 Central Avenue, Unit 1
Dover, NH 03820
Office: 1-603-343-1326

Washington Address:

1530 Longworth House Office Bldg.
Washington, NH 20515
Office: 202-225-5456

Executive Councilor

Andru Volinsky

488 Shaker Road
Concord, NH 03301
Office: 603-271-3632
andru.volinsky@nh.gov

Durham's Representatives in the House – District 6

Rep. Wayne Burton

106 Madbury Road
Durham, NH 03824
Office: 603-271-3334
Home: 603-868-5037
wayne.burton@leg.state.nh.us

Rep. Timothy Horrigan

7-A Faculty Road
Durham, NH 03824
Office: 603-271-3184
Home: 603-868-3342
Timothy.horrigan@leg.state.nh.us

Durham's Representatives in the House – District 6 (continued)

Rep. Marjorie Smith

100 Piscataqua Road
Durham, NH 03824
Office: 603-271-3165
Home: 603-868-7500
msmithpen@aol.com

Rep. Judith Spang

55 Wiswall Road
Durham, NH 03824
Office: 603-271-3125
Home: 603-659-5936
Judith@kestrelnet.net

Rep. Janet Wall

9 Kelley Road
Madbury, NH 03823
Office: 603-271-3184
Home: 603-749-3051
janet.wall@leg.state.nh.us

Durham's Senate Representative – District 21

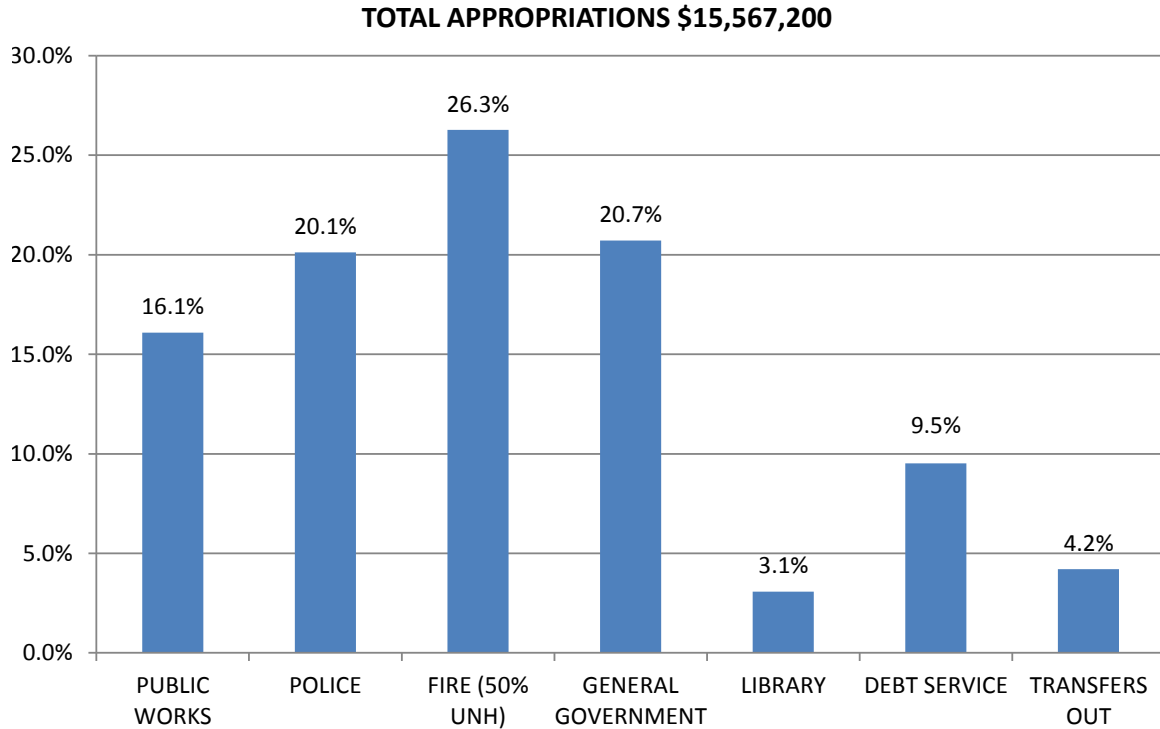
Senator Martha Fuller Clark

152 Middle Street
Portsmouth, NH 03801
Home: 603-498-6936

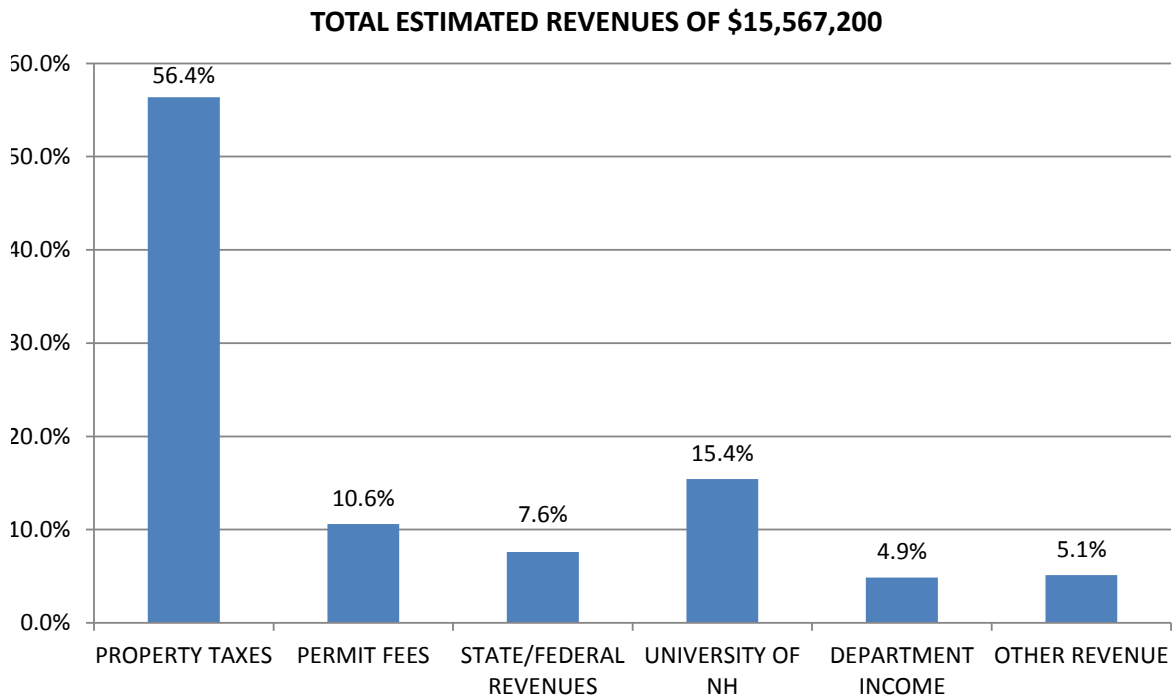
Senate Office:

Legislative Office Bldg.
Room 102A
33 North State Street
Concord, NH 03301
Office: 603-271-3092
martha.fullerclark@leg.state.nh.us

2018 Approved General Fund Appropriations



2018 Estimated General Fund Revenues



Approved Capital Improvements Program 2018-2027

Description	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
<i>Business Department</i>										
Statistical Update - Assessing	69,000									
Municipal Software Package		300,000								
BUSINESS TOTALS	69,000	300,000	-	-	-	-	-	-	-	-
<i>Economic Development</i>										
Technology Drive Infrastructure Improvement							2,145,000			
ECON. DEVELOPMENT TOTALS	-	-	-	-	-	-	2,145,000	-	-	-
<i>Fire Department</i>										
Radio Simulcast Upgrades	20,000	720,000								
Permitting Software Purchase		90,000								
Car 3 (Deputy Chief Vehicle) Replacement			45,000							
Medic 1 Replacement			70,000							
Defibrillator Replacement			50,000							
Washing Extractor/Dryer Purchase			15,000							
New Fire Station				7,781,900						
Car 2 (Asst. Chief Vehicle) Replacement					55,000					
Thermal Imaging Camera					15,000					
Utility Vehicle Replacement (Silverado)					55,000					
Turnout Gear Replacement					90,000					
Forestry Unit Replacement						70,000				
Replace and Update Microwave Link						180,000				
Tanker Refurbishment						150,000				
Car 1 (Chief Vehicle) Replacement							50,000			
Car 4 (Fire Prevention Vehicle) Replacement							35,000			
Engine 1 Refurbishment								250,000		
SCBA Replacements									220,000	
Airbags for Vehicle Extrication Replacement									10,000	
Mobile Radio Upgrades - 3 Year Program									45,000	45,000
Rescue 1 Replacement										500,000
FIRE TOTALS	20,000	810,000	180,000	7,781,900	215,000	400,000	85,000	250,000	275,000	545,000
<i>Information Technology</i>										
IT Equipment Replacement	19,700	18,000	27,000	22,500	16,500	27,000	17,000	29,500	17,500	
HD Studio Upgrade	63,500									
GIS Program		125,000	165,000	60,000	30,000	30,000	30,000	30,000	30,000	40,000
INFORMATION TECH TOTALS	83,200	143,000	192,000	82,500	46,500	57,000	47,000	59,500	47,500	40,000

Approved Capital Improvements Program 2018-2027 *(page 2)*

Description	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Police Department										
Vehicle Replacement (Purchase 2/Yr)	35,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Radio Simulcast Upgrades	20,000	663,000								
Evidence Management Software	11,000									
POLICE TOTALS	66,000	733,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Public Works- Buildings & Grounds Division										
Downtown Holiday Decorations		18,500								
Purchase of Solar Panels at Town Facilities		130,500								
3/4 Ton Pickup Replacement					15,500					
Purchase of Solar Panels at Gravel Pit					850,000					
One Ton Dump Truck Replacement									43,000	
1/2 Ton Pickup Replacement									21,500	
Commercial Lawnmower										17,500
PW - BLDGS & GRDS TOTALS	-	149,000	-	-	865,500	-	-	-	64,500	17,500
Public Works - Engineering Division										
Littlehale Pond Culvert Replacement	385,000									
Culvert & Outfalls Program	75,000	80,000	70,000	85,000						
PW - ENGINEERING TOTALS	460,000	80,000	70,000	85,000	-	-	-	-	-	-
Public Works - Operations Division										
Road Resurfacing	369,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Cedar Point Road Paving	82,000									
Sidewalk Improvements	35,500	30,500	23,500	32,000	72,500	17,000	5,000			
Dump Truck Replacement	148,400					160,200	160,200	160,300	162,300	164,300
Main Street/Petee Brook Round-a-bout		85,000	513,000							
Oyster River Dam Repairs		85,000	921,000							
Dame Road Paving			455,000							
Mobile Air Compressor			17,500							
Backhoe Replacement (cost split w/Water & WW)					53,000					
Roadway Sweeper					143,000					
1/2 Ton Pickup Replacement						27,000				
Aerial Bucket Truck						42,000				
Sidewalk Plow Tractor Replacement										106,500
PW - OPERATIONS TOTALS	634,900	650,500	2,380,000	482,000	718,500	696,200	615,200	610,300	612,300	720,800

Approved Capital Improvements Program 2018-2027 (page 3)

Description	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Public Works - Sanitation Division										
Recycling Collection Vehicle Replacement	225,000							219,000		
Front End Loader		205,000								
Roll-off Truck				197,500						
Skid Steer						42,000				
Refuse Collection Vehicle Replacement							221,000			
PW - SANITATION TOTALS	225,000	205,000	-	197,500	-	42,000	221,000	219,000	-	-
Recreation Department										
Vehicle Purchase	43,500									
RECREATION TOTALS	43,500	-	-	-	-	-	-	-	-	-
Water Fund										
Technology Drive PRV Station	30,000									
Madbury Road Booster Pump Station	40,000									
Town/UNH Shared Water System Improvements	70,000	70,000	70,000	70,000	70,000					
Wiswall Dam Spillway		490,000								
Madbury Road Water Line Replacement			700,000	975,000						
Backhoe Replacement (Cost split w/Oper. & WW)					26,500					
One Ton Utility Truck Replacement					40,000					
WATER FUND TOTALS	140,000	560,000	770,000	1,045,000	136,500	0	0	0	0	0
Wastewater Fund										
Wastewater Facilities Plan	425,000	425,000	425,000	425,000	425,000	145,000	318,000			
WWTP Major Components Contingency	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Collection System Repair/Upgrade (Town/UNH)	30,000									
Collection System Repair/Upgrade (Town Only)	65,000									
3/4 Ton Pickup Truck Replacement	27,500	27,500								
18" Force Main Replacement		2,290,000								
WWTP Phase III			450,000	2,850,000						
Backhoe Replacement (Cost split w/Oper. & Water)					26,500					
Commercial Lawnmower					17,500					
WASTEWATER FUND TOTALS	597,500	2,792,500	925,000	3,325,000	519,000	195,000	368,000	50,000	50,000	50,000
CHURCHILL RINK										
Renovations		2,700,000								
CHURCHILL RINK TOTALS	0	2,700,000	0	0	0	0	0	0	0	0

Approved Capital Improvements Program 2018-2027 (page 4)

TAX INCREMENT FINANCING DISTRICTS										
STONE QUARRY DRIVE										
STONE QUARRY DRIVE TIF - Phase III - Infrastructure Improvements (Trail to Durham Business Park)									79,000	
DOWNTOWN										
DOWNTOWN TIF- Structured Parking		3,500,000								
DOWNTOWN TIF - Purchase of Parking Lot (Sammy's Lot/Store 24)		1,500,000								
TIF DISTRICT TOTALS	0	5,000,000	0	0	0	0	0	0	79,000	0
Description	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
TOTAL GENERAL FUND	1,601,600	3,070,500	2,892,000	8,698,900	1,915,500	1,265,200	3,183,200	1,208,800	1,069,300	1,393,300
TOTAL WATER FUND	140,000	560,000	770,000	1,045,000	136,500	0	0	0	0	0
TOTAL WASTEWATER FUND	597,500	2,792,500	925,000	3,325,000	519,000	195,000	368,000	50,000	50,000	50,000
TOTAL CHURCHILL RINK	0	2,700,000	0	0	0	0	0	0	0	0
TOTAL TIF DISTRICTS	0	5,000,000	0	0	0	0	0	0	79,000	0
TOTAL ALL FUNDS	2,339,100	14,123,000	4,587,000	13,068,900	2,571,000	1,460,200	3,551,200	1,258,800	1,198,300	1,443,300

FY 2017 Budget to Estimated-Unaudited General Fund

REVENUES (less property taxes)	FY2017 Estimated Revenue	Revenues Ending 12/31/17	Revenues Under (Over) 2017	Percent Collected as of 12/31/17
Property Taxes less Abatements and Credits	\$8,459,900	\$8,454,275	\$5,625	99.9%
Interest and Penalties on Delinquent Taxes	\$119,000	\$96,796	\$22,204	81.3%
Permit Fees	\$1,349,650	\$1,393,716	(\$44,066)	103.3%
State/Federal Revenues	\$1,073,400	\$1,137,984	(\$64,584)	106.0%
Intergovernmental Revenues (ORCSD-SRO)	\$73,100	\$73,100	\$0	100.0%
UNH - Omnibus, School, Fire & Debt Service	\$2,248,200	\$2,222,764	\$25,436	98.9%
Departmental Income	\$244,100	\$232,452	\$11,648	95.2%
Fire and Police Special Details	\$235,000	\$273,876	(\$38,876)	116.5%
Miscellaneous Revenue	\$656,550	\$672,645	(\$16,095)	102.5%
Total General Fund	\$14,458,900	\$14,557,608	(\$98,708)	100.7%
EXPENDITURES	FY2017 Council Budget	Expended Through 12/31/17	Expenditures Under (Over) 2017	Percent Expended as of 12/31/17
GENERAL GOVERNMENT				
Town Council	\$118,438	\$87,237	\$31,201	73.7%
Town Treasurer	\$6,040	\$6,036	\$4	99.9%
Town Administrator	\$362,100	\$356,436	\$5,664	98.4%
Elections	\$8,255	\$6,613	\$1,642	80.1%
Tax Collector/Town Clerk	\$237,925	\$226,212	\$11,713	95.1%
Accounting	\$340,800	\$336,687	\$4,113	98.8%
Assessing	\$201,790	\$194,648	\$7,142	96.5%
Legal	\$60,000	\$94,196	(\$34,196)	157.0%
Planning	\$173,510	\$180,631	(\$7,121)	104.1%
Economic Development	\$60,210	\$56,510	\$3,700	93.9%
Boards/Commissions/Committees	\$79,470	\$66,887	\$12,583	84.2%
DCAT	\$112,307	\$105,672	\$6,635	94.1%
MIS	\$264,530	\$257,864	\$6,666	97.5%
Building Inspection	\$193,570	\$200,612	(\$7,042)	103.6%
Other General Government	\$263,300	\$200,580	\$62,720	76.2%
General Government Total	\$2,482,245	\$2,376,821	\$105,424	95.8%
PUBLIC SAFETY				
Police Department	\$2,795,850	\$2,775,948	\$19,902	99.3%
Police Department Special Details	\$142,550	\$138,877	\$3,673	97.4%
Fire Department	\$3,796,715	\$3,704,381	\$92,334	97.6%
Fire Department Special Details	\$45,560	\$51,568	(\$6,008)	113.2%
Communication Center	\$18,000	\$17,817	\$183	99.0%
Ambulance Services	\$29,500	\$29,428	\$72	99.8%
Public Safety Total	\$6,828,175	\$6,718,019	\$110,156	98.4%

FY 2017 Budget to Estimated-Unaudited General Fund (page 2)

EXPENDITURES	FY2017 Council Budget	Expended Through 12/31/17	Expenditures Under (Over) 2017	Percent Expended as of 12/31/17
PUBLIC WORKS				
Administration	\$300,470	\$301,116	(\$646)	100.2%
Engineer	\$92,855	\$74,878	\$17,977	80.6%
Town Buildings	\$211,725	\$207,767	\$3,958	98.1%
Town Cemeteries & Trusted Graveyards	\$17,185	\$12,434	\$4,751	72.4%
Wagon Hill & Parks & Grounds Maintenance	\$144,335	\$138,671	\$5,664	96.1%
Equipment Maintenance	\$211,850	\$200,644	\$11,206	94.7%
Roadway Maintenance	\$132,110	\$109,892	\$22,218	83.2%
Drainage & Vegetation	\$64,550	\$58,685	\$5,865	90.9%
Snow Removal	\$262,600	\$299,640	(\$37,040)	114.1%
Traffic Control	\$163,820	\$165,291	(\$1,471)	100.9%
Bridges & Dams	\$194,525	\$188,231	\$6,294	96.8%
Public Works Total	\$1,796,025	\$1,757,249	\$38,776	97.8%
SANITATION				
Solid Waste Administration	\$134,505	\$146,405	(\$11,900)	108.8%
Rolloff Vehicle Operation	\$59,550	\$52,286	\$7,264	87.8%
Curbside Collection	\$185,200	\$185,643	(\$443)	100.2%
Litter Removal	\$21,350	\$22,886	(\$1,536)	107.2%
Recycling	\$113,310	\$110,109	\$3,201	97.2%
Solid Waste Management Facility (SWMF)	\$87,020	\$94,070	(\$7,050)	108.1%
Sanitation Total	\$600,935	\$611,399	(\$10,464)	101.7%
HEALTH & WELFARE				
Health Inspector	\$5	\$0	\$5	0.0%
Social Service Agencies	\$20,750	\$20,750	\$0	100.0%
Direct Assistance (Welfare)	\$23,000	\$20,634	\$2,366	89.7%
Health & Welfare Total	\$43,755	\$41,384	\$2,371	94.6%
CULTURE & RECREATION				
Parks & Recreation Department	\$254,815	\$236,298	\$18,517	92.7%
Parks & Recreation Committee	\$3,000	\$2,916	\$84	97.2%
Memorial Day	\$750	\$490	\$260	65.3%
Conservation	\$32,420	\$34,878	(\$2,458)	107.6%
Culture & Recreation Total	\$290,985	\$274,582	\$16,403	94.4%
DEBT SERVICE				
Principal	\$986,450	\$986,440	\$10	100.0%
Interest	\$316,300	\$316,005	\$295	99.9%
Debt Service Charges	\$26,500	\$5,850	\$20,650	22.1%
Debt Service Total	\$1,329,250	\$1,308,295	\$20,955	98.4%
TRANSFERS				
Transfer to Library	\$453,430	\$453,430	\$0	100.0%
Transfer to Capital Project Fund	\$614,100	\$614,100	\$0	100.0%
Transfer to Fire Capital Reserve Fund	\$20,000	\$20,000	\$0	100.0%
Debt Service Total	\$1,087,530	\$1,087,530	\$0	100.0%
TOTAL GENERAL FUND	\$14,458,900	\$14,175,279	\$283,621	98.0%

FY 2017 Budget to Estimated-Other Funds Summary *(page 3)*

Water Fund	FY2017 Estimated	Ending 12/31/17	Under (Over) 2017	Percent as of 12/31/17
Revenues	\$810,575	\$811,130	(\$555)	100.1%
Expenses	\$810,575	\$750,574	\$60,001	92.6%
Sewer Fund	FY2017 Estimated	Ending 12/31/17	Under (Over) 2017	Percent as of 12/31/17
Revenues	\$2,435,085	\$2,355,400	\$79,685	96.7%
Expenses	\$2,435,085	\$2,375,357	\$59,728	97.5%
Parking Fund	FY2017 Estimated	Ending 12/31/17	Under (Over) 2017	Percent as of 12/31/17
Revenues	\$320,150	\$342,093	(\$21,943)	106.9%
Expenses	\$320,150	\$247,035	\$73,115	77.2%
Depot Road Fund	FY2017 Estimated	Ending 12/31/17	Under (Over) 2017	Percent as of 12/31/17
Revenues	\$105,000	\$120,967	(\$15,967)	115.2%
Expenses	\$105,000	\$46,791	\$58,209	44.6%
Churchill Rink Fund	FY2017 Estimated	Ending 12/31/17	Under (Over) 2017	Percent as of 12/31/17
Revenues	\$238,000	\$259,204	(\$21,204)	108.9%
Expenses	\$238,000	\$194,697	\$43,303	81.8%
Library Fund	FY2017 Estimated	Ending 12/31/17	Under (Over) 2017	Percent as of 12/31/17
Revenues	\$453,430	\$453,430	\$0	100.0%
Expenses	\$453,430	\$460,963	(\$7,533)	101.7%

Independent Auditor's Report



121 River Front Drive
Manchester, NH 03102
(603) 669-6130
melansonheath.com

INDEPENDENT AUDITORS' REPORT

To the Town Council
Town of Durham, New Hampshire

Additional Offices:
Nashua, NH
Andover, MA
Greenfield, MA
Ellsworth, ME

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire, as of December 31, 2016, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opin-

ion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our (1) qualified audit opinion on the governmental activities; and (2) unmodified audit opinion on each major fund and the aggregate remaining fund information.

Basis for Qualified Opinion on Governmental Activities

Management has not included any of the Town of Durham, New Hampshire's capital assets acquired in years prior to 2004, nor the accumulated depreciation and depreciation expense related to those assets in the governmental activities. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

Qualified Opinion on Governmental Activities

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph on Governmental Activities, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Town of Durham, New Hampshire, as of December 31, 2016, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Opinion on Major Funds and Aggregate Remaining Fund Information

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire, as of December 31, 2016, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, Schedule of OPEB Funding Progress, the Schedule of Proportionate Share of Net Pension Liability, and the Schedule of Pension Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying supplementary information appearing on pages 50 through 53 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Melanson Heath

June 27, 2017

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Durham, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town of Durham, New Hampshire for the fiscal year ended December 31, 2016.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets, liabilities, and deferred outflows/inflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities include general government, public safety, highways and streets, sanitation, water distribution and treatment, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$10,783,953 (i.e., net position), a change of \$1,946,615 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$6,313,193, a change of \$526,265 in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$1,896,007, a change of \$531,955 in comparison to the prior year.

- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$19,460,234, a change of \$2,047,801 in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current year.

NET POSITION

	<u>Governmental Activities</u>	
	<u>2016</u>	<u>2015</u>
Current and other assets	\$ 19,232,447	\$ 18,674,434
Capital assets	38,841,893	38,374,881
Deferred outflows	<u>4,820,813</u>	<u>2,665,805</u>
Total assets and deferred outflows	62,895,153	59,715,120
Current liabilities	14,375,533	14,503,080
Noncurrent liabilities	37,313,567	34,657,667
Deferred inflows	<u>422,100</u>	<u>1,717,035</u>
Total liabilities and deferred inflows	52,111,200	50,877,782
Net position:		
Net investment in capital assets	18,240,582	16,295,295
Restricted	3,312,793	2,925,084
Unrestricted	<u>(10,769,422)</u>	<u>(10,383,041)</u>
Total net position	<u>\$ 10,783,953</u>	<u>\$ 8,837,338</u>

CHANGES IN NET POSITION

	<u>Governmental Activities</u>	
	<u>2016</u>	<u>2015</u>
Revenues:		
Program revenues:		
Charges for services	\$ 4,177,099	\$ 3,979,426
Capital grants and contributions	113,308	143,501
General revenues:		
Property taxes	8,333,384	8,144,049
Motor vehicle permit fees	1,086,696	1,007,192
Penalties and interest on taxes	192,250	229,948
Grants and contributions not restricted to specific programs	4,869,701	4,154,976
Investment income	54,493	26,585
Other	<u>394,361</u>	<u>1,023,598</u>
Total revenues	19,221,292	18,709,275

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CHANGES IN NET POSITION

	<u>Governmental Activities</u>	
	<u>2016</u>	<u>2015</u>
Expenses:		
General government	2,367,680	1,387,704
Public safety	8,225,936	7,300,674
Highway and streets	2,079,035	1,993,811
Sanitation	2,131,630	2,139,280
Water distribution and treatment	448,103	1,129,247
Health	21,750	20,865
Welfare	29,374	33,153
Culture and recreation	1,160,676	991,283
Conservation	61,492	62,256
Interest on long-term debt	749,001	775,343
Total expenses	<u>17,274,677</u>	<u>15,833,616</u>
Change in net position	1,946,615	2,875,659
Net position - beginning of year	<u>8,837,338</u>	<u>5,961,679</u>
Net position - end of year	<u><u>\$ 10,783,953</u></u>	<u><u>\$ 8,837,338</u></u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$10,783,953, a change of \$1,946,615 from the prior year.

The largest portion of net position, \$18,240,582, reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position, \$3,312,793, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position is a deficit of \$(10,769,422) primarily resulting from the Town's unfunded net pension liability.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$1,946,615. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ 708,081
Capital project fund activities, accrual basis	1,568,190
Sewer fund activities, accrual basis	227,167
Nonmajor fund activities, accrual basis	160,543
Principal debt service in excess of depreciation expense	377,097
Change in other post-employment benefits liability	(146,418)
Other	(948,045)
Total	<u>\$ 1,946,615</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$6,313,193, a change of \$526,265 in comparison to the prior year. Key elements of this change are as follows:

General fund operations	\$ 708,081
Capital project fund activities	(569,526)
Sewer fund activities	227,167
Nonmajor fund activities	160,543
Total	<u>\$ 526,265</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$1,896,007, while total fund balance was \$4,141,477. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/16</u>	<u>12/31/15</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 1,896,007	\$ 1,364,052	\$ 531,955	14.2%
Total fund balance	\$ 4,141,477	\$ 3,433,396	\$ 708,081	31.0%

Independent Auditor's Report (page 9)

The total fund balance of the general fund changed by \$708,081 during the current fiscal year. Key factors in this change are as follows:

Revenues in excess of budget	\$	237,088
Expenditures in excess of budget		302,103
Prior year encumbrances over current year		161,613
Change in capital reserves		22,944
Library activities		(13,567)
Other		(2,100)
Total	\$	<u>708,081</u>

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

	<u>12/31/16</u>	<u>12/31/15</u>	<u>Change</u>
Capital reserves	\$ <u>1,005,163</u>	\$ <u>982,219</u>	\$ <u>22,944</u>
Total	\$ <u>1,005,163</u>	\$ <u>982,219</u>	\$ <u>22,944</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There was no difference between the original budget and final amended budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental and business-type activities at year-end amounted to \$38,841,893 (net of accumulated depreciation), a change of \$467,012 from the prior year. This investment in capital assets includes land, buildings, improvements, and machinery and equipment.

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Major capital asset events during the current fiscal year included the following:

Governmental Activities:

New Additions:

Library Building Improvements	\$ 4,563,984
Main Street & Pettee Brook Paving	142,162
Dump Truck	139,950

New Additions to Construction in Progress:

Spruce Hole Acquirer	\$ 466,148
2016 Road Program	336,119
Crommets Creek Bridge Repair	188,081
Sludge Dewatering Upgrade	116,249
WW Diesel Generator	107,486

Conversion of Construction in Progress to
Depreciable Asset:

Library - 49 Madbury Road	\$ 4,563,984
2015 Road Resurfacing	535,229

Additional information on capital assets can be found in the Notes to the Financial Statements.

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$19,460,234, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Durham, New Hampshire's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Business Manager
Town of Durham
8 Newmarket Road
Durham, NH 03824

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TOWN OF DURHAM, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2016

	<u>General</u>	<u>Capital Project</u>	<u>Sewer Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS					
Cash and short-term investments	\$ 12,906,094	\$ -	\$ 1,216,536	\$ 940,357	\$ 15,062,987
Investments	1,059,057	-	558,887	705,699	2,323,643
Restricted cash	425,831	-	-	-	425,831
Receivables:					-
Property taxes	1,080,722	-	-	-	1,080,722
User fees	44,405	-	34,991	90,407	169,803
Due from other funds	811,985	-	45,468	40,035	897,488
Due from other governments	12,101	1,500	-	-	13,601
Other assets	200,768	-	100	61,140	262,008
TOTAL ASSETS	\$ 16,540,963	\$ 1,500	\$ 1,855,982	\$ 1,837,638	\$ 20,236,083
LIABILITIES					
Accounts payable	\$ 457,643	\$ 226,644	\$ 87,053	\$ 48,448	\$ 819,788
Retainage payable	-	106,919	-	-	106,919
Accrued liabilities	142,218	-	7,950	5,156	155,324
Tax refunds payable	50,000	-	-	-	50,000
Due to other funds	85,503	809,014	-	2,971	897,488
Due to school district	9,872,484	-	-	-	9,872,484
Due to other governments	2,714	-	51,205	-	53,919
Other liabilities	1,043,477	-	-	1,006	1,044,483
TOTAL LIABILITIES	11,654,039	1,142,577	146,208	57,581	13,000,405
DEFERRED INFLOWS OF RESOURCES	745,447	-	105,877	71,161	922,485
FUND BALANCES					
Nonspendable	200,768	-	100	374,454	575,322
Restricted	412,318	173,014	992,928	394,033	1,972,293
Committed	295,113	-	604,355	718,509	1,617,977
Assigned	1,337,271	-	6,514	221,900	1,565,685
Unassigned	1,896,007	(1,314,091)	-	-	581,916
TOTAL FUND BALANCES	4,141,477	(1,141,077)	1,603,897	1,708,896	6,313,193
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 16,540,963	\$ 1,500	\$ 1,855,982	\$ 1,837,638	\$ 20,236,083

Independent Auditor's Report *(page 12)*

TOWN OF DURHAM, NEWHAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>General</u>	<u>Capital Project</u>	<u>Sewer Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:					
Property taxes	\$ 8,135,582	\$ -	\$ -	\$ 109,813	\$ 8,245,395
Penalties, interest and other taxes	188,501	-	1,933	1,816	192,250
Charges for services	932,979	-	1,830,831	1,075,909	3,839,719
Intergovernmental	3,365,315	903,140	555,584	45,662	4,869,701
Licenses and permits	271,576	-	-	65,804	337,380
Investment income	29,773	-	9,540	15,180	54,493
Contributions	118,010	(9,596)	-	4,745	113,159
Miscellaneous	1,315,544	1,775	71,672	24,240	1,413,231
Total Revenues	14,357,280	895,319	2,469,560	1,343,169	19,065,328
Expenditures:					
Current:					
General government	2,142,710	17,106	(92)	19,466	2,179,190
Public safety	6,960,713	135,776	-	-	7,096,489
Highway and streets	1,281,192	991,745	-	-	2,272,937
Sanitation	597,734	414,281	1,080,530	-	2,092,545
Water distribution and treatment	-	632,043	-	305,881	937,924
Health	21,750	-	-	-	21,750
Welfare	29,374	-	-	-	29,374
Culture and recreation	809,840	14,352	-	199,971	1,024,163
Conservation	58,521	-	-	2,971	61,492
Debt service	1,440,821	-	996,222	386,156	2,823,199
Total Expenditures	13,342,655	2,205,303	2,076,660	914,445	18,539,063
Excess (deficiency) of revenues over expenditures	1,014,625	(1,309,984)	392,900	428,724	526,265
Other Financing Sources (Uses):					
Proceeds of bonds	-	-	-	-	-
Transfers in	269,302	753,060	-	40,000	1,062,362
Transfers out	(575,846)	(12,602)	(165,733)	(308,181)	(1,062,362)
Total Other Financing Sources (Uses)	(306,544)	740,458	(165,733)	(268,181)	-
Change in fund balance	708,081	(569,526)	227,167	160,543	526,265
Fund Equity, at Beginning of Year	3,433,396	(571,551)	1,376,730	1,548,353	5,786,928
Fund Equity, at End of Year	\$ 4,141,477	\$ (1,141,077)	\$ 1,603,897	\$ 1,708,896	\$ 6,313,193

TOWN OF DURHAM, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Final Budget</u>
	<u>Budget</u>	<u>Budget</u>		<u>Positive</u>
				<u>(Negative)</u>
Revenues and Other Sources:				
Taxes	\$ 8,204,986	\$ 8,204,986	\$ 8,135,582	\$ (69,404)
Penalties, interest and other taxes	170,875	170,875	188,501	17,626
Charges for services	455,500	455,500	583,567	128,067
Intergovernmental	3,393,543	3,393,543	3,365,315	(28,228)
Licenses and permits	1,250,000	1,250,000	1,328,050	78,050
Investment income	9,000	9,000	10,109	1,109
Miscellaneous	195,158	195,158	234,523	39,365
Transfers in	426,405	426,405	496,908	70,503
Total Revenues and Other Sources	14,105,467	14,105,467	14,342,555	237,088
Expenditures and Other Uses:				
General government	2,342,059	2,342,059	2,279,311	62,748
Public safety	6,741,777	6,741,777	6,735,360	6,417
Highway and streets	1,425,448	1,425,448	1,286,888	138,560
Sanitation	643,014	643,014	598,734	44,280
Health	21,751	21,751	21,750	1
Welfare	20,000	20,000	29,374	(9,374)
Culture and recreation	373,754	373,754	354,570	19,184
Conservation	63,831	63,831	58,521	5,310
Debt service	1,456,471	1,456,471	1,440,821	15,650
Transfers out	1,017,362	1,017,362	998,035	19,327
Total Expenditures and Other Uses	14,105,467	14,105,467	13,803,364	302,103
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 539,191	\$ 539,191

Independent Auditor's Report (page 14)

TOWN OF DURHAM, NEW HAMPSHIRE COMBINING SCHEDULE - GENERAL FUND BALANCE SHEET DECEMBER 31, 2016

	<u>General</u>	<u>Capital Reserves</u>	<u>Library</u>	<u>Parking</u>	<u>Police Confidential</u>	<u>Eliminate Due To/From</u>	<u>Total General</u>
ASSETS							
Cash and short-term investments	\$ 12,893,287	\$ -	\$ -	\$ 11,610	\$ 1,197	\$ -	\$ 12,906,094
Investments	-	1,059,057	-	-	-	-	1,059,057
Restricted cash	-	-	425,831	-	-	-	425,831
Receivables:							
Property taxes	1,080,722	-	-	-	-	-	1,080,722
User fees	44,405	-	-	-	-	-	44,405
Due from other funds	818,404	-	-	-	-	(6,419)	811,985
Due from other governments	2,306	9,795	-	-	-	-	12,101
Other assets	200,768	-	-	-	-	-	200,768
TOTAL ASSETS	\$ 15,039,892	\$ 1,068,852	\$ 425,831	\$ 11,610	\$ 1,197	\$ (6,419)	\$ 16,540,963
LIABILITIES							
Accounts payable	\$ 441,348	\$ 18	\$ 5,945	\$ 10,332	\$ -	\$ -	\$ 457,643
Accrued liabilities	136,094	-	4,846	1,278	-	-	142,218
Tax refunds payable	50,000	-	-	-	-	-	50,000
Due to other funds	21,832	63,671	6,419	-	-	(6,419)	85,503
Due to school district	9,872,484	-	-	-	-	-	9,872,484
Due to other governments	2,714	-	-	-	-	-	2,714
Other liabilities	1,043,477	-	-	-	-	-	1,043,477
TOTAL LIABILITIES	11,567,949	63,689	17,210	11,610	-	(6,419)	11,654,039
DEFERRED INFLOWS OF RESOURCES	745,447	-	-	-	-	-	745,447
FUND BALANCES							
Nonspendable	200,768	-	-	-	-	-	200,768
Restricted	2,500	-	408,621	-	1,197	-	412,318
Committed	-	295,113	-	-	-	-	295,113
Assigned	627,221	710,050	-	-	-	-	1,337,271
Unassigned	1,896,007	-	-	-	-	-	1,896,007
TOTAL FUND BALANCES	2,726,496	1,005,163	408,621	-	1,197	-	4,141,477
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 15,039,892	\$ 1,068,852	\$ 425,831	\$ 11,610	\$ 1,197	\$ (6,419)	\$ 16,540,963

TOWN OF DURHAM, NEW HAMPSHIRE
COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2016

	Special Revenue Funds						Permanent	Total
	Water	Conservation	Depot	Church Hill	Downtown		Fund	
	Department	Commission	Road	Rink	TIF			
ASSETS								
Cash and short-term investments	\$ 144,079	\$ 404,284	\$ 214,340	\$ 71,418	\$ 106,236	\$	-	\$ 940,357
Investments	296,054	-	-	-	-		409,645	705,699
Receivables:								
User fees	30,032	-	-	60,375	-		-	90,407
Due from other funds	40,000	-	-	-	-		35	40,035
Other assets	61,140	-	-	-	-		-	61,240
TOTAL ASSETS	\$ 571,305	\$ 404,284	\$ 214,340	\$ 131,793	\$ 106,236		\$ 409,680	\$ 1,837,738
LIABILITIES								
Accounts payable	\$ 35,224	\$ -	\$ 186	\$ 11,038	\$ -	\$	2,000	\$ 48,448
Accrued liabilities	2,407	-	-	2,749	-		-	5,156
Due to other funds	-	2,971	-	-	-		-	2,971
Other liabilities	-	1,006	-	-	-		-	1,006
TOTAL LIABILITIES	37,631	3,977	186	13,787	-		2,000	57,581
DEFERRED INFLOWS OF RESOURCES	64,361	-	-	6,800	-		-	71,161
FUND BALANCES								
Nonspendable	-	-	-	-	-		374,454	374,454
Restricted	133,259	400,307	214,154	111,206	106,236		33,226	998,388
Committed	114,154	-	-	-	-		-	114,154
Assigned	221,900	-	-	-	-		-	221,900
TOTAL FUND BALANCES	469,313	400,307	214,154	111,206	106,236		407,680	1,708,896
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 571,305	\$ 404,284	\$ 214,340	\$ 131,793	\$ 106,236		\$ 409,680	\$ 1,837,638

TOWN OF DURHAM, NEW HAMPSHIRE

GENERAL FUND

COMBINING SCHEDULE - GENERAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2016

	General	Capital Reserves	Library	Parking	Police Confidential	Eliminate Transfers	Total General
Revenues:							
Property taxes	\$ 8,135,582	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,135,582
Penalties, interest and other taxes	188,501	-	-	-	-	-	188,501
Charges for services	583,567	-	-	349,412	-	-	932,979
Intergovernmental	3,365,315	-	-	-	-	-	3,365,315
Licenses and permits	241,354	-	-	30,222	-	-	271,576
Investment income	10,109	19,567	97	-	-	-	29,773
Contributions	6,000	68,874	43,136	-	-	-	118,010
Miscellaneous	1,315,219	-	-	325	-	-	1,315,544
Total Revenues	13,845,647	88,441	43,233	379,959	-	-	14,357,280
Expenditures:							
Current:							
General government	2,118,113	24,597	-	-	-	-	2,142,710
Public safety	6,735,360	-	-	225,353	-	-	6,960,713
Highway and streets	1,281,192	-	-	-	-	-	1,281,192
Sanitation	597,734	-	-	-	-	-	597,734
Health	21,750	-	-	-	-	-	21,750
Welfare	29,374	-	-	-	-	-	29,374
Culture and recreation	360,851	-	448,989	-	-	-	809,840
Conservation	58,521	-	-	-	-	-	58,521
Debt service	1,440,821	-	-	-	-	-	1,440,821
Total Expenditures	12,643,716	24,597	448,989	225,353	-	-	13,342,655
Excess (deficiency) of revenues over expenditures	1,201,931	63,844	(405,756)	154,606	-	-	1,014,625
Other Financing Sources (Uses):							
Transfers in	496,908	40,205	426,142	-	-	(693,953)	269,302
Transfers out	(998,035)	(81,105)	(33,953)	(156,706)	-	693,953	(575,846)
Total Other Financing Sources (Uses)	(501,127)	(40,900)	392,189	(156,706)	-	-	(306,544)
Change in fund balance	700,804	22,944	(13,567)	(2,100)	-	-	708,081
Fund Equity, at Beginning of Year	2,025,692	982,219	422,188	2,100	1,197	-	3,433,396
Fund Equity, at End of Year	\$ 2,726,496	\$ 1,005,163	\$ 408,621	\$ -	\$ 1,197	\$ -	\$ 4,141,477

TOWN OF DURHAM, NEW HAMPSHIRE

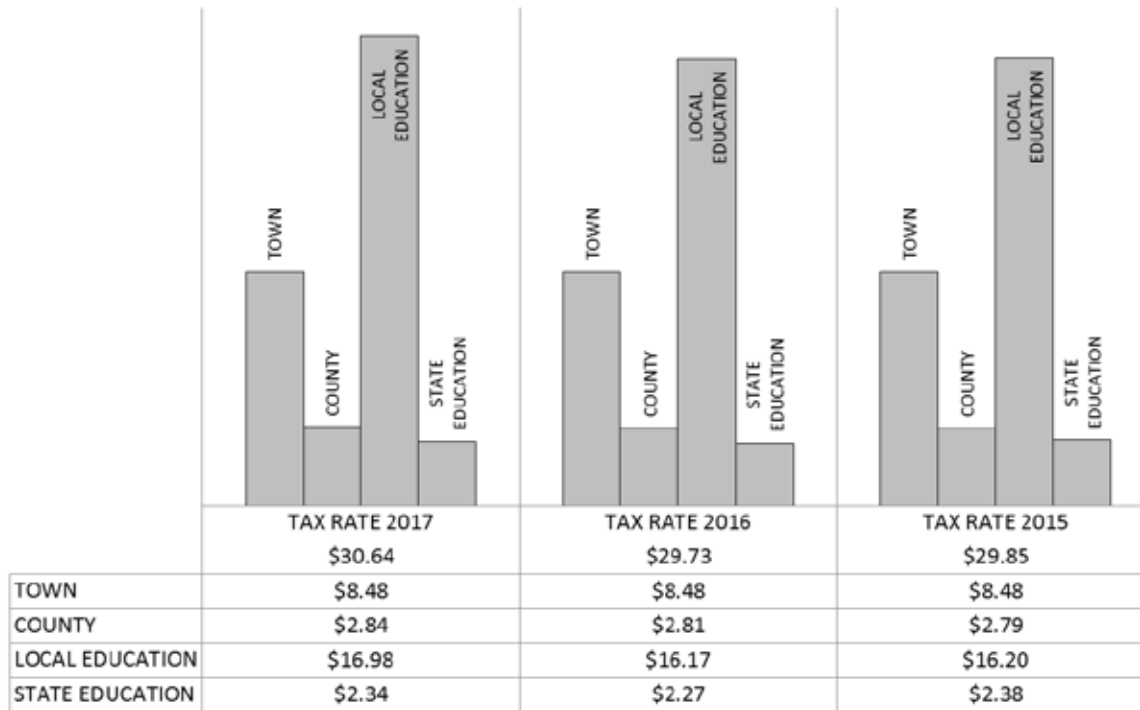
NONMAJOR GOVERNMENTAL FUNDS

COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

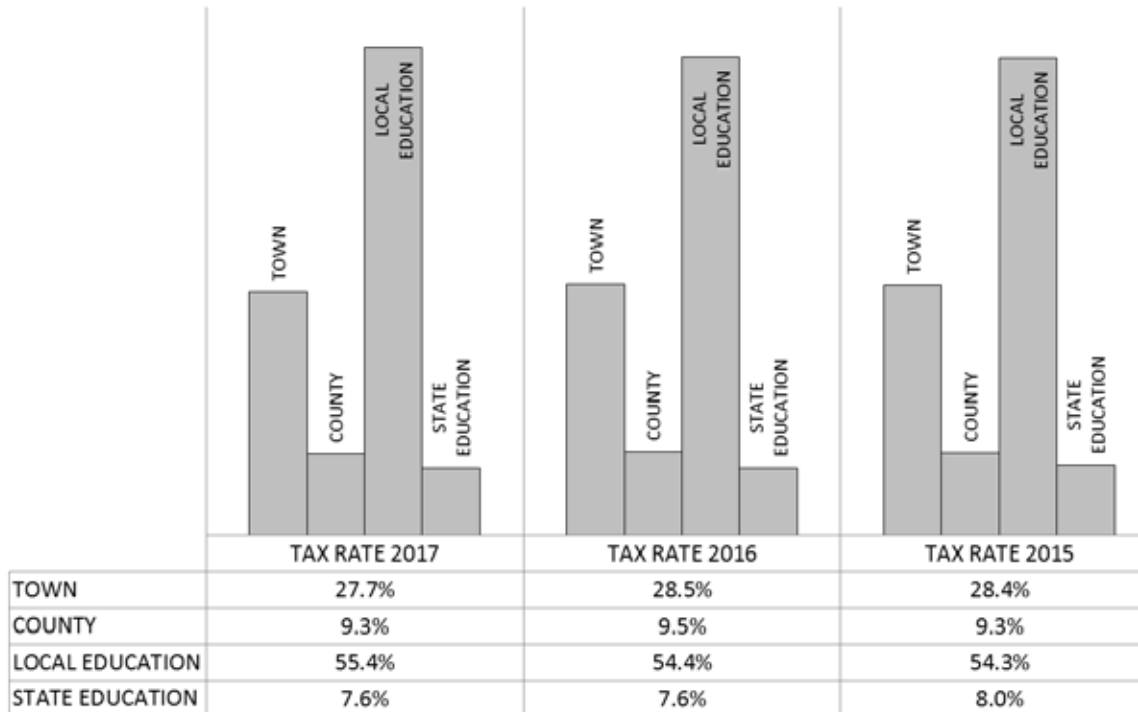
FOR THE YEAR ENDED DECEMBER 31, 2016

	Water Department	Conservation Commission	Special Revenue Funds	Church Hill Rink	Downtown TIF	Permanent Fund	Total
			Depot Road				
Revenues:							
Property taxes	\$ -	\$ 4,200	\$ -	\$ -	\$ 105,613	\$ -	\$ 109,813
Penalties, interest and other taxes	1,816	-	-	-	-	-	1,816
Charges for services	792,296	-	49,674	233,939	-	-	1,075,909
Intergovernmental	45,662	-	-	-	-	-	45,662
Licenses and permits	-	-	65,804	-	-	-	65,804
Investment income	4,905	2,082	-	-	-	8,193	15,180
Contributions	-	-	-	-	-	4,745	4,745
Miscellaneous	20,280	400	-	3,560	-	-	24,240
Total Revenues	864,959	6,682	115,478	237,499	105,613	12,938	1,343,169
Expenditures:							
Current:							
General government	(439)	-	16,483	-	-	3,422	19,466
Water distribution and treatment	305,881	-	-	-	-	-	305,881
Culture and recreation	-	-	-	199,971	-	-	199,971
Conservation	-	2,971	-	-	-	-	2,971
Debt service	382,423	-	-	3,733	-	-	386,156
Total Expenditures	687,865	2,971	16,483	203,704	-	3,422	914,445
Excess (deficiency) of revenues over expenditures	177,094	3,711	98,995	33,795	105,613	9,516	428,724
Other Financing Sources (Uses):							
Transfers in	40,000	-	-	-	-	-	40,000
Transfers out	(75,205)	-	(89,096)	(1,718)	(142,162)	-	(308,181)
Total Other Financing Sources (Uses)	(35,205)	-	(89,096)	(1,718)	(142,162)	-	(268,181)
Change in fund balance	141,889	3,711	9,899	32,077	(36,549)	9,516	160,543
Fund Equity, at Beginning of Year	327,424	396,596	204,255	79,129	142,785	398,164	1,548,353
Fund Equity, at End of Year	\$ 469,313	\$ 400,307	\$ 214,154	\$ 111,206	\$ 106,236	\$ 407,680	\$ 1,708,896

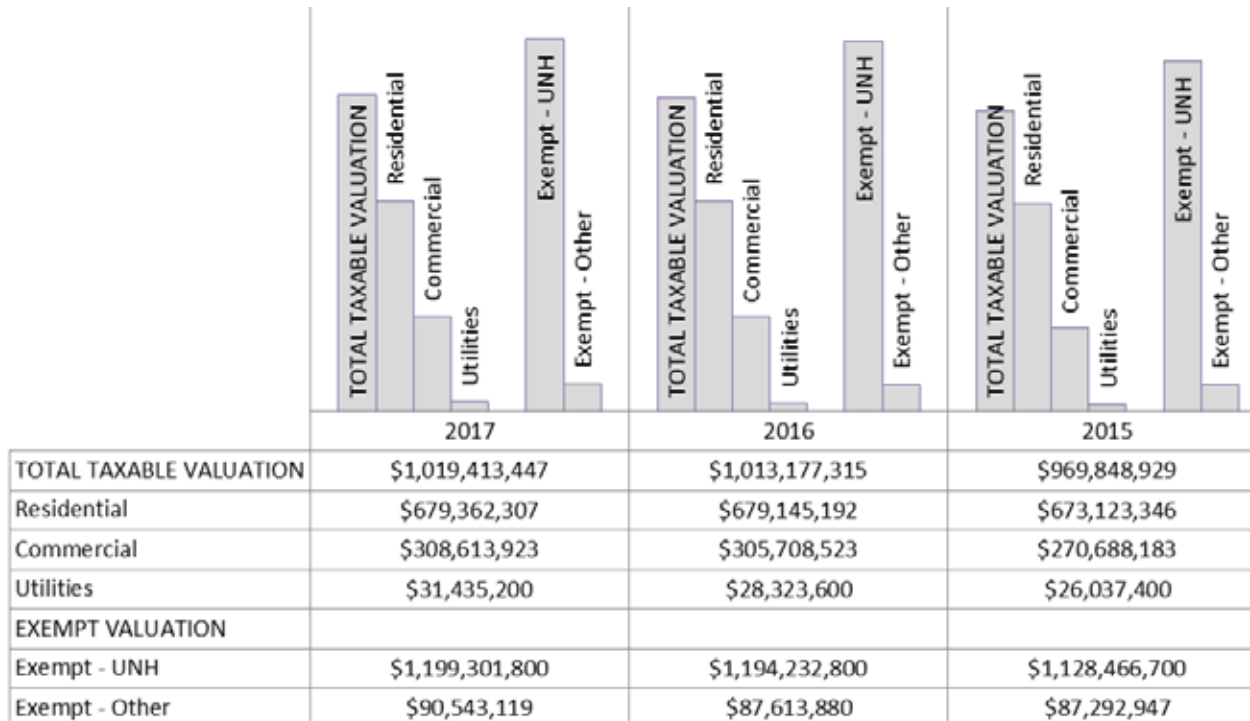
Property Tax Rate Comparisons 2015-2017



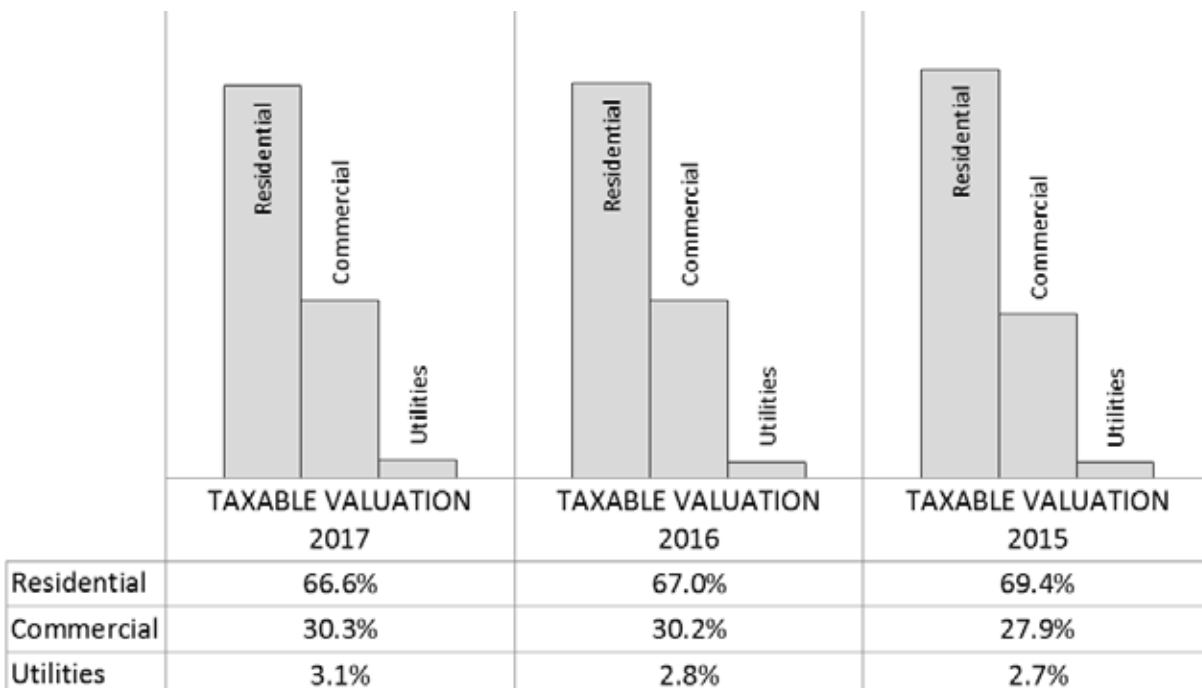
Property Tax Rate Percentage Comparisons 2015-2017



Property Valuation Comparisons 2015-2017



Taxable Property Valuation Percentages 2015-2017



Report of Trust and Capital Funds Year Ended 2017-Unaudited

Name of Trust Fund	Purpose	Beginning CASH Balances		Change in Funds		Ending CASH Balances	
		Principal	Income	Principal	Income	Principal	Income
CAPITAL RESERVE							
Fire Equipment and Service	Durham Capital Reserve	268,967.44	6,792.05				
Parking	Durham Capital Reserve	47,467.04	1,105.49	(76,425.23)	5,554.28	192,542.21	12,946.33
Water Fund	Durham Capital Reserve	289,390.23	6,662.74	(10,058.43)	1,059.93	37,408.61	2,165.42
Sewer Fund	Durham/UNH Capital Reserve	538,748.46	20,139.06	(110,780.81)	6,051.80	178,609.42	12,714.54
Municipal Transportation Impr	Durham Capital Reserve	38,875.88	1,203.47	71,380.18	12,663.11	610,128.64	32,802.17
UDAG (Urban Dev Action Gra	Durham Capital Reserve	164,633.94	80,067.72	2,607.87	881.54	41,483.75	2,085.01
ORCSD Facility Dev Cap Res	School Exp	241,336.00	1,672.64	(48,983.84)	4,695.55	115,650.10	84,763.27
Total capital reserve funds		1,589,418.99	117,643.17	(165,232.86)	36,158.23	1,424,186.13	153,801.40
TOWN TRUST FUNDS							
Fire Injury Prevention	Public Safety Ed	5,330.48	680.82	168.40	129.55	5,498.88	810.37
Wagon Hill	Wagon Maint.	57.57	307.69	10.23	7.87	67.80	315.56
Frost, George	Education	4,311.68	6,890.36	313.82	241.42	4,625.50	7,131.78
Olinthus Doe	Farm Care	33,951.30	1,090.64	981.69	755.21	34,932.99	1,845.85
Smith Chapel	Cemetery Care	9,079.63	517.62	410.89	209.17	9,490.52	726.79
Wilcox (Dorothy) Fund	Town Landing Mill Pond	66,709.20	6,709.92	2,056.82	1,582.29	68,766.02	8,292.21
Cemetery Care Trust	50% of Cemetery Plot s	208,467.96	6,065.19	8,642.26	4,645.48	217,110.22	10,710.67
Cemetery Improvement Trust	50% of Cemetery Plot s	22,253.74	833.89	3,278.97	519.55	25,532.71	1,353.44
Cemetery Special Projects Trust (R2016-08)		0.00	0.00	202.29	2.59	202.29	2.59
Oyster River Forest Trails Expendable Trust Fund		6,341.49	84.04	1,351.21	161.44	7,692.70	245.48
Smith Town Improvements	Town Improvements	6,386.76	300.12	187.33	144.11	6,574.09	444.23
Durham 250 Fund	Memorial	6,265.22	6,965.52	370.66	285.14	6,635.88	7,250.66
Memorial Day Parade Fund	Parade Fund	0.00	447.00	12.52	9.63	12.52	456.63
July Fourth Celebration	Fun Day	3,432.64	2,696.76	171.71	132.10	3,604.35	2,828.86
Wagon Hill Farm Trust Fund	Site Care	78,719.26	38,644.33	3,287.91	2,529.36	82,007.17	41,173.69
Fire Station Exp. Trust	Fire Station	222,284.17	12,555.92	6,578.98	5,061.15	228,863.15	17,617.07

Report of Trust and Capital Funds Year Ended 2017-Unaudited (page 2)

Name of Trust Fund	Purpose	Beginning CASH Balances		Change in Funds		Ending CASH Balances	
		Principal	Income	Principal	Income	Principal	Income
Conservation Land Use Trust	Resolution 2017-22	0.00	0.00	15,310.95	63.84	15,310.95	63.84
Milne, Margery Exp Trust Fur Mill Pond Rd Wildlife Sa		24,105.04	1,098.50	706.07	543.17	24,811.11	1,641.67
Smith (Hamilton) Memorial Cl Chapel Repairs & Groun		5,762.45	185.20	213.06	130.29	5,975.51	315.49
Technology Drive Trust Fund	Conservation Land Easer	27,867.98	841.87	804.30	618.74	28,672.28	1,460.61
Milne, Margery and Lorus Me Milne Memorial Silhouet		1,815.53	55.16	52.41	40.32	1,867.94	95.48
Total town trust funds		733,142.10	86,970.55	45,112.48	17,812.42	778,254.58	104,782.97
45 Separate Cemetery Trusts		33,917.12	5,558.75	1,824.19	1,015.20	35,741.31	6,573.95
AGENCY FUNDS							
High School Scholarship	School Exp	137,521.59	8,844.49	4,112.61	(5,397.70)	141,634.20	3,446.79
Facilities Development, Maint ORCSD				17,963.70	886.43	17,963.70	886.43
ORCSD Track Fund (2017 Ba School Exp		0.00	0.00	0.00	0.00	0.00	0.00
ORCSD/Cap Development Fu School Exp		12,607.93	372.38	(12,607.93)	(372.38)	0.00	0.00
ORCSD Special Education F School Exp		400,031.47	43,324.89	11,369.66	9,648.71	411,401.13	52,973.60
ORCSD Benefits Fund	School Exp	197,396.29	5,325.43	5,198.70	4,411.81	202,594.99	9,737.24
Dunn, C. Library Fund	ORCSD Library	495.06	21.42	13.24	11.24	508.30	32.66
Smith, Bruce Library Fund	ORCSD Library	25,718.81	3,682.25	753.98	639.85	26,472.79	4,322.10
Athletic Facilities	Rehab & Dev	1.97	0.06	(1.97)	(0.06)	0.00	0.00
School Bldg Maint Fund	School Exp	4,951.07	165.28	(4,951.07)	(165.28)	0.00	0.00
Total agency funds		778,724.19	61,736.20	21,850.92	9,662.62	800,575.11	71,398.82
GRAND TOTAL OF ALL FUNDS		3,135,202.40	271,908.67	(96,445.27)	64,648.47	3,038,757.13	336,557.14
							3,375,314.27

Statement of Long-Term Indebtedness

GENERAL FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2017	INTEREST PAID 2017	PRINCIPAL BALANCE AS OF 12/31/17
2002 General Obligation Bond	11/05/2002	\$2,290,990	3.8915%	09/01/2019	\$25,602	\$3,424	\$51,208
2004 SRLF - Landfill Closure	02/01/2004	\$802,756	3.6880%	02/01/2024	\$40,138	\$11,842	\$280,965
2006 General Obligation Bond (includes Land Conservation)	11/15/2006	\$2,929,216	3.9555%	11/15/2026	\$99,758	\$38,767	\$869,414
2008 General Obligation Bond	11/15/2008	\$692,365	4.8526%	11/15/2018	\$55,905	\$5,031	\$55,905
2010 General Obligation Bond	7/22/2010	\$674,100	3.5512%	08/15/2030	\$60,000	\$13,700	\$230,000
2012 General Obligation Bond (includes Library)	8/30/2012	\$4,560,000	1.8990%	08/30/2032	\$310,000	\$104,983	\$2,990,000
2013 General Obligation Bond	9/6/2013	\$1,028,000	3.4430%	09/06/2033	\$75,000	\$27,531	\$720,000
2014 General Obligation Bond	7/17/2014	\$2,168,000	3.0428%	08/15/2034	\$195,000	\$83,975	\$1,485,000
2015 General Obligation Bond	8/25/2015	\$820,000	2.0000%	09/01/2022	\$125,000	\$13,900	\$570,000
2016 General Obligation Bond	1/12/2017	\$1,189,000	2.2000%	1/15/2027	\$0	\$13,297	\$1,189,000
		\$17,154,427			\$986,403	\$316,450	\$8,441,492

WATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2017	INTEREST PAID 2017	PRINCIPAL BALANCE AS OF 12/31/17
2002 General Obligation Bond	11/05/2002	\$638,394	3.8915%	09/01/2019	\$23,509	\$3,144	\$47,045
2006 General Obligation Bond	11/15/2006	\$545,469	3.9555%	11/15/2026	\$24,841	\$10,020	\$225,670
2008 General Obligation Bond	11/15/2008	\$724,900	4.8526%	11/15/2028	\$36,300	\$18,992	\$400,300
2013 SRLF - Spruce Hole	10/29/2013	\$222,500	1.7000%	10/29/2023	\$22,694	\$2,842	\$144,502
2013 SRLF - Water Meter Upgrades	10/29/2013	\$320,608	1.7000%	10/29/2023	\$30,733	\$4,871	\$202,375
2014 General Obligation Bond	7/17/2014	\$784,000	3.0428%	08/15/2034	\$40,000	\$31,305	\$665,000
2015 General Obligation Bond	8/25/2015	\$459,038	2.0000%	9/1/2022	\$33,183	\$8,517	\$392,671
2016 General Obligation Bond	1/12/2017	\$41,000	2.2000%	1/15/2027	\$0	\$459	\$41,000
		\$3,735,909			\$211,260	\$80,150	\$2,118,563

Statement of Long-Term Indebtedness (page 2)

WASTEWATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2017	INTEREST PAID 2017	PRINCIPAL BALANCE AS OF 12/31/17
2002 General Obligation Bond	11/05/2002	\$350,075	3.8915%	09/01/2019	\$10,889	\$1,456	\$21,777
2004 SRLF - WWTP Improvements	06/01/2004	\$3,290,757	3.6880%	06/01/2024	\$176,262	\$59,236	\$1,429,911
2006 General Obligation Bond	11/15/2006	\$325,469	3.9555%	11/15/2026	\$15,401	\$6,213	\$139,917
2008 General Obligation Bond	11/15/2008	\$1,663,860	4.8525%	11/15/2028	\$94,520	\$40,302	\$830,520
2010 General Obligation Bond	7/22/2010	\$709,900	3.5512%	08/15/2030	\$40,000	\$22,063	\$420,000
2013 General Obligation Bond	09/06/2013	\$2,500,000	3.4430%	09/06/2023	\$100,000	\$80,063	\$2,110,000
2013 SRF - Dover Road Pump Station/Aeration Blowers	10/29/2013	\$1,313,272	2.7200%	10/29/2032	\$65,664	\$28,577	\$984,954
2014 General Obligation Bond	7/17/2014	\$783,000	3.0428%	08/15/2034	\$40,000	\$31,305	\$665,000
2014 SRF - Old Concord Road Pump Station	2/1/2015	\$207,824	3.1400%	2/1/2015	\$10,391	\$5,806	\$176,649
2015 General Obligation Bond	8/25/2015	\$1,615,962	2.0000%	9/1/2025	\$116,817	\$29,983	\$1,382,328
2016 General Obligation Bond	1/12/2017	\$345,000	2.2000%	1/15/2027	\$0	\$3,858	\$345,000
		\$13,105,119			\$669,944	\$308,862	\$8,506,056

CHURCHILL RINK FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2017	INTEREST PAID 2017	PRINCIPAL BALANCE AS OF 12/31/17
2008 General Obligation Bond	11/15/2008	\$33,875	4.85%	11/15/2018	\$3,275	\$295	\$3,275

	ORIGINAL PRINCIPAL	PRINCIPAL PAID 2017	INTEREST PAID 2017	PRINCIPAL BALANCE AS OF 12/31/17
Total	\$34,029,330	\$1,870,882	\$705,757	\$19,069,386

Valuation, Tax History, and Inventory

Valuation Figures 2013-2017

YEAR	PERCENT OF VALUATION	TAXABLE VALUATION
2017	88.0%	\$1,019,411,430
2016	92.4%	\$1,007,876,992
2015	93.4%	\$964,931,959
2014	95.6%	\$916,456,045
2013	97.9%	\$906,003,460

MS-1 Summary 2017

Total Taxable Land	\$ 320,964,129
Total Taxable Buildings	\$ 672,772,423
Total Taxable Public Utilities	\$ 31,435,200
Valuation Before Exemptions	\$1,025,117,927
Total Dollar Amount of Exemptions	\$ 5,706,497
Net Valuation on which local tax rate is computed	\$1,019,411,430
Tax Credits: Total Veterans' Credits	\$ 126,000

Tax Rate in Durham 2013 – 2017

YEAR	TOWN	LOCAL SCHOOL DISTRICT	STATE SCHOOL	COUNTY	TOTAL
2017	\$ 8.48	\$16.98	\$ 2.34	\$ 2.84	\$30.64
2016	8.48	16.17	2.27	2.81	29.73
2015	8.48	16.20	2.38	2.79	29.85
2014	8.34	16.80	2.51	2.87	30.52
2013	7.61	16.07	2.35	2.72	28.75

Inventory of Town Property

STREET NAME	DESCRIPTION	TAX MAP ID#	ASSESSED VALUATION
Bagdad Road	Stolworthy Wildlife Sanctuary	03-02-06 & 14	\$15,600
Beard's Creek	Scenic Easement	04-20-11	Easement only
Beech Hill Road	Water Tank Site	09-12-01	\$600,700
Bennett Road	Doe Farm	18-01-03	\$314,500
Canney Road	Conservation Easement	10-11-05	Easement only
Coe Drive	Beard's Creek Scenic Easement	04-20-11	Easement only
Dame Road	Wiley Property	19-06-05	\$46,100
Dame Road	Westerly Side	18-27-00	\$88,400
Davis Avenue	Conservation easements	01-04-01 & 01-04-06	Easement only
Depot Road	Former Commercial Property	01-01 & 01-01-01	\$801,900
Dover Road	Police Facility	11-04-01	\$822,900
Dover Road	Sewer Pumping Station	11-11-00	\$208,600
Durham Point Road	Solid Waste Management Facility	16-01-03	\$342,500
Durham Point Road (off)	Conservation Land	11-36-02	\$229,100
Durham Point Road (off)	Conservation Land	16-03-02	\$11,500
Durham Point Road (and Sunnyside Dr.)	Scenic Easements	15-15-08	Easements only
Durham Point Road	Town Pound	06-12-03A	\$6,900
Fogg Drive	Father Lawless Park	07-03-00	\$161,800
Foss Farm Road	Water Standpipe	99-300-00	\$3,079,200
Foss Farm Road	Woodlot	06-01-13A	\$2,700
Ffrost Drive	Vacant Land	08-01-73 & 75	\$109,900
Littlehale Road/US4	Vacant Land	10-21-00	\$6,900
Longmarsh Road	Colby Marsh/Beaver Brook Conservation	16-27-00	\$126,900
Longmarsh Road	Langmaid Farm/adjacent to Beaver Brook	16-06-01 & 02	\$307,900
Madbury Road	Library	02-07-01	\$3,632,500

STREET NAME	DESCRIPTION	TAX MAP ID#	ASSESSED VALUATION
Mast Road	Executor Interest in Conservation Easement	13-14-100	Easement only
Mill Pond Road	Mill Pond Road Park	05-07-00	\$27,100
Mill Pond Road	Smith Chapel	16-14-00	\$374,200
Mill Road	Vacant Land	06-01-02	\$54,200
Mill Road	Vacant Land	06-01-05	\$29,800
Mill Road/Main Street	Bicentennial Park	05-01-01	Easement only
Newmarket Road	District Court and Museum	05-04-12	\$376,200
Newmarket Road	Easterly Side	06-12-14	\$2,600
Newmarket Road	Mill Pond Dam	05-03-03	\$322,000
Newmarket Road	Town Hall	05-02-07	\$1,286,800
Newmarket Road	Sullivan Monument	06-11-00	\$216,900
Main Street	Cemetery	09-24-00	\$225,700
Mill Pond Road	Milne Property	06-08-04	\$110,100
Near Madbury Line	Executor Interest in Conservation Easement	10-01-02	Easement only
Near Oyster River	Conservation Easement	09-06-03	Easement only
Old Landing Road	Town Landing	05-05-14 (Incl 05-05-13)	\$115,600
Old Landing Road	Town Landing Footbridge	05-06-06	\$195,700
Orchard Drive	Scenic Easements	06-02-22 & 06-02-25	Easements only
Oyster River	Access Easement	Access Easement	Easement only
Packers Falls Road	Conservation Easement	14-07-02	Easement only
Packers Falls Road	Conservation Easement	14-07-06	Easement only
Packers Falls Road	Lord Property	17-55-01	\$66,000
Packers Falls Road	Spruce Hole Conservation Area	13-13-05	\$26,800
Packers Falls Road	Abutting Spruce Hole	13-13-01	\$1,101 CU*
Packers Falls Road/Mill Road	Oyster River Forest	13-14-02	\$6,834 CU*
Pettee Brook Lane	Town Parking Lot (mutiple parcels)	02-15-00 & 01	\$936,400
Piscataqua Road	Thatch Bed	11-31-31	\$132,700
Piscataqua Road	Wagon Hill Farm	12-08-01 & 02	\$447,321 CU*
Piscataqua Road	Jackson's Landing	11-11-03 & 04	\$1,545,300
Piscataqua Road	Near Jackson's Landing	11-09-02	\$120,500
Piscataqua Road	Sewer Treatment Plant	11-09-05	\$7,184,100
Piscataqua Road	Quarry Lot (part of Treatment Plant)	11-09-05	Included above
Schoolhouse Lane	Cemetery (owned by heirs, town maintained)	05-05-12	\$100,400
Simons Lane	Two Small Lots	18-11-13 & 14	\$21,000
Simons Lane	Vacant Land	18-11-06	\$91,300
Stone Quarry Drive	Public Works Site	11-12-00	\$830,500
Williams Way	Boat Landing Lot	11-23-04	\$138,300
Wiswall Road	Wiswall Dam Site	17-07-00	\$364,900
Wiswall Road	Vacant Land	17-11-00	\$743 CU*
Lee Five Corners, Lee	Vacant Land	Lee 06-07-0700	\$71,500
Packers Falls Road	Gravel Pit	Lee 15-01-0900	\$167,300
Snell Road, Lee	Water Pump Station	Lee 05-06-0100	\$978,700
Snell Road, Lee	Vacant Land	Lee 05-06-0000	\$74,700

* Current Use Valuation

